Title V Maternal Health

Signifycommunity and Documentation Training

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Objectives

- •Demonstrate signifycommunity documentation
- •Review IDPH forms and documentation requirements
- Review MH/OH changes

Why is data collection important?

Ultimately drives the work we do in Iowa by:

- ★ Ensuring families get the same level of care across the state
- ★ Identifying gaps in services
 - Leads to work to decrease health disparities
- ★ Tells our story
- ★ Drives Funding

Why is entering data correctly important?

- **★** QI Reporting
- **★** Accurate reports
- **★** Billing
- ★ Meeting performance measures and year end reports
- ★ Your data means something!
- ★ All your hard work counts

Signify Overview

- ★ Opening page
- ★ Search for a client
- ★ Add Demographics
- ★ Add an Episode awareness/end, other data
- ★ One episode per pregnancy only

Documenting Maternal Health Services

Charting and Signify

Minimum Charting Needs



Every Chart Needs:

- Client's DOB and Medicaid ID (if applicable) associated with their first and last name
- Income assessment
- Insurance status assessment (medical and dental)
- Allergies/NKDA
- Current medications
- Consent forms
- Release of Information
- Medical Home & Provider documented - (For MH purposes this is who is providing OB care)
- Dental provider is documented



★ Every Entry Needs:

- Client's First and Last Name on each page
- A service date (ex. 1/1/2001)
- Provider name/ signature/credentials
- Place of service
- Proper error correction

Overview of Forms

- **★** MH Intake Form (Staff fills out)
- **★** Client MH Intake Form (Client fills out)
- **★** MH Visit Summary Form (Every visit)
- **★** MH Education
- **★** MH Psychosocial
- **★** MH Nursing Assessment
- **★** MH Postpartum Home Visit and Postpartum Nursing Assessment
- **★** MH Home Visit Form
- **★** MH Care plan (aligns with the goals section in Signify)
- **★** MH Discharge Form
- **★** MH Dental Screening Form
- ★ MH Oral consent form (if not using general consent)







Initial Visit - Clinic Setting

Minimum Charting Needs

- ★ Consents and ROI
- ★ Social, medical and pregnancy history
 ★ Screenings such as EPDS, AAS, SBIRT and Prenatal Risk Assessment
- ★ Development of the initial care plan★ Referrals and plans for follow up
- ★ Education as needed
- ★ Narrative include why the client needs these services
- ★ See services summary for technical needs such as duration of visit and who can provide the services

Narrative example for initial visit

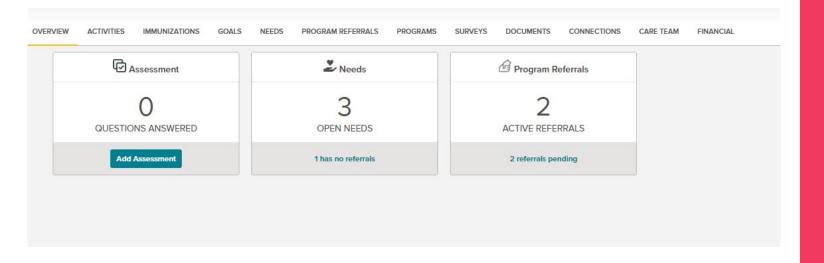
17 year old female in her 3rd trimester of pregnancy was seen in the women's health clinic today for an initial health education and psychosocial visit. She is has elevated risk factors for this pregnancy related to her age, late entry to prenatal care and poor social situation. She reports living with her parents and feels supported by them, the father of the baby is not involved and has been emotionally abusive to her in the past. She currently feels safe and declines any further needs related to emotional support. Her prenatal risk assessment score is 13, qualifying her for expanded MHC services. Health education was provided as detailed on health ed. form. She verbalized understanding of danger signs, when to call her ob provider and when to go to the hospital. See psychosocial visit form for details of assessment. Client accepted referral to community health center prenatal classes for teens and is interested in the breastfeeding classes offered by our agency as she would like to meet more young mothers. Client's affect was animated and appearance was appropriate. EPDS will be completed at her visit in two weeks.

What goes in Signify?

- 1. Client Demographics
 - a. Verify client isn't already in Signify
 - b. Create new contact
- c. Enter demographic information2. Maternal Health Episode
- - a. Each pregnancy requires a new episode
 b. Includes medical home status, program enrollment, and due date
 c. Oral Health services, including Oral Health Only clients, must be entered under the Maternal Health Episode, not "Oral Health"
- 3. Initial Visit Bundle
 - a. Health Services Activities for all services billed (delete activities for services not billed)
- 4. Attach surveys to Complete Survey activity
 - a. Intake Survey

 - b. All Visits Surveyc. Oral Health Survey
 - d. MH Dental Risk Assessment





Signify Demo!



Subsequent Visit - Clinic Setting

Minimum Charting Needs

- ★ Social, medical and pregnancy updates
- ★ Screenings such as EPDS or updates on tobacco/alcohol use
- ★ Psychosocial and/or Health Education forms
- * Referrals and plans for follow up
- ★ Care plan updated
- ★ Narrative include why the client needs these services
- ★ See services summary for technical needs such as duration of visit and who can provide the services

Narrative example for subsequent visits

17 yo female client is seen in the women's health clinic for a psychosocial visit. She is in her 3rd trimester and has high risk factors including late entry to prenatal care, adolescent pregnancy and poor social situation. See psychosocial form for details of the visit. EPDS score was 4 today with client reporting that she sometimes felt like she wasn't looking forward to things, but she reported that she was also feeling tired again like she had been in the first trimester. Normal pregnancy changes were discussed. She reported that the father of the baby had reached out, but she had told him she was not interested in talking with him. He was agreeable to it, though she is worried about what will happen when the baby arrives. She has been talking this through with her parents and feels that they will be able to help her and the infant. RN will continue to monitor the situation and provide referral as needed. she reported that her first prenatal class is tomorrow evening. Client will be seen in 1 week for health education visit at she is nearing the end of her pregnancy.

What goes in Signify?

- 1. Subsequent Visit Bundle
 - a. Health Services Activities for all services billed (delete activities for services not billed)
- 2. Attach surveys to Complete Survey Activity
 - a. All Visits Survey
 - b. MH Dental Risk Assessment



Postpartum Visit - Clinic Setting

Minimum Charting Needs

- ★ Will be a Nursing assessment, health education or psychosocial visit form
- ★ If doing a nursing assessment, include physical assessment as indicated
- ★ Also complete Discharge form, the All Visit summary form and a narrative
- ★ Update care plan, referrals and follow up as needed
- ★ Update ROI and consents as needed for your agency
- ★ Include narrative summary

Narrative example- postpartum

17 yo postpartum client seen in the maternal health clinic today for postpartum nursing assessment. Client is 12 days post vaginal delivery, and denies any complications with the labor beyond it lasting 28 hours. See nursing assessment form for details of the visit. Client verbalized understanding of POST BIRTH warning signs education and reports that she has taken the infant to the pediatrician with difficulty and is scheduled for the two week check up. Client denies any transportation needs. FOB has been involved, and client reports that he has been supportive and shown no signs of their past emotional abuse concerns. Universal IPV education was provided as well as information about local site for IPV assistance. Client's parents remain supportive and have been supplying her with diapers. She reports that breastfeeding has been going well, though reports symptoms of engorgement at times. Education provided. EPDS score was 6 today. Client reports feelings of nervousness about the infant at times and being tired. Postpartum emotional changes reviewed and client verbalized understanding of when to call her physician. Client will be discharged from the maternal health program today, infant will continue to be seen through child health for developmental and lead screenings as needed. Client was referred to xx home visiting program as she is interested in continuing to work with someone on parenting skills.

What goes in Signify?

- 1. Postpartum Visit Bundle
 - a. Health Services Activities for all services billed (delete activities for services not billed)
- 2. Attach surveys to Complete Survey Activity
 - a. All Visits Survey
 - b. Discharge Survey
 - c. Oral Health Survey
 - d. MH Dental Risk Assessment



Postpartum Only Visit - Clinic Setting

Minimum Charting Needs

- ★ Same requirements as PP clinic visit
- ★ Will also need to include the intake form questions as appropriate
- ★ Narrative will be minimally changed to include other screening narratives as needed

What goes in Signify?

- 1. Postpartum Only Visit Bundle
 - a. Health Services Activities for all services billed (delete activities for services not billed)
- 2. Attach surveys to Complete Survey Activity
 - a. Intake Survey
 - b. All Visits Survey
 - c. Discharge Survey
 - d. Oral Health Survey
 - e. MH Dental Risk Assessment



Nursing Home Visit

Minimum Charting Needs

- ★ Consents and ROI
- ★ Social, medical and pregnancy history
- ★ Screenings such as EPDS, AAS, SBIRT and Prenatal Risk Assessment
- ★ Development of the initial care plan or updates
- ★ Referrals and plans for follow up
- ★ Education as needed
- ★ See services summary for technical needs such as duration of visit and who can provide the services
- ★ Will utilize both intake forms, home visit form, visit summary and care plan
- ★ Narrative will look like the initial clinic visit, but will include elements as needed to reflect that the visit was in the home and took the environment into account in the assessment

What goes in Signify?

- 1. Client Demographics
 - a. Verify client isn't already in Signify
 - b. Create new contact
- c. Enter demographic information2. Maternal Health Episode
- a. Each pregnancy requires a new episode
 b. Includes medical home status, program enrollment, and due date
 c. Oral Health services, including Oral Health Only clients, must be entered under the Maternal Health Episode, not "Oral Health"
 3. Home Visit Bundle (Initial, Subsequent, Postpartum coming soon)
 a. Health Services Activity for Nursing Home Visit Service (\$9123)
 b. Health Services Activity for Interpretation (delete if not billed)
 4. Attach surveys to Complete Survey Activity
 a. Intake Survey first visit only
 b. All Visits Survey

 - - b. All Visits Survey
 c. Oral Health Survey first visit and discharge only
 d. Discharge Survey discharge only
 e. MH Dental Risk Assessment

PE Only:

- ★ Presumptive Eligibility Activity
- ★ Care Coordination Activity
- ★ Oral Health Survey (intake only)

Lactation Class Only:

- ★ Health Services Activity
- ★ Intake Survey
- ★ Oral Health Survey (if prior to delivery, complete intake section only)

PE Only and Lactation Class Only



Oral Health Services

Forms available

- Maternal Health Consent Form
- Maternal Health Screening Form
- Maternal Health Dental Risk Assessment Tool

What goes in Signify?

- Contact demographics:
 - > Name
 - > Date of Birth
 - > Race
 - > Ethnicity
 - > Interpreter
 - *Medicaid ID (if applicable)
- Maternal Health Episode
 - Awareness Date (Intake Date)
 Episode Status
 Referral Source

 - > Provider Update
 - > Program Enrollment
 - Due Date
 - End Date (Discharge Date)
- Complete Survey Activity

 - County of ServiceAttach Oral Health Survey

- Dental activity (per dental service)
 - Topic
 - > Type of Service
 - Primary Payor
 - Interaction Type
 - Location
 - County of ServiceService Provider

 - *Quantity (only if providing sealants)
 *Diagnosis (only if providing sealants)
 Documentation Source

 - > Attach Maternal Health Dental Risk **Assessment Survey**
- Care Coordination (when applicable)

 ➤ Type of Service (Care Coordination Dental)
 - Interaction Type
 - Primary Payor
 - County of Service
 - > Outcome
 - Service Provider

Oral Health Services - Requirements

- ALL Maternal Health Clients:
 - Oral Health Survey (Intake questions)
- AT INTAKE
 - Complete 'Complete Survey' activity
 - Attach 'Oral Health' survey!
 - Fill out the 'Intake Only' questions
- Dental activity(ies)
 - Attach 'Maternal Health Dental Risk Assessment' survey!
- AT DISCHARGE
 - Update 'Episode Status' and 'Episode End Date'!
 - IF discharging client POSTPARTUM (NOT for PE Only and OH Only):
 - Reopen the 'Oral Health' survey from Intake and fill in 'Discharge Only' questions (ONLY 1 'Oral Health' survey per client per pregnancy)

Oral Health Survey

- 1. **ALL Maternal Health clients** (ANY program enrollment) are **required to have an Oral Health survey** entered and attached to the Complete Survey activity
- 2. Only ONE Oral Health survey can be entered per client per pregnancy (episode)
 - a. At discharge, reopen the Oral Health survey and enter the discharge questions
- 3. Discharge Only questions on the Oral Health survey are ONLY to be completed by clients discharged POSTPARTUM
 - a. These should NOT be asked of clients discharged who are still pregnant



Maternal Oral Health Consent Form

Template

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	- 33	Do	ocumentation		(55 S	Docu	mentation
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Current medications, allergies					Eating/snacking habits			
Tobacco, alcohol, or drug use					Fluoride exposure			
Oral concerns					Other			
Oral Screening	□D0190				·	Dura	ation: min	
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I-Smile Maternal Oral Health

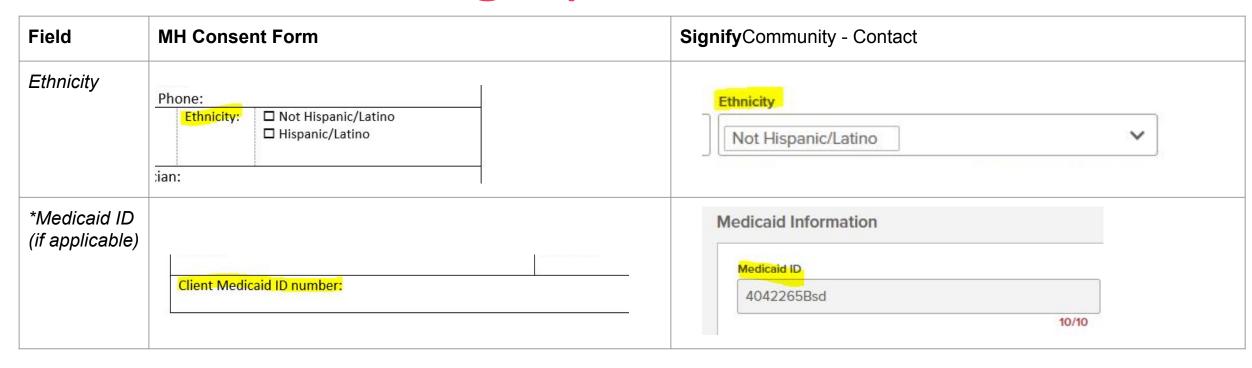
Dental Deferral / Care Coordination

Service	Documentation/Notes for services provided			
Fluoride Varnish D1206	□Not provided	Type and Concentration:	mir	
Sealants DD1351	□Not provided	Tooth number(s) and surface(s):	Product used:	min
Prophylaxis	□Not provided	Notes:	1005	min
Oral Hygiene Instruction DD1330	□Not provided	Notes:		min
Tobacco Counseling D1320	□Not provided	Notes:		min
Nutritional Counseling D1310	□Not provided	Notes:		min

Contact Demographics

Field	MH Consent Form	SignifyCommunity - Contact			
Name	Maternal Oral Health Consent Form Template Name:	First Name* Last Name* Test t Test			
Date of Birth	Maternal Oral Health Consent Form Template Date of Birth:	Date of Birth 12/01/2017			
Race	Race:	Race White			

Contact Demographics



Field	MH Screening Form		Signify Community		
Interpreter Needed?	I-Smile Maternal Oral Health Services Template Client Name: DOB: Service Site: Translator needed DYes DNo Dentist	Risk Level	Interpreter Needed	i? ✔	



Maternal Oral Health Consent Form

Template

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Maternal Health Episode

Field	MH Consent Form					SignifyCommunity - Maternal Health Episode	
Awareness Date	N/A Initial (first) date of services (Intake date)					Awareness Date* 11/01/2021	
Episode Status	N/A Are they an active	member	(='Membe	er')?		Episode Status @ * Member	~
Referral Source	3. How did you hear about the pro Doctor/Health Care Provider Advertising Local Community Resource Hospital		Coordinated Intake School Nurse	Home Visiting Walk-In	WIC Other	Referral Reason Select One	~
Provider Update	1. Do you have a regular	source of ca	are for this pr	egnancy? [⊒ Yes □ No	Provider Update Medical Home - No	~

Maternal Health Episode

Field	MH Consent Form	SignifyCommunity - Maternal Health Episode
Program Enrollment	N/A Are they receiving all Maternal Health services (='Maternal Health'), or just oral health services (='Oral Health Only')?	Program Enrollment Maternal Health
Due Date	2. When is your due date?	Due Date 2 07/29/2021
End Date	N/A Final (last) date of services	End Date



Maternal Oral Health Consent Form

Template

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Oral Health Survey - Intake

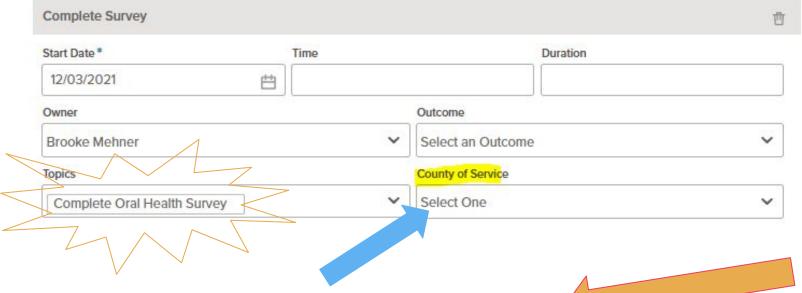
Field	MH Consent Form	SignifyCommunity - Oral Health Survey	,
Do you have a regular	4. Do you have a regular dentist? ☐ Yes ☐ No	Intake Only # Question	Answers
dentist?		1 Do you have a regular dentist?	Yes No Unknown
When was your last dental visit?	5. When was your last dental visit? (please check one) within 1 year 1-3 years ago more than 3 years ago never been to a dentist	2 When was your last dentist visit?	Choose
How do you pay for dental care?	6. How do you pay for your dental care? (please check one) Self	3 How do you pay for your dental care?	Choose
Care:		4 If Other, please specify:	

Oral Health Survey - Intake

Field	MH Consent Form	SignifyCommunity - Oral Health Survey					
Do you have oral concerns or problems?	7. Do you have any oral concerns or problems?	5 Do you have any oral concerns or problems? Yes No 6 If Yes, please specify					

Complete Survey Activity

- County of Service
- Attach Oral Health survey!



- Don't forget:
 - thé 'Oral Health' survey (Intake questions) is REQUIRED for ALL MATERNAL HEALTH CLIENTS
 - if discharging postpartum, fill out the 'Discharge Only' questions in the Oral Health survey (reopen from intake, DO NOT enter a second OH survey)!
 - to update the Episode status!

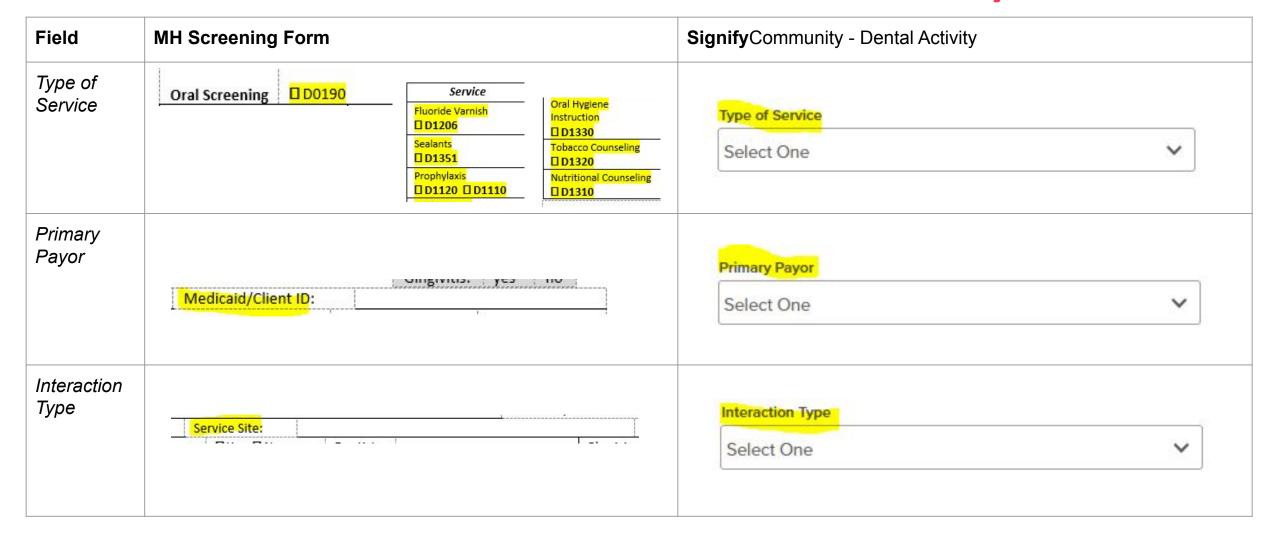
Oral Health Survey - Discharge

ŧ	Question			Answers	
	Client had a dentist visit during current pregnancy?		Yes	No	Unknown
		1	olem nown		
	Does client understand the need for her child to have a dentist visit by a			'es	No

	emplate	·	Level		tion: mir		Decay: Filled: Gingivitis:	yes yes yes	no no no
Client Name:		_			Medicaid/Clier		_		(1000000
DOB:		vice Site:			- 62		of Service:		
Translator need	ea	☐Yes ☐No Dentist			P	hysician			
Medical condition		Documentation		SW-SGC		- 1	Docume	ntation	
related to oral h	ealth			Daily home	e care				
Current medicat allergies	tions,			Eating/sna	cking habits	36			
Tobacco, alcoho use	l, or drug			Fluoride ex	xposure	a,			
Oral concerns				Other		200 88			
Oral Screening	□D0190					Duration:	min		
Condition of ho	ırd tissue	Documentation		Condit	tion of soft tiss	ue	Docume	ntation	
Untreated decar demineralization				Gum redne exudate	ess, bleeding,				
Visible plaque, o or stain				Swelling or	r lumps	a.			
Decay history (fi crowns)	illings,			Trauma or	injury				
Loose or missing	g teeth			Recession					
Enamel defects, or injury	trauma			Other					
		cation provided:			orning sickness		home care		habits
🗆 gum disease 8	k systemic	implications 🗆 fluoride 🗀 re	gular de	ntal visits	☐ infant oral	health [🗆 bacteria trans	mission	
Notes:	400 De	V-040 180 1800 200 200 200	C-050 - 10	863	2002	525-7 500 500	1000000- 6		0000
Products recom		dispensed:	□ tooth		□ Floss □ I	Fluoride Rinse	□ Anti-	Microb	ial Rins

Service		Documentation/Notes for	or services provided	Duration:
Fluoride Varnish D1206	□Not provided	Type and Concentration:		min
Sealants DD1351	□Not provided	Tooth number(s) and surface(s):	Product used:	min
Prophylaxis	□Not provided	Notes:		min
Oral Hygiene Instruction DD1330	□Not provided	Notes:		min
Tobacco Counseling D1320	□Not provided	Notes:		min
Nutritional Counseling DD1310	□Not provided	Notes:		min

Dental Deferral / Care Coordination



Duration required; Time In and Time Out are not

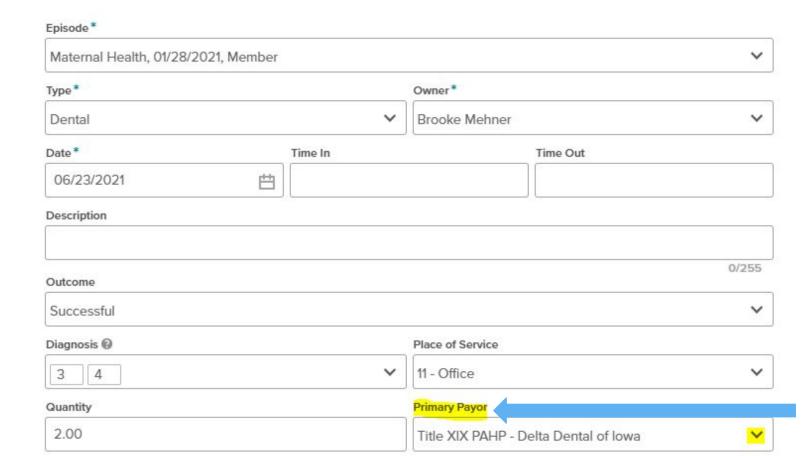
Oral Screening D0190		Duratio	n: min
Condition of hard tissue	Documentation	Condition of soft tissue	Documentation
Untreated decay or demineralization		Gum redness, bleeding, exudate	
Visible plaque, calculus or stain		Swelling or lumps	
Decay history (fillings, crowns)		Trauma or injury	
Loose or missing teeth		Recession	

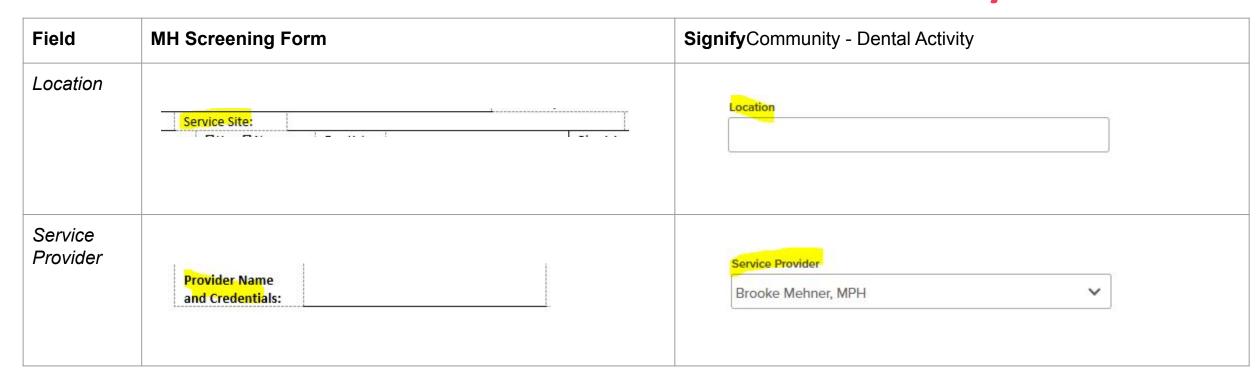
Service		Documentation/Notes for servi	ces provided	Duration:
Fluoride Varnish D1206	□ Not provided	Type and Concentration:		min
Sealants II D1351	□ Not provided	Tooth number(s) and surface(s):	Product used:	min
Prophylaxis DD1120 DD1110	□ Not provided	Notes:		min
Oral Hygiene Instruction II D1330	□ Not provided	Notes:		min
Tobacco Counseling D1320	□ Not provided	Notes:		min
Nutritional Counseling D1310	□ Not provided	Notes:		min

- **Primary Payor**: How client is paying for service

Options Changed:

- Early Childhood Iowa
- Title XIX Fee for service
- Title XIX PAHP Delta Dental of Iowa
- Title XIX PAHP Managed Care of North America, Inc.
- Title V/Uninsured
- Other





OH Screening Form

-Smile Maternal Oral Health Services Template			Risk Level	Low D0601 Dura	Moderat D0602 tion: r		gh 603	Decay: Filled: Gingivitis:	yes yes yes	no no no	
Client Name:						Medicaid/Cl	ient ID:				
DOB:	Service Sit		170000000000	-				Date of S	ervice:		
Translator needed	□Yes		Dentist	Physician			in				
	_	Doc	umentation			91		2	Docume	ntation	
Medical conditions related to oral health					Daily hom	e care					
Current medications allergies	,				Eating/snacking habits						
Tobacco, alcohol, or use	drug				Fluoride exposure						
Oral concerns					Other				770		
Oral Screening DI	D0190						Du	ration:	min		
Condition of hard tissue		Documentation			Condition of soft tissue			l.c	Documentation		
Untreated decay or demineralization					Gum redn exudate	ess, bleeding	5,				
Visible plaque, calcu or stain	lus				Swelling o	r lumps					
Decay history (filling crowns)	5,				Trauma or	injury					
Loose or missing tee	th				Recession						
Enamel defects, trau or injury	ima				Other			2			
Topic(s) of oral heal ☐ gum disease & sys Notes:				ancy gingi regular de	vitis │ □ m ntal visits	orning sickn			ne care 🗆 cteria trans		
Products recommen ☐ Xylitol ☐ Bigter			Toothbrush Salt water rin	□ tooth se □ No		□ Floss I Other:	□ Fluorid	e Rinse	□ Anti	-Microb	oial Rinse
Service		Documentation/Notes for services provided					Durati				
Fluoride Varnish D1206	□Not provided	Type and Concentration:					- 61				
Sealants	□Not provided	Tooth number(s) and surface(s):						Produ	uct used:		

Prophylaxis

Oral Hygiene

Instruction

□D1330

□D1120 □D1110

□Not

□Not

provided

provided

Notes:

Notes:

min

min

min

MH Dental Risk Assessment Survey

Field	MH Screening Form	SignifyCommunity - MH Dental Risk Assessment Survey					
Decay	Decay: yes no	# Question 1 Decayed teeth?	Answers Yes No				
Filled	Filled: yes no	2 Filled teeth?	Yes No				
Gingivitis	Gingivitis: yes no	3 Gingivitis?	Yes No				
Risk level	Risk D0601 D0602 D0603	4 Risk level?	High Moderate Low				



ORAL HEALTH RISK ASSESSMENT FOR MATERNAL HEALTH

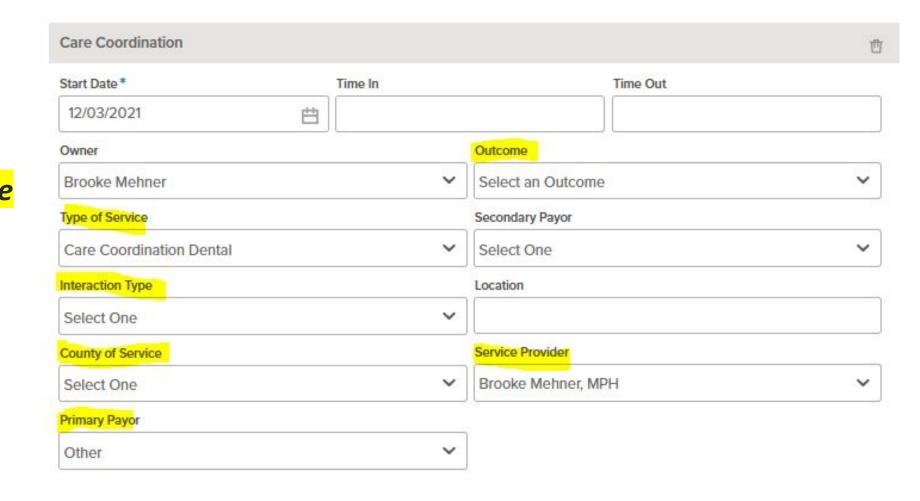
Oral Screening Indicator	Risk Level	Dental Referral	Follow Up		
Abscess, pain, or large decay	High	Immediate	Care coordination Follow up with patient within 3 months to ask about completion of treatment from a dentist		
Untreated decay	High				
Moderate to severe gum disease (moderate to severe redness, swelling, bleeding, exudate; loose teeth)	High	Within 3 months			
Mild gum inflammation (slight gum redness, swelling, and/or bleeding)	Moderate				
Poor oral hygiene	Moderate				
Deep pits/fissures	Moderate				
Restorations	Moderate	Within 6 months	Care coordination, as needed		
Orthodontia	Moderate				
Dry mouth	Moderate				
Vomiting	Moderate				
Tobacco use or drug/alcohol abuse	Moderate				
Eligible for government programs (e.g. Medicaid, WIC)	Moderate				
Dental visits – less than annual	Moderate				
Frequent exposure to sugar/carbohydrates	Moderate				
f none of the high or moderate risk factors are present, client is considered low risk.	Low	Within 12 months	Care coordination, as needed		

Assign risk level according to the highest oral screening indicator identified (high \rightarrow low).

Care Coordination Activity

Can be entered as an activity during a direct service

(NOTE: payor source
HAS to be 'Other'
and notes must
indicate it was
provided during a
direct service)



Questions?