

Iowa Medicaid Ancillary Services

Non-Emergency Medical Transportation (NEMT) Ancillary Services are available for members traveling out of county and greater than 50 one-way miles from their home. Requests for ancillary services are screened for eligibility and appropriateness, scheduled, and reconciled.

Guidelines:

1. Arrangements will be made for the least expensive and most appropriate service if the authorized medical appointment requires an overnight stay.
2. Ancillary services shall not be authorized if volunteer, community, or other ancillary services are available at no charge to the member.
3. All ancillary service requests must be submitted to MTM prior to the date of service.
4. For members under the age of 21 years, ancillary services may include an attendant and/or one parent/guardian to accompany member.
5. Ancillary services for transplants will be limited to 3 months post-surgery unless medical necessity is obtained from healthcare provider.
6. Lodging is not provided for an attendant while the member is admitted.
7. If a facility representative/social worker, member, or member's parent/guardian/representative contacts the Contact Center (CC) to request ancillary services, the trip request will be escalated to the MTM's Member Travel Department.
8. The Member Travel Department will verify the medical appointments and then finalize associated ancillary request.
9. A trip number will be generated for the ancillary services. The member will need to submit signed reimbursement logs within 120 days of the date of service.

Meals

Breakfast

A member who departs **before** 6:00 am and returns prior to lunch will receive \$8.00 meal per diem.

Lunch

A member who departs **after** 6:00 am and returns **before** 7:00 pm will receive \$10.00 meal per diem.

Breakfast and Lunch

A member who departs **before** 6:00 am and returns **after** lunch but **prior** to 7:00 pm will receive \$18.00 meal per diem.

Dinner

A member who departs **after** lunch and returns **after** 7:00 pm will receive \$19.00 meal per diem.

Lunch and Dinner

A member who departs **prior to** lunch and returns **after** 7:00 pm will receive \$29.00 meal per diem.

All Meals

A member who departs **prior to** 6:00 am and returns **after** 7:00 pm will receive \$37.00 meal per diem.

Lodging

If there is a Ronald McDonald House (RMH) near the treating facility, the member or their representative must contact the RMH prior to contacting MTM to request lodging, as this would be the most cost-effective lodging facility. Should a room not be available, MTM will arrange accommodations at the next most appropriate, cost-effective lodging facility for the member.

Lodging arrangements will be made for members when their medical appointments and related travel requires them to travel out of county and greater than 50 one-way miles from their home when the needed medical services cannot be completed in the same day and overnight travel is required.

MTM's Member Travel Department will record the name of the lodging provider, length of stay approved and the cost per night in the NET Management System. MTM will make reservation arrangements for Member as the most appropriate, cost-effective lodging facility.

If Member chooses to get their own lodging facility, MTM will reimbursement up to \$77.00/night for lodging facilities in Iowa and surrounding states. Exceptions will be:

- Omaha, NE lodging reimbursement shall be up to \$93.00/night
- Rochester, MN lodging reimbursement shall be up to \$95.00/night

When meals and/or lodging are requested, a trip will be entered into the NET Management System under the appropriate provider code and the appointment date will be used as the date of the trip. If two separate vendors are providing the services, two separate trips will be entered into the NET Management System to allow payment to each vendor. Service type, quantity, and rate information will be recorded for every approved request.

Flight

If air travel is the most appropriate mode of transportation, MTM will make all arrangements for the flight, as well as any ground transportation and lodging, if necessary. MTM will notify member of their itinerary and any transportation provider information.

Parking Fees & Tolls

Reimbursement for parking fees and tolls is allowable if the reimbursement is based only on mileage. If transportation is reimbursed on a per-trip basis, parking fees and tolls are already included in the payment for the trip.

Car Rental

Reimbursement for car rental is allowable when such costs are necessary to meet the member's needs. MTM shall reimburse when other public or ordinary means of transportation are not available to the member or when such public or ordinary means of transportation does not meet the member's medically necessary needs.