

HIV and HCV Rapid Testing Implementation Checklist

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This checklist is designed to act as a tool in assessing your readiness to implement rapid HIV and HCV screening services with SOR2 clients. This list may not include internal policies or procedures that need to be considered, but is meant to act as a reference starting point as you work towards implementation.

Required Certification Steps

*Any agency conducting testing must obtain a CLIA waiver or update existing certificates to name the newly included testing technologies**

- Apply for CLIA certificate *or*
- Update existing CLIA certificate

Agency Capacity Development Steps

- Clarify and document who will be tested under the SOR requirement.
- Identify who will be responsible for administering testing services.
- Identify how the administration of tests will be documented.

Inventory Acquisition and Management Steps

- Acquire a thermometer to monitor test kit storage temperatures.
- Identify how test kits will be acquired.
- Identify where test kits will be stored.
- Identify when controls will be run and where this will be documented.
- Acquire test kits and controls.
- Acquire additional supplies as needed (gloves, gauze, sharps containers).

Staff Training Steps

- Complete blood borne pathogens training
- Complete test device training videos.
- Run controls with each type of test kit to ensure appropriate use and interpretation.
- Attend Fundamentals of HIV Prevention Counseling (optional).
- Watch result delivery best practices videos.

Non-Reactive Result Preparation Steps

- Determine what referrals will be made for additional prevention services.
- Document referral partners in a way that is easily shared with clients.

Reactive Result Preparation Steps

- Determine how individuals will obtain access to confirmatory services.
- Document contact information for regional Disease Intervention Specialist.
- Determine when the DIS will be notified and how you will work with them.

Technical Assistance:

Technical Assistance is available upon request. Requests can be submitted via email: to HIVHCVPvention@idph.iowa.gov

Supplemental Information on CLIA certification and certificate updates:

General CLIA Information: <https://www.cms.gov/Regulations-and-Guidance/Legislation/CLIA>

For agencies that do not have a current CLIA certificate an application with CMS must be submitted. For the purposes of rapid testing related to SOR2 a 'Certificate of Waiver' is the certification type that should be applied for.

- The application fee is \$150.00 and must be paid every two-years. This fee can be reimbursed through your SOR2 contract.

For agencies that have a current CLIA certificate, the state agency overseeing CLIA must be notified in writing of the addition of new test technologies.

- Notification can occur via email and must include the current CLIA number and a written explanation of the waived tests that will be used / added to the existing certificate.
- An updated list of state contacts is available [here](#).