

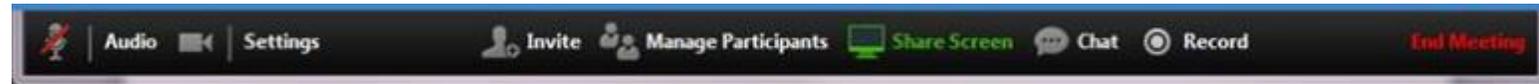


Iowa Behavioral Health Reporting System

Data Entry Screen Technical Assistance IBHRS Integrated Treatment (SUD/PG) Reporting

June 30, 2021





Welcome!

- ZOOM Interface
- Muting Audio/Video
 - Microphone/Audio/Video icons
 - Headset is best if joining by computer and not using phone
- Chat – Questions Welcomed!
- Will be Recorded and Posted to the IBHRS Website:
<https://www.idph.iowa.gov/Bureau-of-Substance-Abuse/Substance-Use-and-Problem-Gambling-Data-Reporting/Iowa-Behavioral-Health-Reporting-System>

AGENDA

- Introductions
- Logging into IBHRS
- Navigation to IBHRS Reporting
- Data Entry Screens
 - Client
 - Treatment Episode
 - Service Event
- Error Reporting and Resolution
- Q & A

Logging in to IBHRS UAT Site

FEI will create an account for those staff who will be practicing data entry.

Instructions located on the [IBHRS Documentation Page](#)

Two-Factor Authentication

One-Time Setup

- 1** Download the Microsoft or Google Authenticator app.


- 2** When your account is created in IBHRS, you'll receive an email with the TOTP link.


- 3** Click the link to get the QR Code. Scan the code with the Authenticator app.


- 4** You'll get a unique number (TOTP Code) that you can use when you log in to IBHRS!



Everyday Use

- 1** The login page will have a TOTP field.


- 2** Open your App and get your TOTP code.


- 3** Use the Code when you log in!





Iowa Behavioral Health Reporting System

IBHRS Data Entry Forms

Forms located on the [IBHRS Documentation Page](#)



Iowa Behavioral Health Reporting System

Client Data Set

A Client record (ProviderClient) is required for each client that receives treatment services from a Provider Agency.

The Client Data Set must be submitted prior to or included with any data set submissions associated with that client. The Client Data Set information should be updated when changes in the data occur.

Profile

First Name*	Middle Name	Last Name*	Suffix
Birth Date*			
Sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Refused	Gender Identity*	<input type="checkbox"/> Man <input type="checkbox"/> Woman <input type="checkbox"/> Transgender Man (Female to Male) <input type="checkbox"/> Transgender Woman (Male to Female) <input type="checkbox"/> Genderqueer <input type="checkbox"/> Other Gender Identity <input type="checkbox"/> Refused
Sexual Orientation*	<input type="checkbox"/> Straight/Heterosexual <input type="checkbox"/> Gay/Lesbian <input type="checkbox"/> Bisexual <input type="checkbox"/> Other <input type="checkbox"/> Refused	Ethnicity*	<input type="checkbox"/> Puerto Rican <input type="checkbox"/> Mexican <input type="checkbox"/> Cuban <input type="checkbox"/> Other specific Hispanic or Latino <input type="checkbox"/> Not of Hispanic or Latino origin <input type="checkbox"/> Hispanic or Latino - Specific origin not specified <input type="checkbox"/> Refused



Accessing IBHRS Reporting

Note – Ensure Pop
Ups are Allowed!

The screenshot shows the IBHRS UAT web application interface. At the top left, there is a logo for WITS 21.0.0. To the right of the logo, the text "IBHRS UAT" is displayed. Further right, there is a "Snapshot" button and a user profile for "Kory Schnoor" with the role "Administrative Agency, Administrative Unit".

The main content area is divided into several sections:

- Home Page:** A navigation menu on the left side of the page, with "IBHRS Reporting" highlighted and a red arrow pointing to it.
- State Waitlist:** A section with a calendar icon showing "April 1" and the text "Hello, Kory".
- Announcements:** A section with the text "You have no announcements."
- Alert List:** A section with search filters "Search in Agency" and "Search Supervisee Alerts", and the text "You have no alerts."

At the top right of the main content area, there are two notification pop-ups:

- "There are currently 3 people that have been referred in."
- "There is currently 1 support ticket with status 'Pending WITS Admin'."



Iowa Behavioral Health Reporting System

Accessing IBHRS Data Entry Screens

Iowa Behavioral Health Reporting System - UAT 2021.04.0-IBHRS-Phase-1A.20210430.1

Administration Configuration Submission Reports **Data Entry** Extracts ? kory.schnoor Logout

< Back ▾ **Data Entry**

Demo Provider 2 ▾

Data Set

Provider Treatment Episode

Service Event

Provider Client

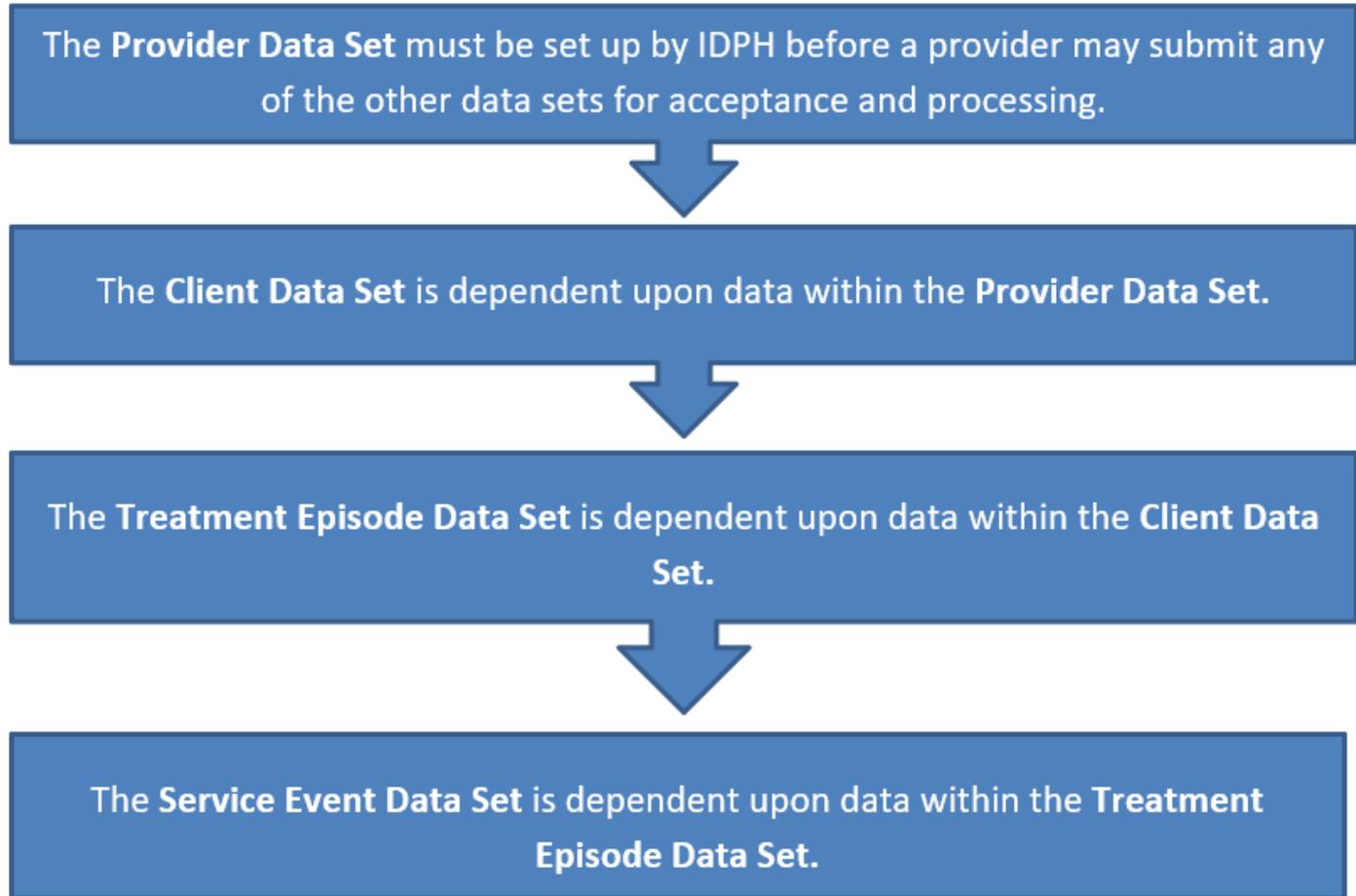
Provider Client

Deleted Search + Add Entity

PROVIDER - PROVIDER SOURCE RECORD IDENTIFIER	SOURCE RECORD IDENTIFIER	FIRST NAME	LAST NAME	BIRTH DATE	SEX	ENTERPRISE UNIQUE IDENTIFIER
1703	IFB96aec4b1-a67e-49b3-b1f8-8b31cf95160b	Test	Client	10/20/1990	Female	⋮
1703	IFB62f80d95-ce08-4ab0-a969-56767c3cde45	May	Twenty Twenty One	11/1/2000	Female	⋮
1703	IFB1653023b-c0bd-44e2-bcb4-49002797b1ab	Required	Example	5/6/2000	Male	⋮

1 - 3 of 3 |< < > >|

Data Set Dependencies



QUESTIONS?

How is the state going to get any data on patients that are seen for an assessment only and no treatment (admission) is ever completed?

Part 1

- **Provider Client** records are for information about a Client served by a particular Provider.
- **Treatment Episode** records contain information about all of the interactions between a Client and a Provider, from first contact to the time that the client leaves the care of the Provider. A Treatment Episode is used to record the episode of care EVEN IF THE ONLY CONTACT between a Client and a Provider was Crisis or Pre-Screening, and even if no treatment was provided. The Treatment Episode contains Care Status records.

How is the state going to get any data on patients that are seen for an assessment only and no treatment (admission) is ever completed?

Part 2

- A **Care Status** is a record of when a client seeks treatment, is admitted to treatment, changes ASAM Level of Care, or is discharged from treatment.
 - **Pre-Admission:** The Care Status of Pre-Admission is reported when a client first seeks and/or is evaluated for SUD and/or PG treatment services and has not yet been admitted. (note – Crisis would fall under “Pre-Admission”)
 - **Admission:** The Care Status of Admission is reported when a client is admitted to treatment services.
 - **Transfer:** A Care Status of Transfer is reported when a client is transferred to a new facility or ASAM Level of Care within that provider.
 - **Discharge:** A Care Status of Discharge reports the end of treatment for the SUD and/or PG Program Area.
- **Service Event** records contain information about services provided to a client during a Treatment Episode. They are related to a Treatment Episode and at least one Care Status within the Episode.

When conducting an admission on a SUD patient, do we need to ask the Gambling Wager Activity Type questions or are these just for Gambling Patients

- "Gambling in Past 12 Months Number" within the Prescreening sub-entity is required for all clients.
- Gambling Wager Activity Type will always be required if the client has a Care Status with a Program Area of Gambling Treatment.
- FEI/IDPH are working on a general clinical workflow model and will post the model on the IBHRS site when complete.

Is the Closed Date required when entering a Pre-Admission? For instance, when we provide a Pre-Admission service on a patient, we don't know what the Closed Date is.

If a Client comes in for Pre-Admission services and you are certain that, after those services, the interaction between Client and Provider is complete (e.g. treatment was not recommended) then you should populate the Closed Date, indicating that the Treatment Episode is closed. If at some point in the future, that changes and the client begins treatment (which would be recorded in an Admission care status) then you would need to clear the Closed Date for that Episode before creating the Admission.

How do we a Treatment Episode's Scheduled Admission Date after submitting that record (for Pre- Admissions)?

Providers may access the Treatment Episode using the Data Entry Screens in IBHRS. Once you locate the applicable Treatment Episode (using the search field at the top of the list screen), then you can click on the Treatment Episode and update information accordingly, including the Scheduled Admission Date. Once updated, click "Submit" to update the record.

Does Sexual Orientation information need to be obtained at First Contact- or can it be obtained during the Assessment?

Sexual Orientation is one of the variables in the Client Data Set and is a required field.

Could you please clarify when the POMs/quality of life questions are required?

- A POM is required with every care status starting with Pre-Admission and/or Admission, and then at every subsequent change in Care Status (Transfer or Discharge). **A POM is not required every 30 days.** If two or more Care Status changes occur within 30 days of each other, then the "active" POM may be tied to the new Care Status. IDPH, for treatment efficacy monitoring, recommends an updated POM be submitted 30-45 days after Admission. There is not currently a rule within IBHRS regarding the updating of the Admission POM between day 30-45.
- There is no rule or requirement requiring a new POM every 90 days. IDPH will have an administrative report that identifies episodes that have 90 days or more without a POM. IDPH may share the results of that report with providers for confirmation of services on a case-by-case basis.

Is reporting two admissions required (one for SUD and one for gambling)?

A Treatment Episode Care Status is required for each program area (SUD and/or Problem Gambling) the client is engaged in. If a POM has been completed in the past 30 days and the POM contains all relevant information, then the POM can be tied to more than one program area care status.

How do we know whether we are a provider that uses a procedure code associated to a modifier category?

A Service Event Procedure Modifier helps further describe a Service Event record's Procedure Code without changing its definition. Service Event records can be submitted with zero, one, or many Service Event Procedure Modifier records. IPN Providers are the only Provider Agencies authorized to use Procedure Modifiers.

On the forms that are required for IBHRS (client-service event and treatment episode), there is an * by the question if it is required to be answered but if there is not an * we do not have to answer the question. Is this correct?

" * " represents a required field

In reviewing the levels of care, there is not a care level of 1.0 continuing care or 1.0 extended outpatient. Is this correct?

Currently, there are no plans to add continuing care as a separate level 1.0 ASAM Outpatient Level of Care.

As we look over documents, we were wondering how to define the Open Date and Closed Date?

Treatment Episode Open Date is the date that the Treatment Episode Began. The Treatment Episode Close Date is the last date of service in the Treatment Episode (patient has been discharged from all program areas).

Implementation Timeline

YOU ARE HERE

May 2021

- ✓ Technical Assistance Webinars
 - ✓ Vendor Specific Sessions (5/5 and 5/19)
- ✓ IBHRS Portal Usage and Data Entry Screen Trainings (TBD)
- ✓ Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- ✓ Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- ✓ Continue H837 IPN Claim Submission Testing

June 2021

- Technical Assistance Webinars
 - Vendor Specific Sessions (6/2, 6/16 and 6/30)
- IBHRS Portal Usage and Data Entry Screen Trainings
 - Data Entry Screen Training (6/8)
 - Statewide Waitlist Training (6/23)
- Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Continue H837 IPN Claim Submission Testing

Implementation Timeline

July 2021

- Complete FINAL Data Entry for SUD/PG in I-SMART and Submissions to CDR (for SFY2021)
- Begin Collecting IBHRS Data
- Technical Assistance Webinars
 - Vendor Specific Session (7/14)
- IBHRS Portal Usage and Data Entry Screen Trainings
 - Grant Management Training (7/13)
 - OTP Registry Training (7/20)
- Complete XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Complete H837 IPN Claim Submission Testing

August 2021

- Final Training – Topic TBD (8/2)
- Begin Reporting IBHRS Data
- Previous SUD and PG Episodes Entered in I-SMART Read Only in IBHRS
- I-SMART Not Available
- No Submissions to CDR
- Certification Activities (testing XML and H837p files) Complete

Next Steps

- [IBHRS Home Page](#)
- IBHRS Basic Certification Form:
<https://surveyhero.com/c/IBHRSBasicCertificationForm>
 - Webinar Schedule
 - Details and support documentation for the entire series will be posted on the IBHRS Home Page
 - FAQ Document
 - Submit all IBHRS related questions via email to the SAPG Data Help Desk at SAPGData@idph.iowa.gov



Iowa Behavioral Health Reporting System

IBHRS Contact

SAPGData@idph.iowa.gov