



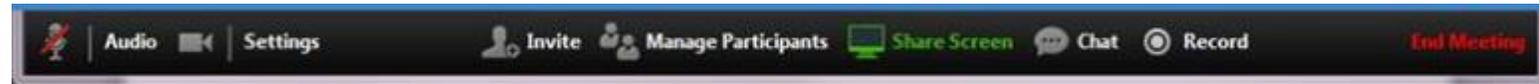
Iowa Behavioral Health Reporting System

Data Entry Screen Training

IBHRS Integrated Treatment (SUD/PG) Reporting

June 8, 2021





Welcome!

- ZOOM Interface
- Muting Audio/Video
 - Microphone/Audio/Video icons
 - Headset is best if joining by computer and not using phone
- Chat – Questions Welcomed!
- Will be Recorded and Posted to the IBHRS Website:
<https://www.idph.iowa.gov/Bureau-of-Substance-Abuse/Substance-Use-and-Problem-Gambling-Data-Reporting/Iowa-Behavioral-Health-Reporting-System>

AGENDA

- Introductions
- Logging into IBHRS
- Navigation to IBHRS Reporting
- Data Entry Screens
 - Client
 - Treatment Episode
 - Service Event
- Error Reporting and Resolution
- Q & A

Logging in to IBHRS UAT Site

FEI will create an account for those staff who will be practicing data entry.

Instructions located on the [IBHRS Documentation Page](#)

Two-Factor Authentication

One-Time Setup

- 1** Download the Microsoft or Google Authenticator app.



- 2** When your account is created in IBHRS, you'll receive an email with the TOTP link.


- 3** Click the link to get the QR Code. Scan the code with the Authenticator app.


- 4** You'll get a unique number (TOTP Code) that you can use when you log in to IBHRS!



Everyday Use

- 1** The login page will have a TOTP field.


- 2** Open your App and get your TOTP code.


- 3** Use the Code when you log in!





Iowa Behavioral Health Reporting System

IBHRS Data Entry Forms

Forms located on the [IBHRS Documentation Page](#)



Iowa Behavioral Health Reporting System

Client Data Set

A Client record (ProviderClient) is required for each client that receives treatment services from a Provider Agency.

The Client Data Set must be submitted prior to or included with any data set submissions associated with that client. The Client Data Set information should be updated when changes in the data occur.

Profile

First Name*	Middle Name	Last Name*	Suffix
Birth Date*			
Sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Refused	Gender Identity*	<input type="checkbox"/> Man <input type="checkbox"/> Woman <input type="checkbox"/> Transgender Man (Female to Male) <input type="checkbox"/> Transgender Woman (Male to Female) <input type="checkbox"/> Genderqueer <input type="checkbox"/> Other Gender Identity <input type="checkbox"/> Refused
Sexual Orientation*	<input type="checkbox"/> Straight/Heterosexual <input type="checkbox"/> Gay/Lesbian <input type="checkbox"/> Bisexual <input type="checkbox"/> Other <input type="checkbox"/> Refused	Ethnicity*	<input type="checkbox"/> Puerto Rican <input type="checkbox"/> Mexican <input type="checkbox"/> Cuban <input type="checkbox"/> Other specific Hispanic or Latino <input type="checkbox"/> Not of Hispanic or Latino origin <input type="checkbox"/> Hispanic or Latino - Specific origin not specified <input type="checkbox"/> Refused



Accessing IBHRS Reporting

Note – Ensure Pop
Ups are Allowed!

The screenshot shows the IBHRS UAT web application interface. At the top left, there is a logo for WITS 21.0.0. To the right of the logo, the text "IBHRS UAT" is displayed. Further right, there is a "Snapshot" button and a user profile for "Kory Schnoor, Administrative Agency, Administrative Unit". The main content area is divided into several sections. On the left, there is a vertical navigation menu with icons and labels for "Home Page", "State Waitlist", "IBHRS Reporting", "Agency", "Group List", "Client List", and "System Administration". A red arrow points to the "IBHRS Reporting" menu item. The main content area features a large yellow calendar icon for "April 1" with the text "Hello, Kory". Below this, there are two notification boxes: "There are currently 3 people that have been referred in." and "There is currently 1 support ticket with status 'Pending WITS Admin'". The "Announcements" section shows "You have no announcements." and the "Alert List" section shows "You have no alerts." with search options for "Search in Agency" and "Search Supervisee Alerts".



Iowa Behavioral Health Reporting System

Accessing IBHRS Data Entry Screens

Iowa Behavioral Health Reporting System - UAT 2021.04.0-IBHRS-Phase-1A.20210430.1

Administration Configuration Submission Reports **Data Entry** Extracts ? kory.schnoor Logout

< Back ▾ **Data Entry**

Demo Provider 2 ▾

Data Set

Provider Treatment Episode

Service Event

Provider Client

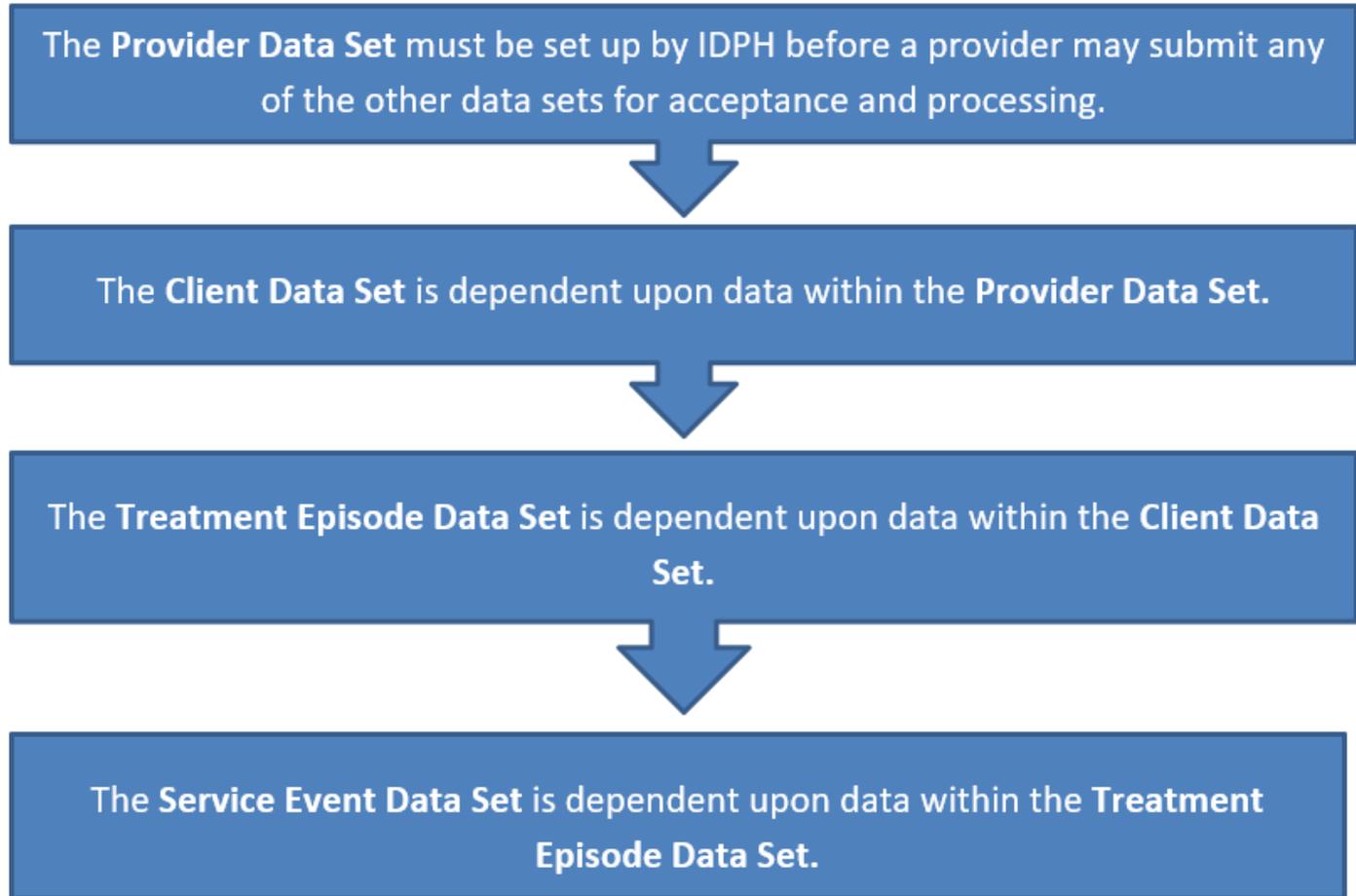
Provider Client

Deleted Search + Add Entity

PROVIDER - PROVIDER SOURCE RECORD IDENTIFIER	SOURCE RECORD IDENTIFIER	FIRST NAME	LAST NAME	BIRTH DATE	SEX	ENTERPRISE UNIQUE IDENTIFIER
1703	IFB96aec4b1-a67e-49b3-b1f8-8b31cf95160b	Test	Client	10/20/1990	Female	⋮
1703	IFB62f80d95-ce08-4ab0-a969-56767c3cde45	May	Twenty Twenty One	11/1/2000	Female	⋮
1703	IFB1653023b-c0bd-44e2-bcb4-49002797b1ab	Required	Example	5/6/2000	Male	⋮

1 - 3 of 3 |< < > >|

Data Set Dependencies



QUESTIONS?

Implementation Timeline

YOU ARE HERE

May 2021

- ✓ Technical Assistance Webinars
 - ✓ Vendor Specific Sessions (5/5 and 5/19)
- ✓ IBHRS Portal Usage and Data Entry Screen Trainings (TBD)
- ✓ Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- ✓ Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- ✓ Continue H837 IPN Claim Submission Testing

June 2021

- Technical Assistance Webinars
 - Vendor Specific Sessions (6/2, 6/16 and 6/30)
- IBHRS Portal Usage and Data Entry Screen Trainings
 - Data Entry Screen Training (6/8)
 - Statewide Waitlist Training (6/23)
- Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Continue H837 IPN Claim Submission Testing

Implementation Timeline

July 2021

- Complete FINAL Data Entry for SUD/PG in I-SMART and Submissions to CDR (for SFY2021)
- Begin Collecting IBHRS Data
- Technical Assistance Webinars
 - Vendor Specific Session (7/14)
- IBHRS Portal Usage and Data Entry Screen Trainings
 - Grant Management Training (7/13)
 - OTP Registry Training (7/20)
- Complete XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Complete H837 IPN Claim Submission Testing

August 2021

- Final Training – Topic TBD (8/2)
- Begin Reporting IBHRS Data
- Previous SUD and PG Episodes Entered in I-SMART Read Only in IBHRS
- I-SMART Not Available
- No Submissions to CDR
- Certification Activities (testing XML and H837p files) Complete

Next Steps

- [IBHRS Home Page](#)
- IBHRS Basic Certification Form:
<https://surveyhero.com/c/IBHRSBasicCertificationForm>
 - Webinar Schedule
 - Details and support documentation for the entire series will be posted on the IBHRS Home Page
 - FAQ Document
 - Submit all IBHRS related questions via email to the SAPG Data Help Desk at SAPGData@idph.iowa.gov



Iowa Behavioral Health Reporting System

IBHRS Contact

SAPGData@idph.iowa.gov