



Iowa Behavioral Health Reporting System

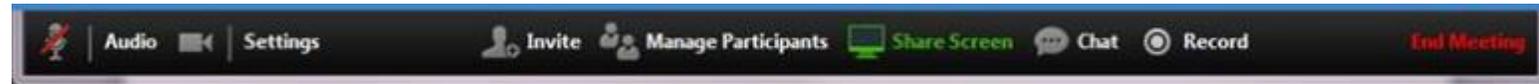
TA Webinar 6

IBHRS Integrated Treatment (SUD/PG) Reporting

837P Claims Submission

April 7, 2021





Welcome!

- ZOOM Interface
- Muting Audio/Video
 - Microphone/Audio/Video icons
 - Headset is best if joining by computer and not using phone
 - Please turn off video
- Chat – Questions Welcomed!
- Will be Recorded and Posted to the IBHRS Website:
<https://www.idph.iowa.gov/Bureau-of-Substance-Abuse/Substance-Use-and-Problem-Gambling-Data-Reporting/Iowa-Behavioral-Health-Reporting-System>

AGENDA

- Introductions and Background
- Submission Process
- Checking for Errors
- Certification Process
- Q&A
- Review, Timeline and Next Steps
- Additional Questions to SAPGData@idph.iowa.gov subject line “IBHRS Question”

Companion Guide

Available on IBHRS Website:

<https://idph.iowa.gov/Portals/1/userfiles/284/NL/837P%20Companion%20Guide%20%28IBHRS%29.pdf>

Finding Sender, Receiver, and Payor Names/IDs

- Navigate to the Contract EDI screen under Agency/Contract Management to view contract-specific sender, receiver, and payor names/IDs for your provider agency.
- Hover-text displays the appropriate loop/segment.

Finding Sender, Receiver, and Payor Names/IDs Demo

Finding Client EUID (Subscriber #)

- The Enterprise Unique Identifier (EUID) uniquely identifies the client across the state and is used as the subscriber number (2010BA NM109).
- To find the Client EUID:
 - Open IBHRS Reporting
 - Select the Reports tab in the header and Client Search under Categories on the left.
 - Enter your search criteria and click View Report

Finding Client EUID (Subscriber #) Demo

Additional codes to be published

- Place of Service CLM05-1 or SV105
- Procedures SV101-2
- Funding Source CN104

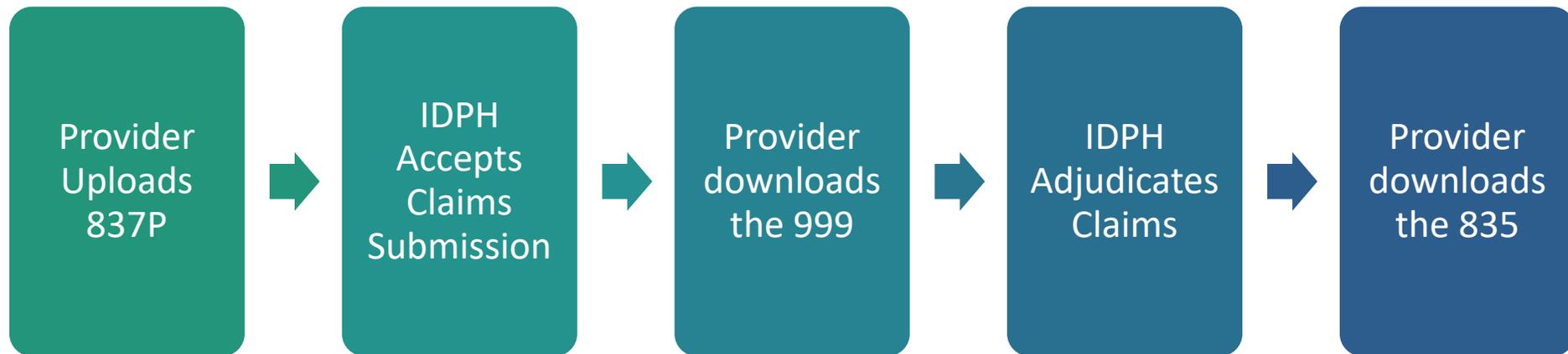
Line Note Text

- Service Event SRI NTE02

File Naming Requirements

- 837P file names may be any combination of letters, numbers, and the underscore (_). Additional special characters are not allowed.
- Files must use a .DAT or .TXT extension.
- Each file name must be unique.

837 Process



Upload Instructions

- Click the “Add H837” button, then “Choose File”.
- Select the file on your computer and click the “Upload” button.
- If the file is successfully uploaded, an information message is returned at the top of the screen. The file is queued for processing (Status = “Queued”).

Upload Instructions

- Once processed, the file status changes to “Processed” or “Failed.” Failed 837P transactions must be resubmitted by the provider agency.
- The H837 File List may be filtered based on file name, upload date, and status.

Fixing Errors

- If the 837P fails during processing, the error messages are displayed on the submission profile. A full list of error messages and resolutions is provided in Appendix D of the Companion Guide.
- Failed 837P submissions must be corrected and resubmitted. Notify IDPH if you continue to receive an error message after making necessary corrections.



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Upload 837 Demo



Downloading 999

- The 999 is returned for all 837P transactions that were successfully processed.
- Contact IDPH if a 999 is not available for download within the expected timeframe.
- Navigate to the H999 Management screen under Agency/Billing. The 999 may be downloaded from the list or from the profile.
- Note that a 999 is not returned for failed submissions.



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Download 999 Demo



Downloading 835

- The 835 is available for download once claims are adjudicated by IDPH.
- Contact IBHRS if an 835 is not available for download within the expected timeframe.
- Navigate to the H835 Management screen under Agency/Billing.
- Select “Download” from the Action column to download the 835.



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Download 835 Demo



QUESTIONS?

Prerequisites

- An established contractual relationship with IDPH to be reimbursed for provided SUD and/or PG treatment services via the IBHRS 837P process.
- A Business Associate Agreement (BAA) with IDPH.
- Login credentials to the IBHRS UAT environment.
 - Will be provided after Basic Certification Form is completed

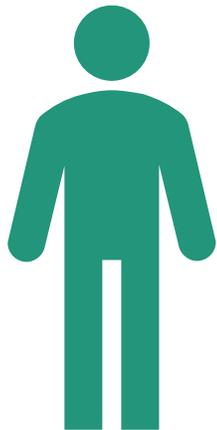
Prerequisites

- The ability to create 837P transactions in accordance with the TR3 Implementation Guide and the companion guide.
- Notification to IDPH that they will submit 837P transactions for reimbursement for provided SUD and/or PG treatment services. The notification must also include:
 - Provider 837P point of contact (name, title, telephone number, and email address).
 - Agreement to complete a testing cycle consisting of three test 837P transactions over a four-week period.
 - Expected submission date of the first test 837P transaction.

Certification Process

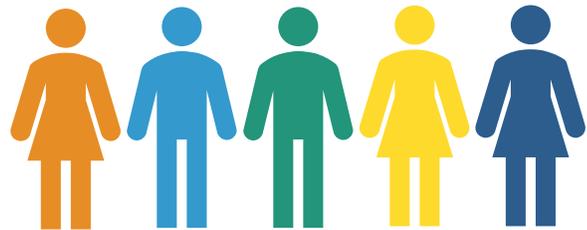
- FEI will validate, as part of the certification process, the provider has successfully submitted 837P files in the IBHRS UAT environment.
- The following items apply to each testing cycle outlined in later slides:
 1. Generate an 837P.
 2. Upload the 837P to the testing environment following the upload instructions included in the 837P Companion Guide. If there are submission errors, correct the file and resubmit.
 3. Download the 999 transaction following the download instructions included in the 837P Companion Guide.
 4. Download the 835 transaction following the download instructions included in the 837P Companion Guide.

Cycle One



- The goal of this cycle is to successfully submit a simple 837P that meets syntax and formatting requirements. The 837P should contain **a single claim for a single client**.
- In this cycle, provider agencies should become familiar with uploading the 837P, viewing and correcting submission errors, and downloading the 999 and 835.

Cycle Two



- The goal of this cycle is to successfully submit a more complex 837P.
- The 837P should include at least:
 - 5 clients
 - 25 claims
 - 2 rendering providers

Cycle Three



- The goal of this cycle is to successfully submit an 837P with adjustments and duplicate claims. The 837P should include:
 - An adjustment to a claim that was adjudicated in a previous test cycle
 - A duplicate claim that was adjudicated in a previous test cycle.

Certification Follow-up

- When the Test Cycle is successful, the IBHRS Provider Administrator should email IBHRSOnboarding@feisystems.com and dominic.lavorato@idph.iowa.gov and report on the successful processing of the file.
- The FEI Onboarding Coordinator will respond with confirmation on a successful submission and then the provider agency may then move on to the next cycle.

Certification Follow-up

- If the Test Cycle is unsuccessful and troubleshooting is needed, the IBHRS Provider Administrator should email SAPGData@idph.iowa.gov with the subject “IBHRS 837 Testing”, report on the unsuccessful processing of the file, and include within the email the specific error messages received.
- IDPH and/or FEI will then provide guidance, in order for the provider to correct the file for re-submission.
- The file must be successful before the provider may move to the next testing cycle

Support

- Include the following information when contacting IBHRS Help Desk staff:
 - Provider agency name
 - Point of contact, including name, title, telephone number, and email address
 - 837P file name
 - Upload date
 - Error message (if applicable)

QUESTIONS?

Implementation Timeline

January 2021

- ✓ Kickoff Webinar (available via IBHRS webpage)
- ✓ Intro to IBHRS Technology (1/13)
- ✓ Technical Assistance Webinar – General Introduction and IBHRS Onboarding Plan Overview (1/27)
- ☐ Basic Certification Form Completed (one per agency)
- ✓ Vendors Begin Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission

February 2021

- ✓ Technical Assistance Webinars
 - ✓ Vendor Submission Guide - Client Dataset (2/10)
 - ✓ Vendor Submission Guide - Treatment Episode Dataset (2/24 – 3 Hour Meeting)
- ✓ Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission

Implementation Timeline

YOU ARE HERE

March 2021

- ✓ Technical Assistance Webinars
 - ✓ Vendor Submission Guide - Service Event Dataset (3/10)
 - ✓ Vendor Submission Guide - Treatment Episode Dataset Follow Up (3/24)
- ✓ Basic Certification Form (One Per Agency)
- ✓ Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- ✓ Begin XML Submission Testing for Integrated Treatment (SUD/PG) Reporting

April 2021

- Technical Assistance Webinars
 - 837P Claim Item Submission (4/7 IPN ONLY)
 - Vendor Submission Guide - Treatment Episode Dataset Follow Up (4/21)
- Basic Certification Form (One Per Agency)
- IBHRS Portal Usage and Data Entry Screen Trainings (TBD)
- Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Begin H837 IPN Claim Submission Testing

Implementation Timeline

May 2021

- Technical Assistance Webinars
 - Vendor Specific Sessions (5/5 and 5/19)
- IBHRS Portal Usage and Data Entry Screen Trainings (TBD)
- Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Continue H837 IPN Claim Submission Testing

June 2021

- Technical Assistance Webinars
 - Vendor Specific Sessions (6/2, 6/16 and 6/30)
- IBHRS Portal Usage and Data Entry Screen Trainings (TBD)
- Vendors Continue Development for Integrated Treatment (SUD/PG) Reporting and IPN Claim Submission
- Continue XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Continue H837 IPN Claim Submission Testing

Implementation Timeline

July 2021

- Complete FINAL Data Entry for SUD/PG in I-SMART and Submissions to CDR (for SFY2021)
- Begin Collecting IBHRS Data
- Technical Assistance Webinars
 - Vendor Specific Session (7/14)
- Complete XML Submission Testing for Integrated Treatment (SUD/PG) Reporting
- Complete H837 IPN Claim Submission Testing

August 2021

- Begin Reporting IBHRS Data
- Previous SUD and PG Episodes Entered in I-SMART Read Only in IBHRS
- I-SMART Not Available
- No Submissions to CDR
- Certification Activities (testing XML and H837p files) Complete

Next Steps

- [IBHRS Home Page](#)
- IBHRS Basic Certification Form:
<https://surveyhero.com/c/IBHRSBasicCertificationForm>
 - Webinar Schedule
 - Details and support documentation for the entire series will be posted on the IBHRS Home Page
 - FAQ Document
 - Submit all IBHRS related questions via email to the SAPG Data Help Desk at SAPGData@idph.iowa.gov

IBHRS Contact

SAPGData@idph.iowa.gov