

December 29, 2023

GENERAL LETTER NO. 8-A-68

ISSUED BY: Division of Community Access

SUBJECT: Employees' Manual, Title 8, Chapter A, **Medicaid Administration**, Contents I, 26, revised; 27, removed.

Summary

This chapter is revised to update the income amounts for the Homestead Property Tax Credit and Rent Reimbursement, and to include information on where to apply for Rent Reimbursement.

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 8, Chapter A, and destroy them:

<u>Page</u>	<u>Date</u>
Contents I	January 13, 2023
26 and 27	January 13, 2023

Additional Information

Refer questions about this general letter to your area income maintenance administrator.

	<u>Page</u>
Overview	I
Definitions.....	I
Eligibility.....	8
Medical Assistance Eligibility Card.....	8
Eligibility Verification System.....	9
Benefits.....	10
Iowa Medicaid Enterprise.....	10
When Members Are Responsible for Payment of Medical Bills.....	10
Recovery	11
Amount to Recoup.....	13
Medically Needy Overpayment	14
Department Responsibilities	17
Confidentiality.....	17
Maintenance of Facility Inspection Reports.....	18
Nondiscrimination	18
Notification.....	19
When Notice Is Required.....	19
Timely Notice When Probable Fraud Exists.....	20
When Timely Notice Is Not Required	20
Notice Forms	21
Appeals.....	22
Reimbursement After Appeal Decisions.....	22
Bills That Cannot Be Reimbursed	24
Reimbursement Process.....	24
Property Tax Relief.....	24
Homestead Property Tax Credit for the Elderly or Disabled.....	25
Property Tax Suspension	25
Rent Reimbursement	26

Eligibility for tax suspension ends when eligibility for SSI or SSA or residence in a health facility ends. Taxes that were suspended while the person was on assistance do not become due until the property is sold or transferred.

The Department is responsible for providing verification to members who may be eligible for property tax suspension. When a person is approved for Medicaid due to SSI eligibility, SSA eligibility, or Medicaid payment for care in a health care facility, the system automatically issues a *Notice of Decision* or *Notice of Action* with the following statement:

You get SSI or State Supplementary Assistance or you live in a facility in which the Department of Human Services is paying some or all of the cost. You may not have to pay property taxes at this time. Take this notice to your county Board of Supervisors to discuss having your property taxes delayed.

This notice can serve as verification of eligibility for tax suspension. However, you must provide written verification if the member requests it. Suggested language is as follows:

_____ (is a recipient of [Supplemental Security Income] [State Supplementary Assistance] is living in a health care facility and the Iowa Department of Human Services is paying part or all of the cost of care.) Therefore, this person appears to qualify for property tax suspension.

(Worker signature, title, and date)

The county board of supervisors shall annually supply to the local Department office a list of names and social security numbers of people receiving tax suspension due to:

- Eligibility for State Supplementary Assistance or SSI, or
- Residing in a health care facility with the Department paying for part of the care.

Upon receipt of the list, indicate if the identified people continue to receive benefits that qualify them for tax suspension and return the list to the board of supervisors. No release of information is required to respond to this list.

Rent Reimbursement

Legal reference: Iowa Code Sections 425.16 through 425.40

The Department administers the program. Participants may apply online at <https://benefits.stateofiwahhs.org/program/rentreimbursement>. Policies regarding eligibility for this program can be found in [6-H, Rent Reimbursement](#).