



**Iowa Department of Public Health
Division of Behavioral Health
IDPH Substance Use and Problem Gambling Services
Integrated Provider Network
RFP # 58818015**

**Amendment #1
August 22, 2018**

Effective immediately, the Division of Behavioral Health, IDPH Substance Use and Problem Gambling Services Integrated Provider Network Request for Proposal (RFP) 58818015 is amended by clarifying Prevention Services eligibility in section 1.03 B. and describing service provision via telehealth.

Section 1.03, B. 3. and 4., is amended as follows:

“1.03 Application Options and Eligibility Requirements

...B. Eligibility Requirements

An Applicant must meet the following eligibility requirements for consideration. Failure to meet eligibility requirements will result in rejection of an Application (refer to section 1.16 and SECTION 4.).

- ... 3. If an Applicant proposes to provide any portion of **Required Services: Prevention Services**, the **Applicant** must have at least three (3) years of experience in providing ~~the proposed~~ **substance abuse** prevention services in Iowa prior to the Application due date.
4. If an Applicant proposes to utilize a subcontractor for provision of any portion of:
 - a. **Required Services: Prevention Services**, the **subcontractor** must:
 - i. be an Iowa non-profit/not-for-profit organization, and
 - ii. have at least three (3) years of experience in providing ~~the proposed~~ **substance abuse** prevention services in Iowa prior to the Application due date. ...”

Providing services via telehealth is described as follows:

Per 2018 House File 2305, “Telehealth” means the delivery of health care services through the use of interactive audio and video. “Telehealth” does not include the delivery of health care

services through an audio-only telephone, electronic mail message, or facsimile transmission. Health care services that are delivered by telehealth must be appropriate and delivered in accordance with applicable law and generally accepted health care practices and standards prevailing at the time the health care services are provided ...

Covered Services that may be provided by telehealth and reimbursed under the RFP are: Initial Assessment, Medical Evaluation, Medical Care, and Methadone Administration.

All other terms and conditions of the RFP remain in effect.



**Iowa Department of Public Health
Division of Behavioral Health
IDPH Substance Use and Problem Gambling Services
Integrated Provider Network
RFP # 58818015**

**Amendment #2
September 5, 2018**

Effective immediately, the Division of Behavioral Health, IDPH Substance Use and Problem Gambling Services Integrated Provider Network Request for Proposal (RFP) 58818015 is amended by clarifying eligible subcontractors, Outpatient Treatment Problem Gambling Lead qualifications, and certain data reporting, and adding a requirement to Women and Children Treatment.

Section 1.03 B. 4. is amended as follows:

“1.03 Application Options and Eligibility Requirements

...B. Eligibility Requirements

An Applicant must meet the following eligibility requirements for consideration. Failure to meet eligibility requirements will result in rejection of an Application (refer to section 1.16 and SECTION 4.)

- ...4. If an Applicant proposes to utilize a subcontractor for provision of any portion of:
- b. Required Services: Outpatient Treatment - Licensed Program Services for Patients, the subcontractor must:
 - i. be an Iowa non-profit/not-for-profit organization, and
 - ii. be currently licensed and have been continuously licensed for at least three (3) years prior to the Application due date, as either a Substance Use Disorder Treatment Program or a Substance Use Disorder and Problem Gambling Treatment Program **or a Substance Use Disorder Assessment and OWI Evaluation-Only Program** under 641 Iowa Administrative Code chapter 155, and
 - iii. have been continuously licensed to provide and continuously provided the proposed Licensed Program Services in Iowa for at least three (3) years prior to the Application due date.”

Section 2.03 C. is amended as follows:

“Staffing and Personnel

- ...3. Outpatient Treatment Problem Gambling Lead
Minimum of three years experience in the field of problem gambling treatment; minimum of Bachelor’s Degree (five years of experience in providing problem gambling treatment can be substituted for Bachelor’s Degree); minimum of certification as a problem gambling professional **or certification as a substance abuse professional** or licensure as a behavioral health or medical professional.

Section 2.03 C. is amended as follows:

“Data and Reporting Requirements

...To support unit of service reimbursement and billing, the Department will require Contractors to report Individual Counseling and Group Counseling Covered Services for Outpatient Treatment as follows:

- Report “Duration” in 30 minute increments, rounded **up** to the **next nearest** 30 minute level, e.g. 30, 60, 90, 120.
- Report “Duration Type” as “Minutes”
- Report “Session/Unit” as “1”

For Intensive Outpatient **and Partial Hospitalization**:

- Report “Duration” as “1”
- Report “Duration Type” as “Days”
- Report “Encounter Type” as “24 Hours Service”
- Report “Session/Unit” as “1”

Section 2.04 C. is amended as follows:

“Data and Reporting Requirements

...To support unit of service reimbursement and billing, the Department will require Contractors to report Individual Counseling and Group Counseling services for outpatient Women and Children Treatment as follows:

- Report “Duration” in 30 minute increments, rounded **up** to the **next nearest** 30 minute level, e.g. 30, 60, 90, 120.
- Report “Duration Type” as “Minutes”
- Report “Session/Unit” as “1”

For Intensive Outpatient **and Partial Hospitalization**:

- Report “Duration” as “1”
- Report “Duration Type” as “Days”

- Report “Encounter Type” as “24 Hours Service”
- Report “Session/Unit” as “1”

Section 2.04 C. Service Recipient Eligibility Requirements, third paragraph, is amended to add the following:

“Service Recipient Eligibility

... Iowa residents who are pregnant women and women with children, including women who have custody of their children and women seeking custody, are eligible to receive Women and Children Treatment. **A Contractor awarded Women and Children Treatment funding must make Enhanced Treatment/Ancillary Support Services available to all eligible women and their children...**”

All other terms and conditions of the RFP remain in effect.



Iowa Department of Public Health
Division of Behavioral Health
IDPH Substance Use and Problem Gambling Services
Integrated Provider Network
RFP # 58818015

Amendment #3
September 17, 2018

Effective immediately, the Division of Behavioral Health, IDPH Substance Use and Problem Gambling Services Integrated Provider Network Request for Proposal (RFP) 58818015 is amended by:

- clarifying Prevention Services eligibility in section 1.03 B.,
- correcting the salary level limit for federal senior executive service pay scale within Unallowable Expenditures and the SAMHSA Certification form within IowaGrants,
- fixing scoring total errors within the RFP Section 4.02, and
- updating the Draft Score Tool Attachment to correct the scoring and clarify some language.

Refer to details below.

Clarification regarding Prevention Services eligibility

Section 1.03 B. 3. and 4., is amended as follows:

“1.03 Application Options and Eligibility Requirements

...B. Eligibility Requirements

An Applicant must meet the following eligibility requirements for consideration. Failure to meet eligibility requirements will result in rejection of an Application (refer to section 1.16 and SECTION 4.)

- ...3. If an Applicant proposes to provide any portion of **Required Services: Prevention Services**, the **Applicant** must have at least three (3) years of experience in providing substance abuse or **problem gambling** prevention services in Iowa prior to the Application due date.
4. If an Applicant proposes to utilize a subcontractor for provision of any portion of:
 - a. **Required Services: Prevention Services**, the **subcontractor** must:
 - i. be an Iowa non-profit/not-for-profit organization, and

- ii. have at least three (3) years of experience in providing substance abuse or **problem gambling** prevention services in Iowa prior to the Application due date. ...”

Corrections to Salary Level

Unallowable Expenditures in sections 2.03 A., 2.03 B., 2.03 C, 2.04 A., 2.04 B., 2.04 C., and 2.04 D. of the RFP is amended as follows:

“Unallowable Expenditures:

Per 45 CFR, 96.135, 96.137, and SAMHSA guidance documents, SABG funding can not be expended for the purposes listed below:

- Purchase of land or construction of building or improvements thereon
- Purchase of major medical equipment
- Providing individuals with hypodermic needles or syringes
- Any salary in excess of ~~Level I~~ **Level II** of the federal senior executive service pay scale...”

The SAMHSA Certification form (downloaded from the IowaGrants Application form) has been updated as of September 13, 2018 to reflect the Level II salary requirement. Both the original form and the updated form will be accepted with the Application. Applicants must submit one form only. Regardless of which form is submitted, Applicants must comply with the Level II salary requirement.

Application Scoring Revisions

RFP Section 4.02 is amended to fix scoring errors due to adding a question and adjusting weights. This impacts the maximum points awarded, as well as the minimum points required to be considered. This section is amended as follows:

“4.02 Scoring of Applications

...Required Services:

Refer to the Attachment E for the scoring rubric for Required Services. A maximum of ~~600~~ **610** points may be awarded to each Application for Required Services. A minimum average score of ~~360~~ **366** or greater is required for the Application to be considered for funding for Required Services. Applications scoring less than the minimum average score will be not be awarded funds and will not be considered for any proposed *Optional Services*.

Optional Services:

Refer to the Attachment E for the scoring rubric for each *Optional Services* service type. See the below table for the maximum of points that may be awarded for **each** *Optional Service* service type and the minimum average score required for the *Optional Services* service type to be considered for funding. *Optional Services* work plans scoring less than the minimum average score for the *Optional Services* service type will be not awarded funds for the corresponding *Optional Services* service type.

Optional Services:

Optional Services	Maximum Points	Minimum Average Score Required
Adult Residential	200	120
Juvenile Treatment	480 185	408 111
Women and Children Treatment		
Outpatient and Residential	360	216
Outpatient Only	270 295	162 177
Methadone Treatment	165	99"

Updates to the Draft Score Tool (Attachment E)

Attachment E has been revised and replaced in IowaGrants Attachments section of this Funding Opportunity. Below is summary of the revisions:

- Added a question in the Required Services: Network Support Work Plan, Background and Demonstrated Experience.
- Added a question in the Optional Services: Juvenile Residential Treatment Work Plan, Background and Demonstrated Experience. Changed the weight of one question in the same category.
- Corrected the score for Women and Children Treatment - Outpatient. It was calculated and highlighted incorrectly on the original Draft Score Tool.

All other terms and conditions of the RFP remain in effect.



Iowa Department of Public Health
Division of Behavioral Health
IDPH Substance Use and Problem Gambling Services
Integrated Provider Network
RFP # 58818015

Amendment #4
September 20, 2018

Effective immediately, the Division of Behavioral Health, IDPH Substance Use and Problem Gambling Services Integrated Provider Network Request for Proposal (RFP) 58818015 is amended by:

- clarifying Women and Children Treatment - Residential service locations,
- adding two Case Rates for Women and Children Treatment - Residential in a facility setting that does not admit children,
- amending section 4.01 to align with the clarification of Women and Children Treatment - Residential, and
- updating the Draft Score Tool Attachment to align with the clarification of Women and Children Treatment - Residential

Refer to details below.

Clarifying Women and Children Treatment - Residential

Section 2.04 C., is amended as follows:

“2.04 Women and Children Treatment

...C. Hours of Operation and Service Location

... A Contractor ~~must~~ **may** provide residential Women and Children Treatment in a residential facility setting that admits women patients only, and their dependent children, **or in a residential facility setting that admits women, but is not structured so that dependent children can live with their mothers in the residential facility.**”

Adding Case Rates

Women and Children Treatment: <i>Enhanced Treatment/Ancillary Support Services for Patients/Children</i>		
Service Type	Unit Description	Unit Cost
Outpatient Case Rate	Half Month (1-14 calendar days)	\$140.00
Outpatient Case Rate	Full Month (15+calendar days)	\$310.00

<u>Residential Case Rate - Facility does not Admit Children</u>	<u>Half Month (1-14 calendar days)</u>	<u>\$140.00</u>
<u>Residential Case Rate - Facility does not Admit Children</u>	<u>Full Month (15+calendar days)</u>	<u>\$310.00</u>
Residential Case Rate - <u>Women Patients Only and Facility Admits Children</u>	Half month (1-14 calendar days)	\$1,400.00
Residential Case Rate- <u>Women Patients Only and Facility Admits Children</u>	Full Month (15+ calendar days)	\$3,100.00

Amending Section 4.01

Section 4.01 is amended as follows:

“...Phase III.a: Scoring and Selecting Awards for Optional Services:
 ...The total score awarded by each committee member for each Optional Service service type will be averaged to arrive at the final score for the applicable service type. The Applications will then be ranked based on the average of the evaluation scores by service type. For Women and Children Treatment, Applicants applying for both Outpatient and Residential Women and Children Treatment services **in a residential setting that admits women patients only and their dependent children** will be funded first, then remaining funds will be distributed to Applicants providing Women and Children Treatment - **Outpatient and Residential** and Outpatient only, as available and as applicable. Department staff may solicit additional input and recommendations from the review committee(s).”

Updating Draft Score Tool (Attachment E)

Attachment E has been updated as described in the bullet below. This Attachment will not be replaced in the Attachments section under this Funding Opportunity in IowaGrants for this modification; but the score tool that will be used for evaluation will include this update.

- This Attachment is modified to change an assessment question in the Optional Services: Women and Children Treatment Work Plan, Background and Demonstrated Experience.

“Applicant describes women-specific residential substance use disorder treatment services Applicant provided to women between July 2017 and June 2018. Description lists each residential facility that provided women-specific residential treatment. List specifies if facility admitted only women or both women and men. **Response demonstrates ability to provide residential Women and Children Treatment.** Response demonstrates ability to provide Women and Children Treatment in facility that admits women only.”

All other terms and conditions of the RFP remain in effect.