

# IOWA SAIL: Solutions for Aging with Independence and Longevity

## IOWA HEALTH AND HUMAN SERVICES (HHS)

### **Multisector Plan for Aging, including Aging with Disabilities (MPA)**

#### **Steering Committee Charter**

##### **Purpose**

The MPA is a long-term plan for Iowa to help people age well in their communities. The Steering Committee wants input from community partners, professionals, and the public to create a more organized system. This system aims to support healthy aging, independent living, and social engagement, while also dealing with issues like healthcare, housing, transportation, and other factors affecting health.

##### **Objectives**

The objectives of the Steering Committee are:

1. Understand existing initiatives that could complement and support the MPA.
2. Advise and provide recommendations to HHS in the development of the MPA.

##### **Membership**

Iowa HHS selects Steering Committee members, including diverse individuals from Iowa, community partners and professionals interested in building a coordinated and high-quality care system in Iowa. The Committee size is limited for effective discussions.

The Steering Committee is supported by Iowa's HHS – Division of Aging and Disability Services (ADS).

##### **Guiding Principles**

1. Steering Committee meetings will provide a transparent, collaborative, and respectful environment to allow for open and productive discussions for all members' points of view.
2. A person-centered, data-driven approach will guide Steering Committee efforts and align with the values of HHS and priorities identified by the community.

## **Operating Principles**

1. The Steering Committee is a short-term, focused effort lasting several months starting in February 2024. Meetings will be held regularly.
2. The Steering Committee will be led by a representative from HHS and facilitated by an outside consultant.
3. Subcommittee topical areas and meetings will be identified and established by the Steering Committee as needed and will meet and complete work during the same period as the Steering Committee.
4. Participation in the Steering Committee is voluntary; compensation will not be provided including for travel costs or other meeting expenses.
5. Meeting agendas and materials will be posted to the HHS web page dedicated to the development of the MPA.

## **Member Responsibilities**

Members of the Steering Committee will be responsible for:

1. Bringing personal and professional expertise on issues for inclusion in the MPA.
2. Provide oversight and guidance on MPA Subcommittee structure, membership, timeline, and process, including determining topical areas for which subcommittees need to be formed.
3. Attend and contribute to subcommittee activities.
4. Gather input from subcommittees on priority issues, needs, and gaps related to identified topic areas and related recommendations.
5. Finalize recommendations on priority issues to address within the MPA and potential strategies and initiatives to address them.
6. Prioritize meeting attendance, review meeting materials, and actively engage in meetings and related activities. Regular, consistent attendance at meetings is essential to achieving the Steering Committee's goals.

## **Public Input**

While the Steering Committee is limited to appointed members, members of the public will have opportunities to provide public comment and submit feedback to the Steering Committee.