

A4.5 – COMMUNITY PARTICIPATION, EDUCATION AND PROJECT PROMOTION

Purpose

The purpose of this policy is to describe the Iowa HHS process for ensuring compliance with SRs providing opportunities for community education, participation, and engagement.

Policy

Community education, participation, and engagement activities are conducted to: achieve community understanding of the objectives of the program; inform the community of the availability of services; and promote continued participation in the project by diverse persons to whom family planning services may be beneficial to ensure access to equitable, affordable, client centered, quality family planning services.

Procedure

Iowa HHS will collaborate with each SR to ensure:

- The agency provides community education, participation, and engagement to:
 - inform the community of the objectives of the program to advance community understanding;
 - inform the community of the availability of services; and
 - promote continued participation in the project.
- The agency identifies diverse audiences for whom family planning services may be beneficial, such as by conducting a needs assessment.
- The agency engages diverse audiences for whom family planning services may be beneficial such as through developing a community education, participation and engagement plan that identifies objectives of engagement and intended audiences.
- SRs will create a process for educating staff about what is learned through community engagement efforts.
 - SRs will ensure education is documented (e.g., statement signed by employee, staff circulars, training records, orientation checklist, etc.) at the recipient, subrecipient, and service site levels.

Iowa HHS will ensure:

- A process is developed for monitoring subrecipients and service sites to ensure compliance with this expectation.

Date Revised	April 2024
References	<p>Title X Program Handbook, Community Education, Participation, and Engagement #1 (https://opa.hhs.gov/sites/default/files/2022-08/title-x-program-handbook-july-2022-508-updated.pdf#page=25) </p> <p>2021 Title X Final Rule 42 CFR § 59.5(b)(3) (https://www.ecfr.gov/current/title-42/chapter-I/subchapter-D/part-59#59.5) </p>
Additional Resources	