

April 19, 2024

**GENERAL LETTER NO. 9-K-AP-3**

ISSUED BY: Bureau of Child Support Services  
Division of Community Access

SUBJECT: Employees' Manual, Title 9, Chapter K Appendix, **Interstate Case Processing Appendix**, forms revised.

**Summary**

This chapter is revised to update the following forms:

- 470-2680, *Interstate Child Support Enforcement Action Transmittal*, revised to reflect name change and format updates
- 470-2936, *Certification of Child Support Worker*, revised to reflect name change and format updates
- 470-3455, *Order for Determination of Controlling Order and Reconciliation of Arrears*, revised to reflect name change and format updates
- 470-3457, *Petition for Determination of Controlling Order and Reconciliation of Arrears*, revised to reflect name change and format updates
- 470-3459, *Order Setting Hearing On Petition for Determination of Controlling Order and Reconciliation of Arrears*, revised to reflect name change and format updates
- 470-3462, *Order Confirming Registration of Support Order(s) or Foreign Support Agreement(s)*, revised to reflect name change and format updates
- 470-3463, *Notice of Registration of Support Orders*, revised to reflect name change and format updates
- 470-3464, *Order In Proceeding to Register Support Order(s)*, revised to reflect name change and format updates
- 470-3467, *Application for Order Relating to Telephonic Testimony*, revised to reflect name change and format updates
- 470-3468, *Order Relating to Telephonic Testimony*, revised to reflect name change and format updates
- 470-3469, *Child Support Enforcement Transmittal 1-Initial Request*, revised to reflect format updates
- 470-3470, *Child Support Enforcement Transmittal 2 - Subsequent Actions*, revised to reflect format updates
- 470-3471, *Child Support Enforcement Transmittal 3-Request for Assistance/Discovery*, revised to reflect format updates
- 470-3476, *Notice of Determination of Controlling Order*, revised to reflect format updates
- 470-3672, *Notice of Intent to File Written Application for Default Determining Controlling Order and for Reconciliation of Arrears*, revised to reflect name change and format updates
- 470-3673, *Affidavit and Application for Default Judgment Determining Controlling Order and for Reconciliation of Arrears*, revised to reflect name change and format updates
- 470-3674, *Request for Registration of Support Order(s) or Foreign Support Agreement(s)*, revised to reflect name change and format updates
- 470-3688, *Child Support Enforcement Transmittal 3-Request for Assistance/Discovery Acknowledgement*, revised to reflect name change and format updates

- 470-3702, *Child Support Enforcement Transmittal 2 - Subsequent Actions Acknowledgement*, revised to reflect name change and format updates
- 470-3758, *Administrative Subpoena*, revised to reflect format updates
- 470-3761, *Child Support Enforcement Transmittal 1 - Initial Request Acknowledgement*, revised to reflect name change and format updates
- 470-3762, *Referral Rejection*, revised to reflect format updates
- 470-4743, *Request for Court Order*, revised to reflect format updates
- 470-5327, *Affidavit of Support of Non-Disclosure of Identifying Information*, revised to reflect format updates
- 470-5556, *Order In Proceeding to Register Support Order(s) or Foreign Support Agreement(s)*, revised to reflect name change and format updates
- 470-5558, *Notice of Registration of Support Order(s) or Foreign Support Agreement(s)*, revised to reflect name change and format updates
- 470-5559, *Stipulation On Registration of Support Order(s) or Foreign Support Agreement(s)*, revised to reflect name change and format updates
- 470-5560, *Order Approving Stipulation On Registration*, revised to reflect name change and format updates

### **Effective Date**

Immediately.

### **Material Superseded**

Remove the previously existing items from Employees' Manual, Title 9, Chapter K Appendix, and destroy them:

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**Additional Information**

Refer questions about this general letter to your area collections administrator.