

Child Care Assistance - Frequently Asked Questions for Provider Registration

Last Update: June 27, 2024

Where can I find more information about becoming a Child Care Provider?

The Child Care Provider Portal has the following information available:

- Apply to be a registered child development home
- Apply to receive Child Care Payments as a non-registered child care home
- Renew or make a change to your child development home registration
- Renew or make a change to your CCA Provider Agreement
- Requirements for Provider Types
- Rules, forms, and documents

Additional questions about provider registration should be directed to 1-866-448-4605 or by emailing crsacca@dhs.state.ia.us

Contact your local Child Care Resource & Referral Agency <https://iowaccrr.org/>

What is Child Care Resource & Referral (CCR&R)?

Child Care Resource & Referral (CCR&R) serves providers and communities while striving to improve the quality of care for Iowa's children. They provide resources, education, and advocacy to support quality child care.

How can I submit an application to become a child care provider?

Provider Applications can be submitted:

- Online through the Child Care Provider Portal <https://ccmis.dhs.state.ia.us/providerportal/default.aspx>
- Contact your local Iowa CCR&R agency to pick up an application or have one mailed to you
- Print the PDF form, complete in ink, and email to crsacca@dhs.state.ia.us
- Print the PDF form, complete in ink, and fax to 515-564-4012
- Print the PDF form, complete in ink, and mail to 2309 Euclid Ave. Des Moines, IA 50310



Child Care Provider Portal



Registered CDH Application



Non-Registered Application



CCR&R

How can I submit additional documents for my provider application?

Additional documents for providers can be submitted:

- Via email to crsacca@dhs.state.ia.us
- Via fax to 515-564-4012
- Via mail to 2309 Euclid Ave. Des Moines, IA 50310

How can I find out the status of my provider application?

Questions about the status of your provider application should be directed to the Child Care Assistance Registration Unit by calling 1-866-448-4605 or emailing crsacca@dhs.state.ia.us

Where can I find more information regarding professional development courses?

The Iowa HHS website has information regarding professional development courses.

<https://hhs.iowa.gov/programs/programs-and-services/child-care/child-care-providers>

Iowa's Early Childhood and School Age Professional Workforce Registration also has information regarding professional development courses.

<https://ccmis.dhs.state.ia.us/trainingregistry/TrainingRegistry/Public/>



Iowa HHS



i-PoWeR

How can I report changes for my registration?

Report changes in address, household composition, substitutes or assistants to the CCA Registration Unit by filling out an application on the Child Care Provider Portal. If you have questions on the type of changes to report, call 1-866-448-4605 or email crsacca@dhs.state.ia.us within 10 days of the change.

Report changes in rates by completing and submitting a new Provider Agreement form (470-3871). Provider Agreements can be submitted online through the Child Care Provider Portal or printed and emailed to crsacca@dhs.state.ia.us.

Can I submit my renewal for my registration online?

Yes, there are two options to submit your registration renewal online:

- Go online to the Child Care Provider Portal and submit your renewal application within 90 days prior to your registration ending
- Scan and email a paper copy of your renewal application to crsacca@dhs.state.ia.us within 90 days prior to your registration ending

