

August 9, 2024

GENERAL LETTER NO. 18-B3-6

ISSUED BY: Bureau of Adult Protective Services
Division of Aging and Disability Services

SUBJECT: Employees' Manual, Title 18, Chapter B(3), ***Dependent Adult Assessment***, Title Page, Contents 1-4, revised; Contents 5, new; 1-146, revised; 147-180, new.

Summary

This chapter is revised to:

- Add section regarding worker safety
- Add law changes impacting APS in Iowa for the following years: 2021, 2022, 2023, and 2024
- Add definitions for the following words:
 - Self-Determination
 - Adult Protective Service Case Manager
 - Adult Protective Service Supervisor
 - Adult Protective Worker
 - Affidavit
 - Conditionally safe
 - Indian
 - Indian organization
 - Indian tribe
 - Iowa Administrative Code
 - Iowa Code
 - Legal holiday
 - Periodic visit
 - Present danger
 - Protective capacities
 - Reservation
 - Risk
 - Safe
 - Safety assessment
 - Safety plan
 - Sex Trafficking
 - Strengths
 - Tribal Court
 - Unsafe
- Update the definition of Sex Act
- Add Benefits section under the Dependency Assessment section

- Add a note under Factor 2 of Founded Denial of Critical Care Due to the Adult's Own Actions (Self-Denial)
- Align factoring to be worded the same as in DARES
- Remove factoring for Founded Denial of Critical Care: Failure to Provide Adequate Medical Care
- Remove factoring for Founded Denial of Critical Care: Failure to Meet Emotional Needs Necessary for Normal Functioning
- Add to the list of suggested resources and decision-making questions under Founded Denial of Critical Care: Failure to Provide Proper Supervision
- Align reasons for extensions to be the same as in DARES
- Remove Family Life Homes from the Facilities, Agencies, and Programs where HHS Completes Dependent Adult Abuse Evaluations table
- Update the Facilities, Agencies, and Programs where HHS Completes Dependent Adult Abuse Evaluations table to reflect the most current information known at this time
- Change the telephone number for the Division of Public Health
- Add and changed information within the Office of Public Guardian section
- Add a section regarding Guardianship/ Conservatorship Consults with the Office of Public Guardian
- Make changes under Method of Release in regard to Requests for Dependent Adult Abuse Information
- Add information regarding the Tribal court, prosecutor, or tribal service's ability to access reports.
- Remove information in the Assessment Reports section
- Align the Authorized Access table to reflect Iowa Code in regard to the release of information to authorized individuals

Effective Date

August 1, 2024.

Material Superseded

Remove the following pages from Employees' Manual, Title 18, Chapter B(3), and destroy them:

<u>Page</u>	<u>Date</u>
Title Page	August 4, 2023
Contents 1-4	August 4, 2023
Contents 5	
1-146	August 4, 2023

Additional Information

Refer questions about this general letter to your area service area administrator.