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| Job Seeker: | Date: |
| Specialist: | PJ Case Manager: |

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| **INTERESTS AND PREFERENCES** | |
| What are some activities the individual enjoys? |  |
| What are preferred leisure time activities? (sports, hobbies, etc.) |  |
| In what environmental conditions does he/she thrive? (indoors/outdoors, noisy/quiet, many people/few people, slow/quick pace, time of day, etc.) |  |
| What are some of his/her talents? |  |
| How does he/she best learn a new task? |  |
| **Other comments, interests, or preferences** |  |
| **LIFE AND WORK EXPERIENCES** | |
| Describe any paid or unpaid work experiences (including volunteer activities- focus on the tasks completed rather than the place) |  |
| What types of household chores are completed regularly (both assigned and voluntary) |  |
| In what community activities does he/she participate? |  |
| Other comments (life and work experiences) |  |
| **SKILLS AND KNOWLEDGE** | |
| Has the individual been involved in any specific vocational training? |  |
| Describe his/her academic skills (reading, math, time, money) |  |
| Other comments (skills and knowledge) |  |
| **DISLIKES, ETC.** | |
| Are there particular activities he/she dislikes? |  |
| Are there particular situations you recommend we avoid when searching for job opportunities? |  |
| Other comments (dislikes, etc.) |  |
| **ACCOMMODATIONS AND SUPPORT NEEDS** | |
| What services are currently being provided? (Workforce classes, job coach, etc.) |  |
| What accommodations does the job seeker need (physical, technology, reading assistance, etc.) |  |
| Other comments (accommodation and support needs) |  |
| **TRANSPORTATION RESOURCES** | |
| How does the job seeker currently get around in the community?  What transportation resources will be necessary in order for the job seeker to maintain a job? |  |
| Other comments (transportation and resources) |  |
| **OTHER GENERAL OBSERVATIONS** | |
| How would you describe his/her temperament? |  |
| What characteristics do you most admire in a job seeker? |  |
| Describe a “dream job” for the job seeker |  |
| Describe any “habits” or routines the individual demonstrates |  |
| Additional comments/information regarding the job seeker |  |
| **NOTES** | |
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