**Your Name**

**(###) ###-###**  **EMAIL@EMAIL.COM**

*Summarize your work experience by listing your jobs and responsibilities in 2-3 lines. Start with your most recent job and work backwards using the format below.*

**SKILLS**

* Skill 1
* Skill 2
* Skill 3
* Skill 4

**EXPERIENCE**

**JOB TITLE 1** *Dates employed [Month/year - Month/year]*

Company Name

* Responsibilities
* Responsibilities
* Responsibilities

**JOB TITLE 2** *Dates employed [Month/year - Month/year]*

Company Name

* Responsibilities
* Responsibilities
* Responsibilities

**JOB TITLE 3** *Dates employed [Month/year - Month/year]*

Company Name

* Responsibilities
* Responsibilities
* Responsibilities

**EDUCATION**

**DEGREE OR TRAININGS/ CERTIFICATIONS/ CLASSES RELEVANT**  *Date of graduation: [Month/year]*

School Name, **City, State**

*Add degrees and/or trainings as needed*