

November 22, 2024

GENERAL LETTER NO. 18-AP-61

ISSUED BY: Division of Aging and Disability Services
Division of Family Well-Being and Protection

SUBJECT: Employees' Manual, Title 18 Appendix, **Family Services Appendix**, Contents 1 and 5-10 and page 8, revised and forms, new and revised.

Summary

This chapter is revised to update the following forms:

- 470-0099, Request for New Intake on Open Assessment, updated branding and style
- 470-0643, Request for Child and Dependent Adult Abuse Information, updated branding and style
- 470-0688, Dependent Adult Protective Services Evaluation or Assessment Summary, updated branding and style
- 470-0693(S), Foster Care Private Water Supply Survey, Spanish translation of existing document (no other changes at this time)
- 470-0695(S), Resource Family Survey Report, Spanish translation of existing document (no other changes at this time)
- 470-0699(S), Provisions for Alternate Water Supply, Spanish translation of existing document (no other changes at this time)
- 470-0720(S), Health Report for Resource Families, Spanish translation of existing document (no other changes at this time)
- 470-0774, Adoption Selection Summary, updated documentation regarding the Adoption Selection process
- 470-2310, Record Check Evaluation, revised to update content and formatting, as well as contact information.
- 470-3301 and 470-3301(S), Authorization for Release of Child and Dependent Adult Abuse Information, updated branding and style
- 470-4657(S), Firearms Safety Plan, Spanish translation of existing document (no other changes at this time)
- 470-4819(S), Lead Paint Assessment, Spanish translation of existing document (no other changes at this time)
- 470-4840 and 470-4840(S), Notice to Relatives Worksheet, updated branding and style
- 470-5404, Foster Home Licensing Corrective Action Plan, updated branding and style
- 470-5097(S), Floor Plan, Spanish translation of existing document (no other changes at this time)

- 470-5610(S), Foster Family Assurances Agreement, Spanish translation of existing document (no other changes at this time)
- 470-5773(S), Mental Health Questionnaire, Spanish translation of existing document (no other changes at this time)
- 470-5775(S), Provider Preference Form and Training Needs, Spanish translation of existing document (no other changes at this time)

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 18 Appendix, and destroy them:

<u>Page</u>	<u>Date</u>
Contents 1, 5-10	July 19, 2024
8	July 19, 2024
470-0099	09/24
470-0643	02/16
470-0688	03/24
470-0774	03/22
470-2310	06/22
470-3301	12/21
470-3301(S)	12/21
470-4840	09/23
470-5404	01/18

Additional Information

Refer questions about this general letter to your service area administrator.