

**NOTICE OF INTENT TO AWARD
REQUEST FOR PROPOSAL (RFP) # 58825018**

December 10, 2024

The Iowa Department of Health and Human Services (Agency), Division of Public Health, Lucas State Office Building, Des Moines, Iowa 50319, announces its intent to award:

Brain Injury Resource Facilitation & Training

to the following applicant(s):

Brain Injury Association of Iowa dba Brain Injury Alliance of Iowa

As provided for in the RFP, this Notice of Award is subject to execution of a written contract and, as a result, this Notice does NOT constitute the formation of a contract between the Agency and the apparent successful applicant. The applicant shall not acquire any legal or equitable rights relative to the contract services until a contract is executed. If the apparent successful applicant fails to negotiate and execute a contract with the Agency, in its sole discretion, the Agency may revoke the notice and enter into contract negotiations with the next highest ranked applicant or other applicant as determined to be in the Agency's best interests or withdraw the RFP. The Agency further reserves the right to cancel the notice at any time prior to the execution of a written contract.

Applicants not listed above will not be awarded a contract pursuant to the above referenced RFP. The posting of this notice of intent to award constitutes receipt of the adverse decision.

Applicants may appeal the adverse decision by filing a written appeal within 10 business days of posting of the Notice of Intent to Award in accordance with RFP Section 1.30. An appeal shall be addressed to the contract compliance officer cited in the RFP, Iowa Department of Health and Human Services, and shall be submitted in writing via email, including a read receipt verification to john.mcmullen@hhs.iowa.gov. Appeals must clearly and fully identify all issues being contested and demonstrate what procedures in the RFP were not followed by the Agency. In the event of an appeal, the Agency will continue working with the successful applicant(s) pending the outcome of the appeal.

Thank you for participating in the competitive selection process. The evaluation records are open for public inspection. For information about this notice, please contact HHSopenrecords@idph.iowa.gov.