

SWCM and SWCM Supervisor – New Worker Training Plan FY25

Required Coursework					
Completion Timeframe ¹	#	Course	Modality	Hours ²	Complete
Within the First 2 Days	CC 364	Confidentiality and Dissemination	Recording	1.75	<input type="checkbox"/>
	CC 390	Secure Use of Smartphones	Recording	.25	<input type="checkbox"/>
Within the First Week		New Worker Orientation – Service Training	Recording	.25	<input type="checkbox"/>
	CC 306	AlertMedia Mobile Safety App	Recording	.5	<input type="checkbox"/>
	DS 168	Mandatory Dependent Adult Abuse Reporter Training	Online	2	<input type="checkbox"/>
	DS 169	Mandatory Child Abuse Reporter Training	Online	2	<input type="checkbox"/>
	SP 101	History of Child Welfare (Certification Series of a 3 Part Video)	Recording	1	<input type="checkbox"/>
	SP 500	Changes to Random Moment Sampling (RMS) for CPS staff	Recording	1.5	<input type="checkbox"/>
	SP 512	Partnering for Success: What to Expect as a Mentee	Recording	.5	<input type="checkbox"/>
Within the First 3 Months	CC 307	TOP PSP Functionality Training	Recording	<.25	<input type="checkbox"/>
	CC 321	Safe Sleep Education	Recording	2	<input type="checkbox"/>
	CC 371	How to be an Effective TOP Rater	Recording	1	<input type="checkbox"/>
	CC 384	In-Depth Care Match Training	Recording	.5	<input type="checkbox"/>
	CC 387	Assessing and Planning Around Safety	Recording	2	<input type="checkbox"/>
	CC 409	Lunch and Learn - Strengthening Our Documentation Regarding Best Practice	Recording	1	<input type="checkbox"/>
	CC 584	TOP Level of Need Training	Recording	<.25	<input type="checkbox"/>
	CC 585	TOP Multi-Rater Report Training- Iowa DHS/JCS	Recording	<.25	<input type="checkbox"/>
	CC 586	TOP Alerts Training- Iowa DHS/JCS	Recording	<.25	<input type="checkbox"/>
	CC 587	TOP Client Report Training	Recording	<.25	<input type="checkbox"/>
	CC 588	Top Wellness Check Training	Recording	1	<input type="checkbox"/>
	CC 595	Family Risk Reassessment Tool	Recording	.5	<input type="checkbox"/>

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	CC 873	Court 101	Recording	.5	<input type="checkbox"/>
	SP 001	New Worker Cohort (13 sessions delivered by Service Area Trainers)	Classroom	20	<input type="checkbox"/>
	SP 110	Overview of Title IVE (Take before attending SW 020 Part 2)	Recording	1	<input type="checkbox"/>
	SP 509	Concurrent Planning	Recording	3	<input type="checkbox"/>
	SP 510	Virtual Home Simulation Discussion (Take between SW 020 Part 1 and Part 2, but after having completed SP 102)	Webinar	2	<input type="checkbox"/>
	SP 513	Case Plan Goal Writing	Recording	3	<input type="checkbox"/>
	SW 020 ³	Foundations of Social Work Case Manager Practice	Classroom	45.5	<input type="checkbox"/>
	SW 020s	Systems Training for New Social Work Case Managers (Certification series of 5 separate recordings)	Recording	4	<input type="checkbox"/>
	SW 072	Testifying in Juvenile Court	Classroom	6.5	<input type="checkbox"/>
	SW 705	Danger vs. Risk	Recording	1	<input type="checkbox"/>
Within the First 6 Months	CC 319	Family Interaction Planning	Recording	3	<input type="checkbox"/>
	CC 377	Worker Webinar - Initial Case Permanency Plan & Action Plan	Recording	1	<input type="checkbox"/>
	CC 379	Transition Planning Worker Webinar	Recording	1	<input type="checkbox"/>
	CC 392	Drug Testing Module Webinar for SWCMs	Recording	1	<input type="checkbox"/>
	CC 430	Lunch and Learn - Professional Writing: Tips and Tricks	Recording	1	<input type="checkbox"/>
	CC 598	Indian Child Welfare Act (ICWA): Social Work Practice with First Nations	Recording	1.5	<input type="checkbox"/>
	CC 708	Safe Plan of Care	Recording	1	<input type="checkbox"/>
	CC 715	Kinship Caregiver Payment Program	Recording	1	<input type="checkbox"/>
	SP 100	Overview of Child Welfare eLearning	Online	2	<input type="checkbox"/>
	SP 105	Substance Abuse eLearning (Currently unavailable)	Online	4.5	<input type="checkbox"/>
	SP 150	Child Welfare in Iowa (Currently unavailable)	Online	4.5	<input type="checkbox"/>
	SP 270	Mental Health Fundamentals	Classroom	6.5	<input type="checkbox"/>
	SP 309	Domestic Violence Fundamentals	Classroom	6.5	<input type="checkbox"/>
	SP 310	Substance Use Fundamentals	Classroom	6.5	<input type="checkbox"/>
	SP 311	Trauma Fundamentals	Classroom	6.5	<input type="checkbox"/>
	SP 312	Medical Fundamentals	Classroom	13	<input type="checkbox"/>
	SP 314	Engagement Fundamentals	Classroom	13	<input type="checkbox"/>

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	SP 316	Quality Visits and Documentation	Recording	2.5	<input type="checkbox"/>
	SP 338	Reunification	Recording	3	<input type="checkbox"/>
	SP 504	SafeCare	Webinar	2	<input type="checkbox"/>
	SP 537	Using Motivational Interviewing in Everyday Practice (Florida Board of Certification Coursework)	Online	5	<input type="checkbox"/>
	SP 539	Lyssn Motivational Interviewing (Completed in the Lyssn platform)	Online	2	<input type="checkbox"/>
	SP 812	CFSR Fundamentals	Classroom	6.5	<input type="checkbox"/>
	SW 071	Legal Aspects of Social Work	Classroom	12	<input type="checkbox"/>
	SW 073	Permanency & Termination of Parental Rights	Classroom	6.5	<input type="checkbox"/>
Within 12 Months	CC 305	Family Focused Meetings - What to Expect	Recording	.75	<input type="checkbox"/>
	CC 389	Social Security Benefits for Kids in Care	Recording	1	<input type="checkbox"/>
	CC 433	Lunch and Learn - How to Handle Obscene Material	Recording	1	<input type="checkbox"/>
	CC 506	CC 506 Multiethnic Placement Act (MEPA)	Recording	1	<input type="checkbox"/>
	CC 592	Building a Foundation for Adulthood - 4 Part Video Series	Recording	1	<input type="checkbox"/>
	CC 616	Adoption Lunch and Learn - Subsidized Guardianship Fundamentals	Recording	1	<input type="checkbox"/>
	CC 875	Dangerous Substance: What it Is, What It Isn't	Recording	1.5	<input type="checkbox"/>
	SP 303	SP 303 Medical Cannabis, Consumable Hemp, and CBD	Recording	2	<input type="checkbox"/>
	SP 535	Assessing throughout the Case	Classroom	6.5	<input type="checkbox"/>
	SW 500	Social Work Ethics (Currently unavailable)	Recording	3	<input type="checkbox"/>
			Total Hours	236	

Department of Administrative Services (DAS) Required Coursework for Those New to HHS ⁴				
Completion Timeframe	#	Course	Modality	Complete
Within the First 2 Days		HHS – Acceptable Use Policy 09.2024	Online	<input type="checkbox"/>
		HHS - HR - Confidentiality and Nondisclosure Statement 9-24	Online	<input type="checkbox"/>
		HHS - HR - HHS Employee Handbook 7.1.23	Online	<input type="checkbox"/>
		HHS – Security Awareness Training Program	Online	<input type="checkbox"/>

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		State of Iowa Employee Handbook	Online	<input type="checkbox"/>
		Workday Learning for Employees Course	Online	<input type="checkbox"/>
		Confidentiality 101 Training: Iowa HHS Data	Online	<input type="checkbox"/>
		HHS Advanced HIPAA Training 003	Online	<input type="checkbox"/>
		2025 Preventing Sexual Harassment for Employees	Online	<input type="checkbox"/>

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