

Iowa Integrated Health Planning and Advisory Council (I-PAC) Member Expectations

2025.01.16

Council Purpose

- **Review** community mental health block grant plans and make recommendations to the Health and Human Services.
- **Advocate** for adults with serious mental illnesses, children with severe emotional disturbances, and others with mental health needs
- **Monitor**, review and evaluate all mental health services throughout the state.

Standing Committees

- **Executive Committee**

- Chairperson – Teresa Bomhoff
- 1st Friday of month – 10 AM to Noon.

- **Nominations Committee**

- Chair – Jen Gomez
- As needed.

- **Monitoring and Oversight Committee**

- Chair – Theresa Henderson
- Meets 2nd Thurs 8 months of the year. They do not meet in July, August, Nov and December.

Monthly Workgroups

- Certified Community Behavioral Health Clinic – Service Alignment
- Children's Issues
- Older Adults
- Strategic Planning
- Substance Use

Special Workgroups

- Orientation workgroup
- Block Grant Education workgroup
- Block Grant Feedback to IHHS grant writers (MH/SUD)
- Bylaws/Policy/Procedures Workgroup
- Steering Committee – complete strategic plan for 2025

Conflict of Interest

- Annually, all Council members are expected to declare any financial or personal affiliations that could interfere with their effectiveness in representing the interests of individuals with serious mental illness or serious emotional disturbance on the Council, or on their effectiveness in representing the Council to the public.
- All Council members shall complete a Conflict of Interest Disclosure Statement, including information on any of the following situations:
 - (a) Holding a financial interest in a company, organization, or agency that provides services to individuals with serious mental illness or serious emotional disturbance.
 - (b) Receiving federal CMHS Block Grant funding as a contractor, sub-contractor, employee, provider, or in another capacity.
 - (c) Membership on other councils, boards, commissions, or public bodies that may have interests conflicting with those of the Council.

Attendance

- According to the Iowa Integrated Health Planning and Advisory Council Bylaws, Section 6, B:
- All Council members will be held to an attendance policy, as follows: Members will, at a minimum, attend one-half of the regular meetings of the Council for each year. A Council member will be contacted and the absence policy reviewed after a second consecutive absence. After three consecutive absences, a member shall be notified that his or her position will be considered vacant. Failure to notify the member does not constitute a waiver of the attendance requirements.

Key Documents to Review

- I-PAC Policy 5-2024
- I-PAC Bylaws 2024
- I-PAC Strategic Plan 2025 Interim

Posted on the HHS webpage at:

<https://hhs.iowa.gov/advisory-groups/i-pac>