

January 31, 2025

GENERAL LETTER NO. 18-AP-62

ISSUED BY: Bureau of Child Protective Services
Division of Family Well-Being and Protection

SUBJECT: Employees' Manual, Title 18 Appendix, **Family Services Appendix**, forms revised.

Summary

This chapter is revised to

- 470-0643, Request for Child and Dependent Adult Abuse Information, revised to update wording and language, and to update branding, style, and formatting throughout.
- 470-0774, Adoption Selection Summary, revised to reflect documentation requirements.
- 470-2444, Dependent Adult Abuse Outcome Notification, revised to update content, contact information, and to update branding, style, and formatting throughout.
- 470-3301 and 470-3301(S), Authorization for Release of Child and Dependent Adult Abuse Information, revised to update wording and language, and to update branding, style, and formatting throughout.
- Comm. 593, Iowa Adoption Selection Staffing Process, revised to update content and to update branding, style, and formatting throughout.

Effective Date

Immediately.

Material Superseded

Remove the following pages from Employees' Manual, Title 18 Appendix, and destroy them:

470-0643	11/24
470-0774	03/22
470-2444	02/23
470-3301	10/24
470-3301(S)	12/21
Comm. 593	11/22

Additional Information

Refer questions about this general letter to your area service administrator..