

RESTRICTED DELIVERY CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Before the Iowa Department of Public Health

IN THE MATTER OF: Reasnor Fire Department 312 North Street Reasnor, Iowa 50232-7703 Service #: 9500600	Case Number: M 18-04-03 NOTICE OF PROPOSED ACTION PROBATION
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Pursuant to the provisions of Iowa Code Sections 17A.18, 147A.5 and Iowa Administrative Code (I.A.C.) 641—132.10(3), the Iowa Department of Public Health is proposing to place the EMS program authorization identified above on **PROBATION** for a period of two years from the date of this notice.

The Department may place an EMS program on probation when a service program has committed any of the following acts or offenses:

*Service program operational requirements. Ambulance and nontransport service programs shall:
IAC 641.132.8(3)*

Complete and maintain a patient care report concerning the care provided to each patient. Ambulance services shall provide, at a minimum, a PCR verbal report upon delivery of a patient to a receiving facility and shall provide a complete PCR within 24 hours to the receiving facility. IAC 132.8(3)a.

Ensure that personnel duties are consistent with the level of certification and the service program's level of certification. IAC 641-132.8(c).

Ensure that the appropriate service program personnel respond as required in this rule and that they respond in a reasonable amount of time. IAC 641-132.8(3)g.

*Service program authorization may be denied, issued a civil penalty not to exceed \$1000, issued a citation and warning, placed on probation, suspended, revoked, or otherwise disciplined by the department in accordance with Iowa Code subsection 147A.5(3) for any of the following reasons:
IAC 641-132.10(3).*

Failure to submit required reports and documents. IAC 641-132.10(3)b.

Delegating professional responsibility to a person when the service program knows that the person is not qualified by training, education, experience or certification to perform the required duties. IAC 641-132.10(3)c.

Failure or repeated failure of the applicant or alleged violator to meet the requirements or standards established pursuant to Iowa Code chapter 147A or the rules adopted pursuant to that chapter. IAC 641—132.10(3)f.

Engaging in conduct detrimental to the well-being or safety of the patients receiving or who may be receiving emergency medical care. IAC 641-132.10(3)h.

The following events have led to this action:

The Reasnor Fire Department, an authorized nontransport EMS service program, has previously received a citation and warning for failure to correct deficiencies on August 27, 2015 (case # 15-08-14).

Between January 1, 2018 and March 31, 2018 the Reasnor Fire Department allowed an individual not certified as an Iowa EMS provider to deliver emergency medical care to patients on at least one occasion.

The Reasnor Fire Department has failed to complete and maintain patient care reports for a time period of at least January 1, 2018 through March 31, 2018.

Your probation shall be subject to the following terms and conditions:

- a. A Reasnor Fire Department representative shall make a personal appearance before the bureau upon request. You shall be given reasonable notice of the date, time, and place of appearance.
- b. The Reasnor Fire Department shall obey all federal, state, and local statutes and rules governing the provisions of emergency medical services.
- c. The Reasnor Fire Department shall complete and submit to the Department an annual self-inspection checklist, as provided by the Department, by July 1, 2018, January 1, 2019, July 1, 2019 and January 1, 2020.
- d. The Reasnor Fire Department shall schedule and complete an on-site inspection conducted by an authorized member of the Department for each year probation is in effect. The inspection shall be completed and deficiencies shall be corrected by May 1, 2019 and May 1, 2020.
- e. The Reasnor Fire Department shall keep an up to date personnel roster in the programs designated AMANDA Portal site.
- f. In the event the Reasnor Fire Department violates or fails to comply with any of the terms or provisions of your probation, the department may initiate appropriate action to revoke or suspend your service program authorization or to impose other appropriate discipline.
- g. This Notice shall be part of the permanent record of the bureau and shall be considered by the bureau in determining the nature and severity of any disciplinary action to be imposed in the event of future violations.

You have the right to request a hearing concerning this notice of disciplinary action. A request for a hearing must be submitted in writing to the Department by certified mail, return receipt requested, within twenty (20) days of receipt of this Notice of Proposed Action. The written request must be submitted to the Iowa Department of Public Health, Bureau of Emergency and Trauma Services, Lucas State Office Building, 321 E 12th St, Des Moines, Iowa 50319. If the request is made within the twenty (20) day time limit, the proposed action is suspended pending the outcome of the hearing. Prior to or at the hearing, the Department may rescind the notice upon satisfaction that the reason for the action has been or will be removed.

If no request for a hearing is received within the twenty (20) day time period, the disciplinary action proposed herein shall become effective and shall be final agency action.



Rebecca Curtis, Bureau Chief
Iowa Department of Public Health
Bureau of Emergency and Trauma Services

5-4-2018

Date