

**RESTRICTED DELIVERY CERTIFIED MAIL**  
**RETURN RECEIPT REQUESTED**

Before the Iowa Department of Public Health

<p>IN THE MATTER OF:</p> <p>Fairbank Fire Department 301 Grove Street Fairbank, IA 50629-8650</p> <p>Service #: 2100400</p>	<p style="text-align: right;">Case Number: 12-07-21</p> <p style="text-align: center;">NOTICE OF PROPOSED ACTION</p> <p style="text-align: center;"><b>CITATION AND WARNING</b></p>
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Pursuant to the provisions of Iowa Code Sections 17A.18, 147A.5 and Iowa Administrative Code (I.A.C.) 641—132.10(3), the Iowa Department of Public Health is proposing to issue a **Citation and Warning** to the service program identified above.

The Department may issue a citation and warning when a service program has committed any of the following acts or offenses:

*Failure or repeated failure of the applicant or alleged violator to meet the requirements or standards established pursuant to Iowa Code chapter 147A or the rules adopted pursuant to that chapter.*  
IAC 641—132.10(3)f

*Failure to correct a deficiency within the time frame required by the department.*  
IAC 641-132.10(3)i

*An ambulance or nontransport service in this state that desires to provide emergency medical care, in the out-of-hospital setting, shall apply to the department for authorization to establish a program utilizing certified emergency medical care providers for delivery of care at the scene of an emergency or nonemergency, during transportation to a hospital, during transfer from one medical care facility to another or to a private home, or while in the hospital emergency department and until care is directly assumed by a physician or by authorized hospital personnel. Application for authorization shall be made on forms provided by the department. Applicants shall complete and submit the forms to the department at least 30 days prior to the anticipated date of authorization.*  
IAC 641—132.7a

*A service program seeking ambulance authorization shall:*  
IAC 641—132.8(1)

*Provide as a minimum, on each ambulance call, the following staff:*

- (2) *One currently licensed driver. The service shall document each driver's training in CPR (AED training not required), in emergency driving techniques and in the use of the service's communications equipment. Training in emergency driving techniques shall include:*
  1. *A review of Iowa laws regarding emergency vehicle operations.*
  2. *A review of the service programs driving policy for first response vehicles, ambulances, rescue vehicles or personal vehicles of an emergency medical provider responding as a member of the service. The policy shall include as a minimum:*
    - *Frequency and content of driver's training requirements.*

IAC 641—132.8(1)c.

*Service program operational requirements. Ambulance and nontransport service programs shall:*  
IAC 641—132.8(3)

*Ensure that personnel duties are consistent with the level of certification and service program's level of authorization.*

*IAC 641—132.8(3)c.*

*Equipment and vehicle standards. The following shall apply:*

*IAC 641—132.8(4)*

*Accountability for drug exchange, distribution, storage, ownership, and security shall be subject to applicable state and federal requirements. The method of accountability shall be described in the written pharmacy agreement. A copy of the written pharmacy agreement shall be submitted to the department.*

*IAC 641—132.8(4)e.*

*Supervising physicians, physician designees, or other appointees as defined in the continuous quality improvement policy referenced in 132.9(2) "g" may assist the medical director by:*

*d. Providing and assessing continuing education needs for the service program personnel.*

*IAC 641—132.9(3)*

The following events have led to this action:

The Bureau of EMS performed an on-site inspection of Fairbank Fire Department on June 13, 2012. At the time of the inspection, deficiencies were identified and the service was given 30 days to resolve the deficiencies. During the on-site a deadline for deficiency resolution of July 13, 2012 was established. As of the date of this notice, the service has failed to correct the deficiencies.

The service is hereby **CITED** for failing to correct service program deficiencies within 30 days. The service is hereby **WARNED** that violating the Department's rules in the future may result in further disciplinary action, including suspension or revocation of Respondent's service program authorization.

**You have the right to request a hearing concerning this notice of disciplinary action.** A request for a hearing must be submitted in writing to the Department by certified mail, return receipt requested, within twenty (20) days of receipt of this Notice of Proposed Action. The written request must be submitted to the Iowa Department of Public Health, Bureau of Emergency Medical Services, Lucas State Office Building, 321 E 12<sup>th</sup> St, Des Moines, Iowa 50319. If the request is made within the twenty (20) day time limit, the proposed action is suspended pending the outcome of the hearing. Prior to or at the hearing, the Department may rescind the notice upon satisfaction that the reason for the action has been or will be removed.

**If no request for a hearing is received within the twenty (20) day time period, the disciplinary action proposed herein shall become effective and shall be final agency action.**



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Gerd W. Clabaugh  
Deputy Director and  
Director, Division of Acute Disease Prevention and Emergency Response



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Date