

Kim Reynolds, Governor
Chris Cournoyer, Lieutenant Governor

Kelly Garcia, Director

IOWA WEATHERIZATION PROGRAM NOTICE 25-06

TO: Weatherization Coordinators and Team Members

FROM: Christine Taylor, Weatherization Program Manager

DATE: August 28, 2025

RE: Comprehensive Training

Effective: August 28, 2025

Half of each agency's general insulation weatherization contractors (one person per contractor), and half of the agency's field staff are required to take IREC accredited Comprehensive Training every three years. HVAC, electrical and other non-general insulation contractors are excluded from this requirement.

The Iowa Community Action Association (ICAA) is offering Comprehensive training that meets the requirement, via a one-hour on-demand video, which must be completed by September 19, 2025.

Following the training will be a quiz. The cost of the training is a fee per quiz attempt, as outlined by ICAA. The fee for the quiz attempt(s) may be paid from the DOE-BIL22 Training line item or the HEAP Equipment/T&TA line item.

Agencies may pay a \$75 stipend for each of their contractors taking the required training. If a contractor works for multiple agencies, those agencies will need to work together to determine who will pay the stipend. The stipend may be paid from the DOE-BIL22 Training line item or the HEAP Equipment/T&TA line item. Contractors will not receive more than one stipend payment.

Agencies may require that all of their general insulation contractors take the training, although it is not required.

Should a contractor like to have more than one field staff from their business take the training, they may do so, but they will only receive one stipend payment.

The agency may require that all of their field staff take the training, although it is not required. No stipend payment will be made for agency staff attendance as their time is paid from the T&TA line item.