

RESTRICTED DELIVERY CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Before the Iowa Department of Public Health

IN THE MATTER OF: Des Moines Area Community College 2006 South Ankeny Boulevard Ankeny, Iowa 50023-3993 Training Program: 11	Case Number: 10-11-25 NOTICE OF PROPOSED ACTION CITATION AND WARNING
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Pursuant to the provisions of Iowa Code Sections 17A.18, 147A.7, and Iowa Administrative Code (I.A.C.) 641—131.8(2), the Iowa Department of Public Health is proposing to issue a **CITATION AND WARNING** to the training program identified above.

The department may issue a citation and warning to a training program when it finds that the training program has failed to meet the applicable provisions of these rules or committed any of the following acts or offenses:

*Using an unqualified individual as an instructor or evaluator.
IAC 641—131.8(2)k*

*Course coordinators, outreach course coordinators, and primary instructors used by the training program shall be currently endorsed as EMS instructors.
IAC 641—131.5(4)c*

The following incident resulted in this notice:

Des Moines Area Community College began a Paramedic Specialist course on August 26, 2010. The primary instructor for the course was not endorsed as an EMS-Instructor from August 26, 2010 to December 15, 2010.

You are hereby **CITED** for using an unqualified instructor. You are **WARNED** that violating the Department's rules in the future may result in further disciplinary action, including suspension or revocation of your training program authorization.

You have the right to request a hearing concerning this notice of disciplinary action. A request for a hearing must be submitted in writing to the Department by certified mail, return receipt requested, within twenty (20) days of receipt of this Notice of Proposed Action. The written request must be submitted to the Iowa Department of Public Health, Bureau of Emergency Medical Services, Lucas State Office Building, 321 E 12th St, Des Moines, Iowa 50319. If the request is made within the twenty (20) day time limit, the proposed action is suspended pending the outcome of the hearing. Prior to or at the hearing, the Department may rescind the notice upon satisfaction that the reason for the action has been or will be removed.

If no request for a hearing is received within the twenty (20) day time period, the disciplinary action proposed herein shall become effective and shall be final agency action.



Kirk Schmitt, Bureau Chief
Emergency Medical Services

1/6/2011

Date