

**RESTRICTED DELIVERY CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

Before the Iowa Department of Public Health

IN THE MATTER OF:  Iowa Lakes Community College 3200 College Drive Emmetsburg, Iowa 50536-1098  Training Program: 3	Case Number: 09-06-30  NOTICE OF PROPOSED ACTION  <b>CITATION AND WARNING</b>
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Pursuant to the provisions of Iowa Code Sections 17A.18, 147A.7, and Iowa Administrative Code (I.A.C.) 641—131.8(2), the Iowa Department of Public Health is proposing to issue a **Citation and Warning** to the training program identified above.

The department may place training program on probation when it finds that the training program has failed to meet the applicable provisions of Iowa Administrative Code 641—131 (*IAC 641—131.8(2)*):

*When a student's EMS Student Registration or a candidate's EMS Certification Application is referred to the department for investigation, the individual shall not be eligible for certification testing until approved by the department.  
IAC 641 – 131.4(1)g*

The following incident resulted in this notice:


On June 25, 2009, the department received information that an EMT-Basic student of your program was allowed to complete the National Registry of EMT computer based exam while under investigation by the department.

You are hereby **CITED** for clearing a student testing while the student was under investigation. You are **WARNED** that violating the Department's rules in the future may result in further disciplinary action, including suspension or revocation of your training program authorization.

**You have the right to request a hearing concerning this notice of disciplinary action.** A request for a hearing must be submitted in writing to the Department by certified mail, return receipt requested, within twenty (20) days of receipt of this Notice of Proposed Action. The written request must be submitted to the Iowa Department of Public Health, Bureau of Emergency Medical Services, Lucas State Office Building, 321 E 12<sup>th</sup> St, Des Moines, Iowa 50319. If the request is made within the twenty (20) day time limit, the proposed action is suspended pending the outcome of the hearing. Prior to or at the hearing, the Department may rescind the notice upon satisfaction that the reason for the action has been or will be removed.

**If no request for a hearing is received within the twenty (20) day time period, the disciplinary action proposed herein shall become effective and shall be final agency action.**

  
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Kirk E. Schmitt, Bureau Chief  
Emergency Medical Services

  
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Date