

November 14, 2025

## **GENERAL LETTER NO. 11-Z-3**

ISSUED BY: Bureau of Child Support Services  
Division of Community Access and Eligibility

SUBJECT: Employees' Manual, Title 11, Chapter Z, **Tracking Fees and Costs**, Title Page, Contents 1, 1-53, revised; 54-56, removed.

### **Summary**

This chapter is revised to

- Update Agency name changes throughout: DHS to HHS, CSRU to CSS, OCSE to OCSS
- Update Non-Support Debts Detail Screen content
- Update accessibility, style, branding, and formatting throughout.

### **Effective Date**

Upon receipt.

### **Material Superseded**

Remove the following pages from Employees' Manual, Title 11, Chapter Z, and destroy them:

<b>Page</b>	<b>Date</b>
Title Page	June 17, 2022
Contents 1	June 17, 2022
1-56	June 17, 2022

### **Additional Information**

Refer questions about this general letter to your area support administrator.