

November 14, 2025

GENERAL LETTER NO. 11-Z-AP-2

ISSUED BY: Bureau of Child Support Services
Division of Community Access and Eligibility

SUBJECT: Employees' Manual, Title 11, Chapter Z Appendix, **Tracking Fees and Costs**, Title Page, Contents 1, 1-5, revised.

Summary

This chapter is revised to update Agency name changes to include changes from Department of Human Services to Department of Health and Human Services, Child Support Recovery Unit (CSRU) to Child Support Services (CSS) and to update forms reflecting Agency name changes:

- 470-0159, TFC Billing Notice
- 470-3861, Department of Health and Human Services Notification of Money Due the State
- 470-3867, Iowa Department of Health and Human Services Increase in Your Debt Repayment
- 470-3868, Statement of Your Debt Repayment
- 470-5401, Satisfaction of Judgment RE: Cost of Genetic Testing
- Update accessibility, branding, style, and formatting throughout.

Effective Date

Upon receipt.

Material Superseded

Remove the following pages from Employees' Manual, Title 11, Chapter Z Appendix, and destroy them:

Page	Date
Title Page	June 29, 2018
Contents 1	June 29, 2018
1-5	June 29, 2018

Additional Information

Refer questions about this general letter to your area support administrator.