



Iowa Board of Barbering

MEETING INFORMATION

Date and Time: **Monday, May 16, 2022, 9:00 a.m.**

Location:

Lucas State Office Building, 321 East 12th Street, 5th Floor, Boardroom, Des Moines, IA 50319-0075

Electronic Meeting: From 9:00 a.m. to 10:00 a.m. this meeting will be open to the public. Interested members of the public may participate electronically. Public participation instructions are provided below.

Public Access: A. Join the Zoom Meeting by clicking [HERE](#)

B. Join by phone at 1(417)719-7466
Meeting ID: 823 4729 5355
Passcode: 107536

Board Members: Rebecca Brockman, Public Member; Mo Hardy, Barber; Scott Sales, Barber; William Burt, Barber; Zach Dalluge, Public Member.

AMENDED MEETING AGENDA

1. Call to Order

- a. Roll Call
- b. Introductions
- c. Announcements

2. Hearings

The agenda items will be handled before and after any scheduled hearings. In accordance with Iowa Code § 272C.6, disciplinary hearings may be held in open or closed session at the discretion of the licensee. Board deliberation at the conclusion of each hearing is held in closed session, as authorized by Iowa Code § 21.5(1)(f), to

discuss the decision to be rendered in a contested case conducted according to the provisions of chapter 17A.

- a. 10:00 a.m. Case 20-0206 (Terence Millis, License No. 00039 and American College of Hairstyling, License No. 00002)

3. Election of Officers

- a. Chair
- b. Vice-Chair

4. Committee Appointments

- a. Application Committee
- b. Rules Committee

5. Approval of Open Session Minutes

- a. February 21, 2022

6. Reports

- a. Executive Officer Report
 - i. Barbershop Self Inspection Checklist
- b. Board Chair Report
- c. Bureau Chief Report
 - i. New Division and Potential Move
- d. AAG Report
 - i. Legislative Update

7. Review Delegations of Authority to Board Executive

- a. Review and Approve
 - i. Applications
 - ii. Applicants for Licensure by Exam from Schools Outside of Iowa
 - iii. Applicants with a Criminal History who are within 6 months of completing probation or whose conviction was 5 years ago or more at time of application.
 - iv. Requests for Medical Extensions/Exemptions of a single biennium
- b. Initiate Complaint Investigations
 - i. Forward Complaints for Investigation

- ii. Refer to Law Enforcement if Complaint Indicated Commission of a Crime
- iii. Close Complaints Invalid on Face

8. Application Review

- a. Barber #112714

9. Administrative Rules

- a. Rules Ready to be Adopted and Filed
 - i. [ARC 6259C](#) ready to adopt amendments to Chapter 21, "Licensure," and Chapter 22, "Infection Control for Barbershops and Barber Schools," Iowa Administrative Code.
- b. Rule Ready to be Noticed
 - i. Proposed Notice of Intended Action to amend Chapter 21, "Licensure" and Chapter 24, "Continuing Education for Barbers," Iowa Administrative Code.

10. Public Comment

Members of the public wishing to address the Board may do so at this time. The Board Chair retains the discretion to determine the amount of time allowed for public comment. Anyone who has submitted material for an agenda item will be given an opportunity to address the Board during the particular agenda item.

11. Closed Session Agenda

Motion to go into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A.

- a. Review closed session minutes [21.5(1)(a)]
 - i. February 21, 2022
- b. Complaints and investigative information [21.5(1)(d)]

12. Return to Open Session

- a. Vote on any items discussed in closed session requiring final action

13. New Future Board Meetings

Members of the public wishing to have an item added to the next meeting agenda should submit the agenda item at least 3 weeks in advance of the scheduled Board meeting. Inclusion of items on the agenda is at the discretion of the Board Chair.

- a. August 15, 2022

14. Adjournment

Accommodations

All meetings held by the Iowa Department of Public Health are accessible to everyone. If you need special accommodations to participate, please call (515) 281-0254, TDD: 1(800) 735-2942, as soon as possible in advance of the meeting to ensure sufficient time to make the appropriate accommodations.