

## Board of Mortuary Science

THURSDAY, MARCH 2, 2023

2:00 P.M.

### [Click to Join Meeting](#)

Join by Phone: 1-312-626-6799

Meeting ID: 896 8924 1753 Passcode: 763265

The Board meeting will be hosted virtually and in-person at the Lucas Building, 5<sup>th</sup> Floor, Conference Room 526. Instructions for virtual attendance through ZOOM are provided on this agenda.

Board Members: Seth Williams, F.D., **Chair**; Marty Rieken, **Vice Chair**; David Langkamp, F.D., Mollie Pawlosky, Public Member, David Moore, F.D., Chantelle Lundberg, F.D., F.D., Kelsey Lo, Public Member

## AGENDA

- I. **Call to Order**
  - a. Roll Call
  - b. Announcements
  - c. Introductions
2. **Approval of Open Session Minutes**
  - a. December 1, 2022
  - b. January 27, 2023

### **3. Reports**

### **4. Administrative Rules**

- a. Discussion and adoption of ARC 6663C, proposed changes that amends Chapter 101, "Licensure of Funeral Directors, Funeral Establishments, and Cremation Establishment" removing the notarization requirement for foreign-trained funeral directors and update the process for verifying endorsement applications.

### **5. Public Comment**

Members of the public wishing to address the Board may do so at this time. The Board Chair retains the discretion to determine the amount of time allowed for public comment. Anyone who has submitted material for an agenda item will be given an opportunity to address the Board during the particular agenda item.

### **6. Closed Session Agenda**

Motion to go into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A.

- a. Review closed session minutes [21.5(1)(a)]
  - i. December 1, 2022
- b. Complaints and investigative information [21.5(1)(d)]
- c. Combined Statement of Charges, Settlement Agreement, and Final Order [21.1(5)(f)]

### **7. Future Board Meetings**

Members of the public wishing to have an item added to the next meeting agenda should submit the agenda item at least 3 weeks in advance of the scheduled Board meeting. Inclusion of items on the agenda is at the discretion of the Board Chair.

- a. June 1, 2023

- b. September 7, 2023
- c. December 7, 2023

## **8. Adjournment**

### Accommodations

All meetings held by the Iowa Department of Public Health are accessible to everyone. If you need special accommodations to participate, please call (515) 281-0254, TDD: 1(800) 735-2942, as soon as possible in advance of the meeting to ensure sufficient time to make the appropriate accommodations.