

# AMERICORPS MEMBER POSITION DESCRIPTION



## COMMUNITY RESOURCE SPECIALIST

|                                                  |                                |
|--------------------------------------------------|--------------------------------|
| Member Name: TBD                                 | Start Date: 9/25/2026          |
| Program Name: Iowa Community Corps               | End Date: 6/17/2027            |
| Host Site: Hawkeye Area Community Action Program | Member Term: Half Time         |
| Service Location: Hiawatha, IA                   | Living Allowance amt: \$12,000 |

**Position Summary:** The Iowa Community Corps AmeriCorps program is a statewide effort to strengthen communities through increased access to resources to support health and wellbeing. AmeriCorps members serve directly with local organizations to expand their ability to reach and support the people they serve, while gaining professional training to launch or grow a career in community health.

HACAP serves individuals and families across east central Iowa who are experiencing food insecurity, limited access to basic needs, and barriers to long-term stability. Rising food, housing, transportation, and childcare costs continue to place pressure on households already working hard to make ends meet. Rural communities face additional challenges, including limited service availability, transportation gaps, and reduced access to fresh, nutritious food. As the Feeding America food bank for the area, the HACAP Food Reservoir distributes food through local pantries, schools, mobile distributions, senior programs, and partner agencies. The AmeriCorps member will help respond to these needs by expanding outreach, connecting neighbors to food and supportive services, assisting with resource distribution, and strengthening volunteer engagement. Their service will increase HACAP's capacity to meet urgent needs while helping individuals and families build connections to the resources, relationships, and support systems that promote stability, dignity, and hope.

**Schedule:** Member will serve approximately 26 hours per week, Monday through Friday, between 8am-5pm.

### AmeriCorps Member Activities

#### Objectives:

- 1) Actively engage with neighbors to learn vital services and resources available to increase the capacity of the organization, improve neighbor stability and well-being including mental health.
- 2) Complete direct service support for our neighbors by assessing their needs through a basic social needs survey and providing community referrals based on the needs identified.

#### Activities:

- Identify highest needs in the community setting.
- Connect with internal and external partners to understand basic need and mental health resources identified to meet the highest needs of the community.
- Attend community resource meetings to connect with local community partners.
- Complete outreach strategies aimed at expanding the organization's reach within the service area by building new or expanding current community partnerships through collaboration and communication for basic needs and mental health.
- Learn the organization's process for assessing neighbor needs utilizing the social determinants of health triage tools including food, transportation, child care, housing, health care coverage, mental health, physical health/disabilities, social support and income.
- Engage with neighbors to complete assessments and provide appropriate referrals based on needs identified.

### Desired Skills/Qualifications:

- Ability to lift 50lbs
- Comfortable using computer or tablet while effectively interacting with a neighbor