

AMERICORPS MEMBER POSITION DESCRIPTION



MENTORSHIP AND COMMUNITY ENGAGEMENT COORDINATOR

Member Name: TBD
Program Name: Iowa Community Corps
Host Site: The Warming Shelter
Service Location: Sioux City, IA

Start Date: 9/25/2026
End Date: 6/17/2027
Member Term: Three Quarter Time
Living Allowance amt: \$16,000

Position Summary

The Iowa Community Corps AmeriCorps program is a statewide effort to strengthen communities through increased access to resources to support health and wellbeing. AmeriCorps members serve directly with local organizations to expand their ability to reach and support the people they serve, while gaining professional training to launch or grow a career in community health.

The Warming Shelter is the Siouxland region's only year-round, low-barrier emergency shelter, providing essential services such as emergency housing, meals, hygiene support, case management, resource navigation, and connections to healthcare and behavioral health care. The Mentorship & Community Engagement Coordinator will help strengthen these efforts by expanding relationship-based support, building youth mental health and wellness opportunities, coordinating mentorship activities, and improving volunteer engagement. As a Youth Mental Health Corps (YMHC) member, the Coordinator will help reduce social isolation, improve access to mental health resources, strengthen support networks for youth and young adults experiencing homelessness, and create sustainable program infrastructure that continues beyond the service term.

Schedule: Member will serve approximately 35 hours per week, between 8am-4:30pm, Monday thru Friday.

AmeriCorps Member Activities

Training and Onboarding

- Gain a thorough understanding of The Warming Shelter's mission, policies, programs, and tiered operations model.
- Complete required training in trauma-informed care, mentorship program coordination, professional boundaries, confidentiality, mandatory reporting, community resource navigation, and behavioral health supports.
- Become familiar with local housing, healthcare, behavioral health, education, employment, and community resources available to individuals and families experiencing homelessness.

Service Project 1: Connect Community Members with Health-Supporting Resources

- Recruit and screen volunteer mentor applicants throughout the service term.
- Coordinate mentor onboarding, orientation, and training for each cohort.
- Match mentors and mentees based on goals, interests, compatibility, and availability.
- Facilitate regular mentor support meetings and maintain ongoing communication with participants.
- Conduct monthly check-ins with mentors and mentees to monitor engagement, identify barriers, and support retention.
- Track participation, document outcomes, and implement strategies to strengthen and sustain mentor-mentee relationships.
- Develop mentorship resources, training materials, and procedures that can be utilized by future volunteers and staff.

Service Project 2: Youth Mental Health Outreach and Resource Navigation

- Develop and distribute youth-focused mental health, wellness, and community resource materials.
- Conduct youth needs assessments to identify barriers to accessing mental health and supportive services.
- Connect youth and young adults to behavioral health providers, healthcare, education, employment, housing, and other supportive resources under staff supervision.
- Promote mentorship opportunities, peer support networks, and positive social engagement for participating youth and young adults.
- Maintain a directory of youth-serving organizations and mental health resources in the Siouxland area.
- Participate in community outreach and wellness events that promote youth and young adult wellbeing.
- Complete follow-up contacts to encourage successful engagement with referred services.

Desired Skills/Qualifications:

- Ability to lift 50lbs
- Strong communication and interpersonal skills
- Interest in mental health and public health
- Experience with diverse populations
- Strong organizational skills
- Ability to maintain confidentiality
- Comfortable facilitating discussions