

Notice of Student Abuse Investigation

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Date:

Incident #:

School Employee Name:

Student Abuse Investigator	Telephone Number
Email Address	

The purpose of this letter is to notify you that a student abuse investigation is being conducted concerning the above named school employee. The investigation will take up to 30 business days and you will receive notice when the investigation summary is complete. You may already have been contacted by the student abuse investigator, whose name and phone number are listed above.

Investigation Summary Due Date:

Alleged Abuse Type		
☐ Physical Abuse	☐ Sexual Abuse	☐ Prostitution

Notice of Referral to Law Enforcement

☐ By checking this box, we are notifying you that a referral to law enforcement has been made.

What Is a Student Abuse Investigation? Effective July 1, 2025, the Iowa Department of Health and Human Services is responsible for student abuse investigations.

The Iowa Department of Health and Human Services has the legal authority to conduct an investigation of student abuse when a credible report is alleged from an identifiable source that:

- The victim is a student.
 - A student means a person enrolled in a public school, a nonpublic school, or a prekindergarten program in a public school or a nonpublic school.
- The student is subjected to one of the following categories of abuse:
 - Physical abuse
 - Sexual abuse
 - Prostitution
- The abuse is the result of the acts or omissions of:
 - A person employed by a public school or a nonpublic school.
 - A vendor, or an employee of a vendor, that provides goods or services to a public school or a nonpublic school.
 - An agent, or an employee of an agent, of a public school or a nonpublic school.
 - A volunteer under the direction and control of any of the following:
 - The board of directors or any administrator of a public school district.
 - The board or authorities in control of a nonpublic school.
 - The board of directors or administrator of an agency called upon by a school official to provide services to students in an educational capacity.
- The student abuse occurred:
 - On school grounds during school time.
 - On or at a school-related curricular or extracurricular activity.