

Child Abuse Assessment Review Subcommittee

Meeting Minutes

August 13, 2026

COMMITTEE MEMBERS AND			
X	Brian Flikeid	X	Jana Rhoads
X	Melissa Blessing	X	Katherine Strub
	Rachel Zimmerman Smith - excused		
X	Andrea Vizthum*	X	Constance Cohen*
X	Amy Kutchen*		
Staff and Guests			
X	Janelle Larson, Quality Assurance Coordinator and Community Health Consultant	X	Kaitlin Smith, CAAR Coordinator and Child Death Review Team Abstractor
X	Clarice Vincent, CPS Deputy Director	X	Sylvia Navin, Maternal and Reproductive Health Manager
	*Members designated to serve in the event there is a conflict of interest		

1. Call to Order

Committee Coordinator Kaitlin Smith called the meeting to order at 12:01 PM

2. Roll Call

Coordinator conducted a roll call as indicated above; a quorum was present.

3. Subcommittee Chair Selection

Nominations for the Chair were given. Jana Rhoads was nominated and approved by the CAAR committee.

4. Public Comment

No members of the public wished to comment.

5. Closed Session

Roll call vote to move into closed session to review and analyze child abuse records, patient records and other pertinent confidential information appropriate for use in assisting the State Mortality Review Committee in preparing an annual report to the governor and general assembly concerning the case and recommendations for changes to prevent child fatalities when similar circumstances exist outlined in IC §135.43.4.a. and provided for by IC §21.5.1.a

Strub moved to enter closed session under the legal authorities outlined above, seconded by Blessing.

Roll Call Vote

Flikeid, Rhoads, Blessing, Strub

Members logged into closed session at 12:09 PM and discussed aggregate data, case discussions, and prevention recommendations based upon current cases.

Members re-entered open session at 1:02 PM.

6. Adjournment

Strub moved to adjourn, seconded by Flikeid. Motion carried by voice vote. Meeting adjourned at 2:21 PM.