



MEETING INFORMATION

Date and Time: May 17, 2022 – 10:00 a.m.

Time:

Location: Access to this meeting is provided both electronically and in person

In-person meeting location
5th Floor Conference Room 526
Lucas State Office Building
321 E 12th Street, Des Moines, Iowa 50319

Join Zoom Meeting

<https://us02web.zoom.us/j/87088276617?pwd=U1FtcDh5NElGZDNmOFVCTVNSVXRiZz09>

Meeting ID: 870 8827 6617

Passcode: 895797

Phone Access: 1 312 626 6799

Board

Members: Benjamin Jagow, Public Member; Dr. Samantha Danielson-Jones, Physician; Lawrence “Gene” Lilla, Respiratory Therapist; Cynthia Duncan, Respiratory Therapist

MEETING AGENDA

- 1. Call to Order**
 - a. Roll Call
 - b. Introductions
 - c. Announcements
- 2. Election of Officers**
 - a. Chair
 - b. Vice Chair
- 3. Approval of Open Session Minutes**
 - a. May 18, 2021
 - b. January 5, 2022
- 4. Reports**

- a. Bureau Chief Report – Board budget
- b. Assistant Attorney General Report

5. New Business

- a. CJIS Security Training
- b. Review Delegations of Authority to Board Office
 - i. Review and Approve
 - 1. Applications
 - 2. Applicants with a Criminal History who are within 6 months of completing probation or whose conviction was 5 years ago or more at time of application.
 - 3. Requests for Medical Extensions/Exemptions of a single biennium
 - ii. Initiate Complaint Investigations
 - 1. Forward Complaints for Investigations
 - 2. Refer to Law Enforcement if Complaint Indicated Commission of Crime
 - 3. Close Complaints Invalid on Face

6. Administrative Rules

- a. Proposed Adoption and Filing: Amendments to Chapter 5 regarding Polysomnography licensure fees (ARC 6180C)
- b. Discussion and potential notice of Intended Action: Amend Chapter 261 regarding requirements for licensure
- c. Discussion and potential notice of Intended Action: Amend Chapter 262 regarding continuing education requirements

7. Public Comment

Members of the public wishing to address the Board may do so at this time. The Board Chair retains the discretion to determine the amount of time allowed for

public comment. Anyone who has submitted material for an agenda item will be given an opportunity to address the Board during the particular agenda item.

8. Closed Session Agenda

Motion to go into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A.

- a. Review closed session minutes [21.5(1)(a)]
 - i. May 18, 2021
- b. Complaints and investigative information [21.5(1)(d)]

9. Return to Open Session

- a. Vote on any items discussed in closed session requiring final action

10. Future Board Meetings

Members of the public wishing to have an item added to the next meeting agenda should submit the agenda item at least 3 weeks in advance of the scheduled Board meeting. Inclusion of items on the agenda is at the discretion of the Board Chair.

- a. August 16, 2022
- b. November 15, 2022

11. Adjournment

Accommodations

All meetings held by the Iowa Department of Public Health are accessible to everyone. If you need special accommodations to participate, please call (515) 281-0254, TDD: 1(800) 735-2942, as soon as possible in advance of the meeting to ensure sufficient time to make the appropriate accommodations.