

# Iowa Board of Sign Language Interpreters and Transliterators

MONDAY, SEPTEMBER 26, 2022  
8:30 A.M.

Access to this meeting is provided both virtually and in-person

**In-person meeting location:**  
**5<sup>th</sup> Floor Conference Room 526**  
**Lucas State Office Building**  
**321 E 12<sup>th</sup> Street, Des Moines, Iowa 50319**

[Zoom Link Here](#)

**Join by Phone: 1-312-626-6799**  
**Meeting ID: 895 5434 5549 Passcode: 976261**

**Board Members:**

Amanda Gallant, licensed interpreter; Albert Mingo, consumer; Dylan Heuer, consumer;  
Ellen Hayes, licensed interpreter

## MEETING AGENDA

1. **Call to Order**
  - a. Roll Call
  - b. Introductions
  - c. Announcements
2. **Election of Officers**
  - a. Chair
  - b. Vice Chair
3. **Approval of Open Session Minutes**
  - a. March 21, 2022
4. **Reports**
  - a. Board Executive Report
  - b. Bureau Chief Report, Steven Garrison

## 5. **Public Comment**

Members of the public wishing to address the Board may do so at this time. The Board Chair retains the discretion to determine the amount of time allowed for public comment. Anyone who has submitted material for an agenda item will be given an opportunity to address the Board during the particular agenda item.

## 6. **Unfinished Business**

- a. Review progress on initiatives
  - Report of other state's licensure and certification qualifications
  - Committee update

## 7. **New Business**

- a. Review Delegations of Authority to Board Office
  - i. Review and Approve
    1. Applications
    2. Applicants with a criminal history
    3. Request for medical extensions/exceptions of a single biennium
  - ii. Initiate Complaint Investigations
    1. Forward complaints for investigations
    2. Refer to law enforcement if complaint indicated commission of a crime
    3. Close complaints invalid of face

## 8. **Administrative Rules**

- a. Discussion and potential notice of Intended Action: Amend Chapter 36I to eliminate requirements to submit license verifications from all states, to eliminate notary requirement and to eliminate continuing education requirements for reactivation with active practice.

## 9. **Closed Session Agenda**

Motion to go into closed session pursuant to Iowa Code 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential and pursuant to Iowa Code Section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings.

## 10. **Return to Open Session**

- a. Vote on any items discussed in closed session requiring final action

## 11. **Future Board Meetings**

Members of the public wishing to have an item added to the next agenda should submit the agenda item at least 3 weeks in advance of the scheduled Board meeting. Inclusion of items on the agenda is at the discretion of the Board Chair.

- a. Discuss new meeting date for December 2022
- b. Discuss meeting dates for 2023- March 27, 2023, June 26, 2023, September 25, 2023 and proposed December 2023 due to holidays

## 12. **Adjournment**

### Accommodations

All meetings held by the Iowa Department of Public Health are accessible to everyone. If you need special accommodations to participate, please call (515) 281-0254, TDD: 1(800) 735-2942, as soon as possible in advance of the meeting to ensure sufficient time to make the appropriate accommodations.

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