

Board of Mortuary Science

THURSDAY, SEPTEMBER 7, 2023

2:00 P.M.

[Click to Join Meeting](#)

Join by Phone: 1-312-626-6799

Meeting ID: 830 7172 6755 Passcode: 105788

The Board meeting will be hosted virtually and in-person at the Riverpoint Office Complex, 400 S.W. 8th Street, Des Moines, Health Board North, Suite H. Instructions for virtual attendance through ZOOM are provided on this agenda.

Board Members: Seth Williams, F.D., **Chair**; Marty Rieken, **Vice Chair**; David Moore, F.D., Chantelle Lundberg, F.D., Kelsey Lo, Public Member, John Parrish, F.D.

AMENDED AGENDA

1. **Call to Order**
 - a. Roll Call
 - b. Announcements
 - c. Introductions
2. **Approval of Open Session Minutes**
 - a. June 1, 2023
 - b. June 16, 2023
 - c. January 27, 2023
3. **Reports**

- a. Bureau Chief, Dennis Tibben
 - i. Update on Removal Technician Rules
- 4. Petition for Waiver**
 - a. Petition to waive IAC 101.2(1)a(1) Requirements for licensure, submitted by Danielle White, Ankeny, Iowa.
- 5. New Business**
 - a. Licensure Procedure for Criminal History Review
- 6. Administrative Rules**
 - a. Discussion of continuing education requirements 645—102.2(1)
 - b. Red Tape Review Update

7. Public Comment

Members of the public wishing to address the Board may do so at this time. The Board Chair retains the discretion to determine the amount of time allowed for public comment. Anyone who has submitted material for an agenda item will be given an opportunity to address the Board during the particular agenda item.

8. Closed Session Agenda

Motion to go into closed session pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A.

- a. Review closed session minutes [21.5(1)(a)]
 - i. June 1, 2023
 - ii. June 16, 2023
 - b. Complaints and investigative information [21.5(1)(d)]
- 9. Future Board Meetings**

Members of the public wishing to have an item added to the next meeting agenda should submit the agenda item at least 3 weeks in advance of the scheduled Board meeting. Inclusion of items on the agenda is at the discretion of the Board Chair.

- a. December 7, 2023
- b. March 7, 2024
- c. June 6, 2024
- d. September 5, 2024
- e. December 5, 2024

10. Adjournment

Accommodations

All meetings held by the Iowa Department of Public Health are accessible to everyone. If you need special accommodations to participate, please call (515) 281-0254, TDD: 1(800) 735-2942, as soon as possible in advance of the meeting to ensure sufficient time to make the appropriate accommodations.