

# IOWA BOARD OF BARBERING

August 29, 2022

Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526

Des Moines, Iowa

## Open Session Meeting Minutes

A hybrid meeting was held in conference room #526 of the Lucas State Office Building. Some attendees attended in-person and some attendees attended virtually via Zoom.

### 1. Call to Order

The meeting was called to order at 9:01 a.m. by Brockmann, Chairperson.

#### a. Roll Call

##### MEMBERS PRESENT

Maureen Hardy, Licensed Barber  
Rebecca "Becky" Brockmann, Public Member  
Scott Sales, Licensed Barber

##### STAFF PRESENT

Steve Garrison, Bureau Chief  
Caroline Barrett, Assistant Attorney General  
Venus Vendoures Walsh, Board Executive

##### MEMBERS ABSENT

Zach Dalluge, Public Member  
William Burt, Licensed Barber

##### PUBLIC PRESENT

Teono Smith, Tru American Barbershop & Apprenticeship  
Deb McFarland,  
Joseph Evans, CTC Academy

**b. Introductions** - The board members, staff, and public present introduced themselves.

**c. Announcements** - Current vacancy for the Barber Clerk Specialist.

### 2. Approval of Open Session Minutes

a. May 16, 2022

*Brockmann moved the Board approve the edited open session meeting minutes of May 16, 2022. A second was received by Hardy. All ayes, nays none, motion carried.*

### 3. Reports

**a. Executive Officer Report** - Vendoures Walsh provided updates on the current number of 791 active licensees, 14 instructors, 322 barbershops, 3 schools and 7 temporary barber permits and 2 temporary barber instructor permits. She shared that the Board has about 30 individuals apply for the barber practical exam annually. The practical exam is only offered quarterly and requires significant time from the board members and this is creating a licensure delay for applicants. The Board is reviewing the possibility of adding a virtual option for the practical exam and written theory exam to speed up the licensure process.

**b. Board Chair Report** - Brockmann just returned from D.C. NACCAS meeting. Will attend the NACCAS convention and is up for a third term. Also attending the NIC Convention in San Antonio at the end of September. Brockmann watched a demonstration on Prov that looks like it could be a good opportunity for the Board.

**c. Bureau Chief Report** - Garrison gave an overview of the move to the new location 400 SW 8th in the next year with the Board of Medicine, Nursing, Dental and Pharmacy. Licensure staff have started moving down there and board executives will move by next year. Garrison indicated

that interviews were completed for the clerk specialists position and an it will be filled soon. [Emmie Jones](#) , our temporary clerk, moved on to nursing school but she did an amazing job over the summer. She will be missed. Budgets will be ready for review at the next board meeting.

- d. **AAG Report** - Barrett gave a Legislative update on SF 2383. Amends the licensure by verification pathway so that Iowa resident is no longer a requirement and waives initial application fee for individuals within active duty and honorable discharge effective in January 2023. Rules may need to be adopted.

#### **4. Application Review—School # 114225**

*Sales motioned to approve this license and a second was received by Hardy. All ayes, nays none, motion carried.*

#### **5. Public Comment**

Deb McFarland – In response to some questions about the CTC Academy brochure referencing a clinic and how the wording may be misleading to the public, McFarland commented that all schools call it the clinic floor.

Teono Smith – Smith stated that Dawn Driscoll said the apprenticeships were included in the nuts and bolts of SF 424.

#### **6. Closed Session**

*Sales moved to go into closed session at 9:41 a.m. pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A. A second was received by Hardy. A roll call vote was taken with the following results: Hardy – Aye, Brockmann – Aye, Sales – Aye,. Motion carried.*

#### **7. Open Session**

The Board returned to open session at 10:58 a.m..

*Sales moved the Board approve the closed session meeting minutes of May 16, 2022 as presented. A second was received by Brockmann. All ayes, nays none, motion carried.*

*Brockmann moved the Board approve the order for 20-0201 as discussed in closed session. A second was received by Sales. All ayes, nays none, motion carried.*

*Sales moved to issue a NOH/SOC for 21-0071 and 22-0020. A second was received by Hardy. All ayes, nays none, motion carried.*

*Sales moved the Board close 20-0178 and 20-0151 . A second was received by Brockmann. All ayes, nays none, motion carried.*

**8. Future Board Meetings**

- a. November 28, 2022

**9. Adjournment-** *The Board adjourned unanimously at 11:05 a.m. on a motion by Hardy, a second by Brockmann.*