

**Open Session Teleconference Meeting Minutes
IOWA BOARD OF COSMETOLOGY ARTS & SCIENCES**

November 21, 2022

**Lucas State Office Building, 5th Floor Conference Room #526 Des
Moines, Iowa**

A hybrid meeting was held in conference room #526 of the Lucas State Office Building. Some attendees attended in-person and some attendees attended virtually via Zoom.

Call to Order

The meeting was called to order at 9:07 a.m.

Members Present:

Cynthia Hummel, Educator
Jacquelyn Hein, Licensed Esthetician and
Electrologist
Tami Kloewer, Licensed Cosmetologist
Nichole Origer, Licensed Cosmetologist

Members Absent:

Jeremy Kemp, Licensed Cosmetologist
Joshua Spencer, Public Member
Jerry Akers, Public Member

Staff Present:

Caroline Barrett, Assistant Attorney General
Katie Karl, Assistant Attorney General
Steve Garrison, Bureau Chief
Jill Stuecker, Division Director
Venus Vendoures Walsh, Board Executive
Jessica O'Brien, Board Executive
Beth Jorgenson, Compliance Administrator
Maya Shilling, Licensure Specialist
Maddie Wilcox, Legislation Liaison

Maya Shilling, Licensure Specialist
Stephanie Pawletzki, Licensure Specialist

Guests

Amy Fife, PROV
Deborah Roope, PROV
Katherine Hinchliff
Linda Ring, EQ School
Peter Schneider, Great Clips
Doug VanPolen, Aveda Salons
Mary Clausen, Former Cosmetologist
Lori Greiner, American Hair Academy
Dani Weaver Phillips, Iowa School of
Beauty
Kicker Nilsen, PROV
Michelle Duncan, PCI Academy
Megan Guidicessi, Aveda Institute
Abigail Kingery, Aveda Institute
Ms. Karling Cosca, Aveda Institute

Introductions

Introductions were made by the members of the Board and staff.

Announcements

New Secretary and Licensure Specialist joined our team and are here to help support. Current AAG, Caroline Barrett, will be leaving our board and welcome Katie Karl as the new AAG.

Hearings --Continued

- A) Case #18-0269
- B) Case #18-0254

- C) Case #19-0205
- D) Case #21-0019

Approval of Open Session Minutes August 15, 2022

Origer moved the Board approve the August 15, 2022 meeting minutes as presented. A second was received by Hummel. All ayes, nays none, motion carried.

Public Comment - No comments

Reports

A) Board Executive Report

Vendoures Walsh gave an update on the NIC Board Exam and the current administrator PROV who offers the exam remotely and in multiple languages expediting licensure for all candidates. As of November 1, 2022, PSI is no longer administering the NIC exam in Iowa.

B) Licensure Specialist Report

Pawletzki reported on the number of current active and inactive licensees: 14,084 active and 4,808 inactive cosmetologists; 4,915 active and 3,585 inactive salons; 21 active and 4 inactive cosmetologist schools; 2,315 active and 1,840 inactive estheticians; 2,490 active and 2,437 inactive nail technicians; 31 active and 22 inactive electrologists; 4 active and 19 inactive manicurists and 275 active and 1,799 inactive instructors.

C) Board Chair Report - No report.

D) Bureau Chief

Garrison gave an overview of the budget and expenses. All questions were answered.

PROV Presentation of the Remote Exam and Registration Process

a) Deborah Roope, Amy Fife & Kicker Nilsen, PROV Exam Administration Team

Presentation given on online registration and exam process for cosmetology and barber license. PROV Examination Services for Cosmetology & Barber Services was founded in 2004. Their remote testing has been approved by NIC for theory and practice examinations. PROV monitors these examinations between the hours of 7:00 – 11:00 Monday – Friday (PT). The website used is: www.ProvExam.com. The theory exam is \$83. Students with disabilities are welcome to contact their support email at support@provexam.com and they are happy to accommodate those students. Examinations are allowed to be rescheduled up to three days prior to testing.

Application Review

a) School – Change of Ownership #117398

Origer motioned to approve the change in ownership after inspection. A second was received by Hummel. All ayes, nays none, motion carried.

b) Nail Technician #115724

Board will advise what she can do to obtain her license.

Hein motioned to deny this application to obtain her license. A second was received from Hummel. All ayes, nays none, motion carried.

Closed Session

- a) Review Closed Session Minutes [21.5(1)(d)]**
 - i. August 15, 2022
- b) Complaints and investigative information [21.5(1)(d)]**
- c) Combines Statement of Charges, Settlement Agreement, and Final Orders [21.5(1)(d) and 21.5(1)(f)]**

Origer moved the Board go into closed session at 10:39 a.m. pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17A. A second was received by Hein. A roll call vote was taken: Hein – Aye, Hummel – Aye, Kloewer – Aye and Origer – Aye. Motion carried.

Return to Open Session

The board returned to open session at 11:50 a.m.

Vote on any items discussed in closed session requiring final action.

Akers moved the Board approve the closed session meeting minutes of August 15, 2022 as presented. A second was received by Kloewer. All ayes, nays none, motion carried.

Origer moved the Board close the following: 18-0254, 22-0067, 22-0092, 22-0115, 22-0166, 22-0167, 22-0168, 22-0169, 22-0235, 22-0253, 22-0285, 22-0293 and 22-0287. A second was received by Hein. All ayes, nays none, motion carried.

Future Board Meetings

February 20, 2023

May 15, 2023

Adjournment

The meeting was unanimously adjourned at 11:58 a.m. on a motion by Hummel and a second by Kloewer. All ayes, nays none, motion carried.