

# **IOWA BOARD OF MORTUARY SCIENCE**

December 1, 2022

Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526

Des Moines, Iowa

## **Open Session Meeting Minutes**

The Board meeting was hosted virtually and in-person at the Lucas Building, 5<sup>th</sup> Floor, Conference Room 525. Instructions for virtual attendance through ZOOM were provided on the agenda.

### **Call to Order**

The meeting was called to order at 2:04 p.m. by Chair Williams.

### **Roll Call**

#### **Members Present**

Chantelle Lundberg, F.D.

Martin Rieken, F.D.

Seth Williams, F.D.

Kelsey Lo, Public Member

David Langkamp, F.D.

David Moore, F.D.

#### **Members Absent**

Mollie Pawlosky, Public Member

#### **Staff Present**

Susan Reynolds, Executive Officer

Tessa Register, Assistant Attorney General

Samantha Wagner, Assistant Attorney General

Steve Garrison, Bureau Chief

Beth Jorgenson, Compliance Administrator

Lacy Hepp, Assistant to Board Administration

Maddie Wilcox, Policy Advisor and Legislative Liaison

Maya Shilling, Temporary Licensure Specialist

Jessica O'Brien, Executive Officer

Jill Stuecker, Division Director, Professional Licensure and Regulation

## **Public Present**

Andrew Chilling, F.D., Hamilton's Funeral Home

Danielle Knapp, Executive Director, IFDA

Mike Tripplett, Legislative Counsel, IFDA

Kevin Patterson, Mortuary Science Program Chair, DMACC

## **Approval of Open Session Meeting Minutes**

Moore moved the Board approve the open session meeting minutes of September 1, 2022, as presented. A second was received by Lo. Lundberg abstained. All ayes, nays none, motion carried.

## **Reports**

### **Bureau Chief Report, Steve Garrison**

### **Budget Summary & Annual Report**

Garrison gave an overview of the budget summary and annual report, which provided the Board and Bureau's financial position and a summary of the Board's work.

## **New Business**

Mike Tripplett, on behalf of the IFDA, requested that the Board amend its rules to require a minimum number of in-person continuing education hours. Tripplett felt in-person education is valuable because this is a consumer-facing profession and in-person skills are critical. The Board discussed that the rules had not required any in-person education for 14 years, the lack of data supporting a need to require in-person education to ensure minimum competency, the recent efforts by other licensing boards to allow all-remote continuing education, and the current workforce shortage. Given these considerations, it was the Board's census to take no action on the request at this time.

## **Public Comment**

Kevin Patterson from DMACC presented their program's current numbers. In 2022, they have seen a dramatic increase of 20% in graduates, 18% in headcount and 16% in credits. Due to the increase in numbers, they will be hiring additional full-time faculty members.

## **Closed Session**

Lundberg moved the Board go into closed session at 2:35 p.m. pursuant to Iowa Code section 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, and pursuant to Iowa Code section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings. A second was received by Langkamp. A roll call vote was taken with the following results:

Seth Williams – Yes

David Langkamp – Yes  
Martin Rieken – Yes  
Chantelle Lundberg – Yes  
Kelsey Lo – Yes  
David Moore – Yes  
Motion carried.

The Board returned to open session at 2:58 p.m.

Lo moved the Board approve the closed session meeting minutes of September 1, 2022, as presented. A second was received by Rieken. Lundberg abstained. All other ayes, nays none, motion carried.

### **Hearing**

**Reinstatement Case 21-0057/21-0129 (William Jorgensen) – 3:00 p.m. Moore recused.**

Hearing was closed at the discretion of the license.

Board entered closed session at 4:27 p.m. pursuant to Chapter 17A to deliberate. A roll call vote was taken with the following results: Williams - Aye, Rieken – Aye, Langkamp – Aye, Moore – Recused, Lundberg – Aye, Lo – Aye. Motion carried.

Board returned to open session at 5:48 p.m.

Lundberg moved the ALJ draft the decision and order for cases 21-0057 and 21-01239 as discussed in closed session. A second was received by Lo. Moore abstained. Motion carried.

Langkamp motion to close cases 22-0234, 22-0237, 22-0238, 22-0242 and 22-0298. A second was received by Lundberg. Williams abstained from 22-0237 and 22-0238. Motion carried.

### **Next Board Meetings**

March 2, 2023

June 1, 2023

September 7, 2023

December 7, 2023

### **Adjournment**

Langkamp moved the Board adjourn the meeting at 5:49 p.m. A second was received from Lo. All ayes, nays none, motion carried.

