

## **IOWA BOARD OF PHYSICIAN ASSISTANTS**

July 27, 2022

Lucas State Office Building, 5<sup>th</sup> Floor Conference Room #526

Des Moines, IA

### **Open Session Meeting Minutes**

This meeting was hosted both in-person at the Lucas State Office Building and over the Zoom platform. Instructions for the public to participate via Zoom were provided on the agenda.

#### **Call to Order**

The meeting was called to order at 9:00 a.m.

#### **Roll Call**

##### **Members Present**

Michael Schnurr, PA-C

Kevin de Regnier, D.O.

Laura Delaney, PA-C

Daniel Craig, PA-C

Natalie Weber, PA-C

Mona Alqulali, M.D.

Amber Houge, PA-C

##### **Members Absent**

Peter Stopulos, Public Member

##### **Staff Present**

Tessa Register, Assistant Attorney General

Susan Reynolds, Executive Officer

Beth Jorgenson, Compliance Administrator

##### **Guests Present**

None

##### **Announcements**

Recognition of new board member Mona Alqulali, M.D and Amber Houge, PA-C. Reynolds gave an update on travel payment forms.

##### **Election of Officers**

Chair

Schnurr moved the nomination of Delaney as Board Chair. A second was received by de Regnier. All ayes, nays none, motion carried.

Vice Chair

de Regnier moved the nomination of Schnurr as Board Vice Chair. A second was received by Delaney. All ayes, nays none, motion carried.

### **Approval of Open Session Minutes**

de Regnier moved for the Board to approve the open session meeting minutes of April 27, 2022 as presented. A second was received by Schnurr. All ayes, nays none, motion carried.

### **Review Delegations of Authority to Board Staff**

The Board discussed ongoing delegations to Board staff, including reviewing and approving: (1) applications that conform with the rules, (2) applicants with criminal histories who are within 6 months of completing probation or whose conviction was more than 5 years ago, unless the crime could be directly related to the profession or board review is otherwise appropriate, and (3) requests for medical extensions/exemptions for a single biennium. The Board also discussed delegations for initial complaint actions including (1) forwarding complaints for formal investigation, (2) referring to law enforcement when a complaint indicates a crime was committed, (3) closing complaints that are facially inactionable or outside of the board's jurisdiction, (4) approving stop-practice agreements, and (5) approving rescheduling orders. The Board discussed the scope of delegations given to Board staff and situations when matters would be taken to the Board. Board consensus was to vote to continue delegating these approvals and actions to Board staff.

Schnurr moved to approve the Delegations of Authority to board staff as discussed. A second was received by Houge. All ayes, nays none, motion carried.

### **Public Comment**

No public comment.

### **Closed Session**

Schnurr moved the board go into closed session at 9:27 a.m. pursuant to Iowa Code section 21.5(1) (a), to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code section 21.5(1)(d), to discuss whether to whether to initiate licensee disciplinary investigations or proceedings. A second was received by Alqulali. A roll call vote was taken with the following results:

Schnurr – Aye

Craig – Aye

de Regnier – Aye

Delaney – Aye  
Weber – Aye  
Houge – Aye  
Alqulali – Aye  
Motion carried.

**Open Session to vote on items discussed in closed session**

The Board returned to open session at 10:21 a.m.

**Closed Session Meeting Minutes**

April 27, 2022

de Regnier moved for the Board to approve the closed session meeting minutes of April 27, 2022, as amended. A second was received by Schnurr. All ayes, nays none, motion carried.

Schnurr moved for the Board to approve the Settlement Agreement and Final Order in case PA 21-0229. A second was received by Weber. All other ayes, nays none, motion carried,

de Regnier moved for the Board to approve the Combined Statement of Charges, Settlement Agreement, and Final Order in case PA 21-0187. A second was received by Schnurr. All other ayes, nays none, motion carried

Weber moved for the Board to close the following cases: 21-0347, 22-0098, 22-0100, and 22-0182. A second was received by Schnurr. All ayes, nays none, motion carried.

**Board Meetings**

October 26, 2022

**Adjournment**

A motion was made by Schnurr to adjourn the meeting at 10:25 a.m. A second was received by Houge. All ayes, opposed none, motion carried.