

IOWA BOARD OF NURSING HOME ADMINISTRATORS
Riverpoint Office Complex, 400 SW 8th Street, Suite D,
Des Moines, Iowa 50309
Open Session Meeting Minutes
May 23, 2023

The Board meeting was hosted virtually and in-person at the Riverpoint Office Complex in the Dental Board Conference Room. Instructions for virtual attendance through ZOOM were provided on the agenda.

CALL TO ORDER

The meeting was called to order at 9:04 a.m.

ROLL CALL

Members Present:

Tracy Trotter, NHA
Patricia Ross, RN
Karen Bentsen, NHA
Fr. Michael Schueller, LMHC
Cindy Dozark, RN
Kim Hermsen, Public Member
Zachary Byrnes, Public Member

Members Absent:

None

Staff Present:

Tiffany Allison, Interim Bureau Chief
Samantha Wagner, Assistant Attorney General
Tony Alden, Board Executive
Lacy Hepp, Assistant to Board Administration

Guests Present:

Michelle Nurse

INTRODUCTIONS

Introductions were made by the new staff members and members of the Board in attendance.

ANNOUNCEMENTS

None

ELECTION OF OFFICERS

BOARD CHAIR

Byrnes nominates Schueller for board chair. Seconded by Trotter. All ayes, nays none, motion carried.

VICE CHAIR

Schueller nominates Trotter for Vice Chair. Dozark seconded. All ayes, nays none, motion carried.

APPROVAL OF OPEN SESSION MINUTES

Trotter moved the Board to approve the open session meeting minutes of January 12, 2023 as presented. A second was received by Dozark. All ayes, nays none, motion carried.

PUBLIC COMMENT

None

NEW BUSINESS

A. Delegations

Edited version of the delegations in the folder – Samantha Wagner. Clarified a few points. All changes included are in red. Jessica added board-specific additional delegations which were edited by Samantha.

Motion to approve the delegations – Trotter; Second by Bentsen. All ayes.

B. Early Education Waiver Request

Individual does not have BA degree; 2 AA degrees and experience in long term care for the BA requirement. Board believed 20 years of experience and two AA degrees was sufficient.

Motion to approve the education waiver request Schueller – Trotter second. All ayes.

C. Davis NAB approval request

Hasn't passed the CORE; Asking for one more chance. Hermsen motioned to approve, Dozark second. All ayes.

ADMINISTRATIVE RULES

Executive Order 10 rule revisions: reducing the regulatory burden and determining necessity and effectiveness of those rules. This 5 year plan requires all state agencies to eliminate burdensome and duplicative language. Professional Licensure is first on the list and will be completed by the end of 2023. A subcommittee of board members will assist with revisions. A rough draft will be completed by August for the department to review.

Schueller and Bentsen will continue to assist with the rule making. Byrnes is also interested.

CLOSED SESSION

Review closed session minutes

Dozark moved the Board enter closed session at 9:33 a.m. pursuant to Iowa Code Section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential, pursuant to Iowa Code Section 21.5(1)(d), to discuss whether to initiate licensee disciplinary investigations or proceedings, and pursuant to Iowa Code Section 21.5(1)(f), to discuss the decision to be rendered in a contested case conducted according to the provisions of 17AA second was received by Trotter. A roll call vote was taken:

Trotter – Aye

Ross – Aye
Bentsen - Aye
Schueller – Aye
Dozark – Aye
Hermsen – Aye
Byrnes – Aye
Motion carried.

OPEN SESSION TO VOTE ON ITEMS DISCUSSED IN CLOSED SESSION

The Board returned to open session at 2:14 p.m.

Dozark moved the Board approve the closed session meeting minutes of January 12, 2023 as presented. A second was received by Byrnes. All ayes, nays none, motion carried.

Schueller moved to close the following cases 22-0316, 22-0367, 22-0306, 22-0334, 22-0374, 22-0376, 22-0379, 22-0381, 22-0392, 22-0393, 22-0396, 22-0400, 22-0403, 22-0404, 23-0001, 23-0003, 23-0011, 23-0012, 23-0023, 23-0026, 23-0031, 23-0032, 23-0038, 23-0039 and 23-0063. Dozark seconded. All ayes, nays none, motion carried.

FUTURE BOARD MEETINGS

July 10, 2023

October 9, 2023

ADJOURNMENT

The meeting was unanimously adjourned at 2:18 p.m. on a motion by Trotter and seconded by Dozark. All ayes, nays none, motion carried.