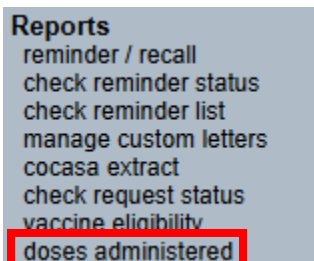# Immunization Registry Information System (IRIS)

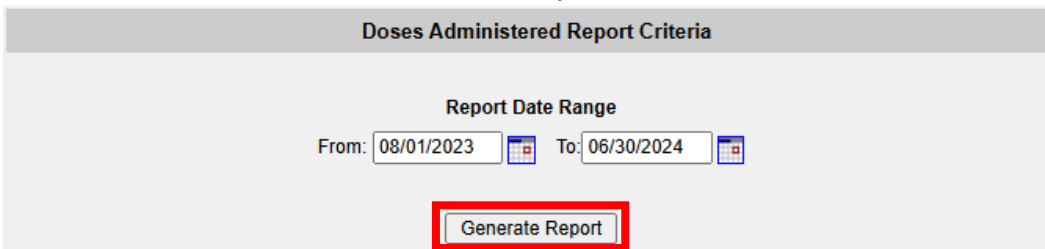## Doses Administered Report Instructions

January 2025

The following instructions detail how to generate a doses administered report in IRIS. The doses administered report provides the number of doses an organization administered from IRIS inventory during a select date range.

1. Select the "doses administered" link on the menu panel under the Reports section.

   Reports
   reminder / recall
   check reminder status
   check reminder list
   manage custom letters
   cocasa extract
   check request status
   vaccine eligibility
   doses administered

2. Enter the select date range. The "From" field is the oldest date and the "To" field the most recent date. Select the "Generate Report" button.

   Doses Administered Report Criteria

   Report Date Range
   From: 08/01/2023   To: 06/30/2024

   Generate Report

3. A PDF will generate and display doses administered from IRIS inventory during the date range selected. The doses administered will display Group Name, Trade Name and VFC status. Additionally, doses administered are displayed by patient age range and include a total doses administered count. A Patient Count total appears as the last row of the report.

Group Name	Trade Name	VFC	<1 yr	1 yr	2 yrs	3-5 yrs	6 yrs	7-10 yrs	11-12 yrs	13-18 yrs	19-24 yrs	25-44 yrs	45-64 yrs	65+ yrs	Total
Zoster	Zostavax	Yes	0	0	0	0	0	0	0	0	0	0	0	1	1
Td/Tdap	Adacel	Yes	0	0	0	0	0	0	0	0	1	0	0	0	1
MMR	MMR II	Yes	0	0	0	0	0	0	0	0	0	0	1	0	1
DTP/aP	Infanrix	Yes	0	0	0	0	0	0	1	0	0	0	0	0	1
COVID19	Pfizer COVID-19	Yes	0	0	0	0	0	0	0	0	1	1	0	0	2
COVID19	Moderna COVID-19	Yes	0	0	0	0	0	0	0	0	1	0	1	6	8
DTP/aP	DAPTACEL	No	0	0	0	0	0	0	1	0	0	0	0	0	1
	Total		0	0	0	0	0	0	2	0	3	1	2	7	15
	Patient Count		0	0	0	0	0	0	2	0	3	1	2	7	15

Questions can be directed to 1-800-374-3958.