



Iowa HHS Vaccines for Children (VFC) Program Vaccine Transfer Form

Facility Name:
Telephone:

VFC PIN:
Email:

The provider must assure VFC vaccine supplies are adequate to meet the needs of the provider’s VFC-eligible patients and transferring vaccine will not prevent a child from receiving a needed vaccination. Transferring VFC vaccine to another VFC clinic should be an exception and infrequent occurrence. Vaccine transfers between VFC providers can occur only after receiving approval from the VFC Program by calling 1-800-831-6293. List each vaccine on a separate row. This form must be faxed or emailed with each transfer of vaccine to the Iowa VFC Program at 1-800-831-6292 or iowaVFC@hhs.iowa.gov. The provider must retain a copy of the completed form for a minimum of three years. Any inventory adjustments not submitted to the VFC Program for approval will be considered vaccine loss and may lead to restitution of VFC vaccine. VFC vaccine can only be transferred to a clinic enrolled in the VFC Program. Guidelines for transporting vaccine are found in the [Iowa VFC Operations Guide](#) and on the [Iowa VFC Program website](#). Transfers must also be recorded in IRIS following the [VFC-IRIS Vaccine Transfer Instructions](#).

Vaccine Tradename	Number of Doses	NDC	Lot#	Transfer Date	Reason for Transfer (short-dated vaccine, order delay, other—Specify)	Name of Receiving Organization	VFC PIN of Receiving Organization

I hereby certify, subject to penalty under the False Claims Act (31 U.S.C. § 3730) and other applicable Federal and State laws, that VFC vaccine doses transferred between providers reported on this form have been accurately reported and conducted in conformance with VFC provisions for such transfer and further certify that all VFC doses transferred during the noted period have been fully reported on this form.

I hereby certify that I have stored vaccine(s) according to CDC recommendations and have provided three months of temperature logs to the receiving clinic.

Clinic Contact Name:	Signature (A typed signature is acceptable):	Date: