



Immunization Registry Information System (IRIS) Recording Refugee Health Screenings in IRIS January 2018

Refugee Health Screening in IRIS

The following are instructions to enter and review refugee health screenings in IRIS. To enter or review a refugee screening in IRIS:

- 1) Select the 'manage refugee screening' link under the Client section of the menu panel:



- 2) Enter the patient search criteria and select the Find button. If multiple matches are detected, review the patient data and select the Last Name link for the correct patient. Best practices searching for a patient includes using the first two letters of the first or last name and the patient's exact date of birth.

Patient Search Criteria

Search by Patient
Minimum search criteria includes exact birth date and one additional field.

Last Name Mother's First Name

First Name Phone - -

Middle Name

* Birth Date

Search by Patient ID

* Patient ID

Search by IRIS ID

* IRIS ID

Possible Matches: 9

Last Name	First Name	Middle Name	Birth Date	Primary Patient Identifier	Mother's First	Gender	Status
ZEHENR	JOEY		01/01/2010	E456		M	A
ZEHNER	ED		01/01/2010			M	A

3) The Refugee Health Assessment Screening page will display:

Refugee Health Assessment Screening

Save
Edit Client
Immunization History

Personal Information

Patient Name (First - MI - Last)	DOB	Gender	Mother's Maiden
JOSEPH EDWARD ZEHNER	01/01/2010	M	TESTER
Address/Phone 123 FAKE ST., COLLEGE SPRINGS, IA 51637 (989) 576-1432			

Refugee Information

Alien Number

Resettlement Agency

Alien Status

If Other

U.S. Arrival Date

Registry Status

Nationality

Secondary Migrant
 Yes
 No
 Unknown

Health Assessment Screening Form ▼

[\[back to top\]](#)

Collect Health Assessment Screening Data

Health Assessment screening collection dates...

a) The first section of the page displays three buttons:

Refugee Health Assessment Screening

Save
Edit Client
Immunization History

- a. **Save:** This will save any changes made to the patient refugee screening page.
- b. **Edit Client:** This will take the user to the patient demographic page.
- c. **Immunization History:** This will take the user to the patient's immunization history page.

b) The next section will allow the user to enter refugee information. Fields in blue are required and must be completed before a screening for the patient can be created:

Refugee Information

Alien Number

Resettlement Agency

Alien Status

If Other

U.S. Arrival Date

Registry Status

Nationality

Secondary Migrant
 Yes
 No
 Unknown

- i. **Alien Number:** Type in the numeric alien number for the patient. Please note IRIS will not save this field if any letters are entered.
 - ii. **Alien Status:** Select the Alien Status from the dropdown menu.
 - iii. **U.S. Arrival Date:** Enter the date the patient arrived in the United States.
 - iv. **Nationality:** Select the patient's nationality from the dropdown menu.
 - v. **Secondary Migrant:** Select if the patient is a secondary migrant or if it is unknown.
 - vi. **Resettlement Agency:** Select the patient's resettlement agency from the dropdown menu.
 - vii. **If Other:** If the resettlement agency is not listed in the dropdown menu, select the other option and type the name of the agency in the If Other field.
 - viii. **Registry Status:** Select the patient's registry status for the provider organization.
- c) The last section allows a user to create a refugee health assessment screening.

Health Assessment Screening Form ▼

[\[back to top\]](#)

Health Assessment screening collection dates...

- 4) Before a screening can be recorded, the refugee screening information section must be completed. Enter the patient's Alien Number, Alien Status, U.S. Arrival Date, Nationality, Secondary Migrant status, Resettlement Agency, and Registry Status. Once these are completed, select the Save button.

Refugee Health Assessment Screening

Personal Information

Patient Name (First - MI - Last)	DOB	Gender	Mother's Maiden
JOSEPH EDWARD ZEHNER	01/01/2010	M	TESTER

Address/Phone 123 FAKE ST., COLLEGE SPRINGS, IA 51637 (989) 576-1432

Refugee Information

Alien Number Resettlement Agency ▼

Alien Status ▼ If Other

U.S. Arrival Date Registry Status ▼

Nationality

Secondary Migrant Yes No Unknown

- 5) The message 'Client Updated' will appear indicating the patient record has been saved.

Refugee Health Assessment Screening **Client Updated**

Save Edit Client Immunization History

- 6) To create a screening, select the Collect Health Assessment Screening Data button.

Health Assessment Screening Form ▼

[\[back to top\]](#)

Collect Health Assessment Screening Data

Health Assessment screening collection dates...

- 7) The Iowa Refugee Health Assessment Screening Form will display.

Iowa Refugee Health Assessment Screening Form

Alien Number	12		
Patient Name (First - MI - Last)	JOSEPH EDWARD ZEHNER		
Date of Birth	01/01/2010	Gender	Male
Alien Status	Refugee	U.S. Arrival Date	01/01/2016
Nationality		Secondary Migrant	Unknown
Resettlement Agency	Catholic Charities, Archdiocese of Des Moines		

1. Screening Date:	09/22/2017
2. Provider Name:	<input type="text"/>
3. Screening Site:	<input type="text"/>
4. Phone Number:	<input type="text"/> - <input type="text"/> - <input type="text"/>
5. Interpreter Used:	<input checked="" type="radio"/> Yes <input type="radio"/> No
6. Language Spoken:	<input type="text" value="v"/>
a. If Other:	<input type="text"/>

- 8) Complete the refugee screening form. All fields in blue are required. When complete, select the Save button at the bottom of the screening form.

Refugee Health Assessment Screening Status: [\[back to top\]](#)

43. Refugee Health Assessment Screen Status: ▼

Status last updated on

Save Cancel

- IRIS will display the completed screening. To view the screening, select the date link. To print the screening, select the Print link. To print a restricted screening, select the Print Restricted link.

Health Assessment Screening Form ▼

[\[back to top\]](#)

Collect Health Assessment Screening Data

Health Assessment screening collection dates...

[2017-09-22](#) Completed Screening [Print](#) [Print Restricted](#)

Manage Patients

To review or edit patient information when entering a refugee health screening:

- Select the manage client link under the client section of the menu panel.

**Iowa
Refugee Health
Program**

*Training Region 4.6.0-
B20170730_1900*

.....

Client
 enter new client
 manage client
 manage refugee
 screening

- Enter the search criteria and select the **Find** button. If multiple matches are detected, review the patient data and select the **Last Name** link for the correct patient. Best practices searching for a patient includes using the first two letters of the first or last name and the patient's exact date of birth.

Patient Search Criteria

Search by Patient
Minimum search criteria includes exact birth date and one additional field.

Last Name X Mother's First Name
 First Name Phone - -
 Middle Name
 * Birth Date

Search by Patient ID
 * Patient ID

Search by IRIS ID
 * IRIS ID

Possible Matches: 9

Last Name	First Name	Middle Name	Birth Date	Primary Patient Identifier	Mother's First	Gender	Status
ZEHENR	JOEY		01/01/2010	E456		M	A
ZEHNER	ED		01/01/2010			M	A

- 3) The **Patient Demographic screen** will display if there was an immediate match from the initial search (step 1 above) or the last name link was selected from the multiple match results.

Update Patient

Personal Information

* Last Name	ZEHNER	* Gender	Male	Save
* First Name	JOSEPH	SSN	- - -	Refugee Screening
Middle Name	EDWARD	Medicaid ID	456123R	History/Recommend
Suffix		Birth Order	(for multiple births)	Record Immunization
* Birth Date	01/01/2010	Birth Country	UNITED STATES	Cancel
* Mother's Maiden Last	(On File)	Birth State	IOWA	
* Mother's First Name	JUDY	Birth County		

Patient Identifier

Last Updated by Joey Training Org Test on 07/18/2017

Address Information

Responsible Persons (1)

- 4) The patient demographics page can be used to confirm the patient's personal data. The following sections are displayed on the Patient Demographic Screen:

- Personal Information
- Address Information
- Responsible Persons

- 5) **Personal Information:**

Personal Information

* Last Name	TEST	* Gender	Male	Save
* First Name	PATIENT	SSN	(On File)	History/Recommend
Middle Name		Medicaid ID		Reports
Suffix		Birth Order	(for multiple births)	Cancel
* Birth Date	01/01/2010	Birth Country	UNITED STATES	
* Mother's Maiden Last	(On File)	Birth State	IOWA	
* Mother's First Name	JANE	Birth County	O'Brien	

Patient Identifier

- The blue fields with an asterisk are strongly encouraged.
- If any changes are made to the patient demographic page, select the **Save** button.

Save updates to this patient record

ths)

- i. Selecting **Save** will save the patient data and stay on patient demographics screen.
 - ii. Selecting **Refugee Screening** will open the refugee screening page for the current patient. This button does not save any changes made on the demographic page.
 - iii. Selecting **History/Recommend** will open to the Add New Immunization screen for the patient. This button does not save any changes made on the demographic page.
 - iv. Selecting **Record Immunization** will open a page to record an immunization in the patient record.
 - v. Select **Cancel** will NOT save and will return to the previous screen.
Note: Do not leave the page without saving or select the 'back' browser, changes may be lost. Always remember to save before logging out of IRIS.
- c. Any changes to the patient's first name, last name or date of birth must be done by the IRIS Help Desk staff. Please call 1-800-374-3958 for any name and/or birth date changes. All other fields can be edited by the provider organization.

6) **Address Information:** This will display the patient's current address information. Users can edit or add the patient's address information. Zip code is a required field.

Address Information ▲

[\[back to top\]](#)

[view Patient Address History](#)

Last Updated 04/05/2012

No Viable Address

Start Date 04/05/2012

Street Address 7109 DANBURY COURT Phone Number 641 - 767 - 2382

Other Address Extension

P.O. Box E-Mail

* Zip 50831 +4

City ARISPE State IA

County Union

- 7) **Responsible Persons:** This section can identify, edit or add emergency contact information for the patient or his/her Parent/Guardian. When adding a responsible person, the first and last name and relationship to the patient are required fields. Additional information such as street address, phone number, cell phone number, and email can be added.

Responsible Persons (2) ▲

[\[back to top\]](#)

Responsible Person listing Add New

Review	Remove	Name	* Relationship	Primary
<input checked="" type="radio"/>	<input type="checkbox"/>	TEST, DAD IA	Father	<input type="radio"/>
<input type="radio"/>	<input type="checkbox"/>	TEST, MOM IA	Mother	<input checked="" type="radio"/>

Details for Responsible Person: DAD TEST
 Click 'Apply Changes' after applying updates
 Last Updated 05/05/2017

* Last Name Street Address Apply Changes

* First Name Other Address

Middle Name P.O. Box

* Relationship City

Phone Number - - State

Extension Zip +4

Cell Phone - -

E-Mail

Adding Patients to IRIS:

Before adding a patient to IRIS, users must search for the patient first. Best practices for searching includes using the first two letters of the first or last name and the patient’s exact date of birth. If this search does not produce any results, a patient can be added by following these steps:

- 1) Select the ‘enter new patient’ link under the Manage Patient section on the menu panel.



- 2) On the Add Patient page, the following fields are required when adding a patient:
 - a. First Name
 - b. Last Name
 - c. Gender
 - d. Birth Date
 - e. Zip Code
 - f. Mother’s Maiden Name (strongly recommended)
 - g. Mother’s Name (strongly recommended)
 - h. Other sections can be completed if available.

Add Patient

Personal Information

* Last Name * Gender

* First Name SSN - -

Middle Name Medicaid ID

Suffix Birth Order (for multiple births)

* Birth Date Birth Country

* Mother's Maiden Last Birth State

* Mother's First Name Birth County

Patient Identifier

- 3) After all of the Patient information is entered, select the **'Save'** button. A message will display at the top of the page indicating the patient was added successfully.

Patient record successfully added

Update Patient

- 4) If the message, "Patient Match Detected" displays, review the patient information listed to verify the patient being entered is not already in IRIS. If it is a correct match, select the last name link to be directed to the Patient demographic screen to update as necessary.
- 5) If the match detected is not the correct patient, call the IRIS Help Desk at 1-800-374-3958 to create a new record.

Patient Match Detected

Based on the information you entered, your patient is likely already in IRIS and is one of the patients listed below. Please review the demographic information for each of these patients and if none of them appears to be your patient, you may then click the **Create New Patient** button.

Please keep in mind that if you choose to ignore a patient match and create a new record, that patient will have two records in IRIS, neither of which will be complete and accurate!

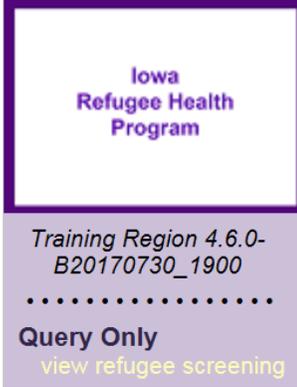
Possible Patient Matches: 2

Last Name	First Name	Birth Date ↓	Primary Patient ID	Mother's First Name	Gender	Status
ZEHNER	JOSEPH	01/01/2004			M	A
ZEHNER	JOEY	01/01/2005		JUDY	M	A

IRHAS Read Only Role:

To review a refugee screening in IRIS:

- 1) Select the 'view refugee screening' link under the Query Only section of the menu panel.



- 2) Enter the search criteria and select the **Find** button. If multiple matches are detected, review the patient data and select the **Last Name** link for the correct patient. Best practices searching for a patient includes using the first two letters of the first or last name and the patient's exact date of birth.

Patient Search Criteria

Search by Patient
Minimum search criteria includes exact birth date and one additional field.

Last Name Mother's First Name

First Name Phone - -

Middle Name

* Birth Date

Search by Patient ID

* Patient ID

Possible Matches: 9

Last Name	First Name	Middle Name	Birth Date	Primary Patient Identifier	Mother's First	Gender	Status
ZEHNER	ED		01/01/2010			M	A
ZEHNER	JOSEPH	EDWARD	01/01/2010		JUDY	M	A

- 3) The Refugee Health Assessment Screening page will display:

Refugee Health Assessment Screening (View Only)			
Personal Information			
Patient Name (First - MI - Last)	DOB	Gender	Mother's Maiden
JOSEPH EDWARD ZEHNER	01/01/2010	M	TESTER
Address/Phone 123 FAKE ST., COLLEGE SPRINGS, IA 51637 (989) 576-1432			
Refugee Information			
Alien Number	12	Resettlement Agency	Catholic Charities, Archdiocese of Des Moines
Alien Status	Refugee	Registry Status	ACTIVE
U.S. Arrival Date	01/01/2016		
Nationality			
Secondary Migrant	Unknown		
Health Assessment Screening Form ▲			
[back to top]			
Health Assessment screening collection dates...			
2017-09-22	Completed Screening		Print

- 4) To view the patient's refugee health screening, select the Print link.

Health Assessment Screening Form ▲			
[back to top]			
Health Assessment screening collection dates...			
2017-09-22	Completed Screening		Print

- 5) The patient screening will open in a new tab.

Iowa Refugee Health Assessment Screening Form			
Alien Number:	12		
Name:	ZEHNER, JOSEPH EDWARD		
Date of Birth:	01/01/2010	Gender:	MALE
Alien Status:	Refugee	U.S. Arrival Date:	01/01/2016
Nationality:		Secondary Migrant:	Unknown
Resettlement Agency:	Catholic Charities, Archdiocese of Des Moines		
<hr/>			
1. Screening Date:	09/22/2017		
2. Provider Name:			