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| ECI Stakeholder Alliance Organizational Structure | Document Number: | 2.1.6 |
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| ECI Stakeholder Alliance Meeting Format | Revision Date: | |
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| | Page Number: | 1 of 1 |
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Policy: ECI Stakeholder Alliance meetings shall follow the meeting agenda and format as developed by the Steering Committee prior to each scheduled Alliance meeting. In compliance with Iowa’s open meeting law, Stakeholder Alliance agendas shall be publicly posted at least twenty-four (24) hours in advance.

Purpose: To provide effective and focused meetings that will result in an improved system for Iowa’s youngest children and their families.

Definitions:

“ECI Stakeholder Alliance meeting” means any gathering of the Stakeholders Alliance, whether in-person or via electronic means.

“Publicly Posted” means uploaded to the ECI website and displayed at the Lucas State Office Building, 321 E. 12th St., Des Moines, IA.

Procedures: The ECI Steering Committee shall set aside time at each meeting to identify and discuss emerging early childhood issues/decisions that should be guided by input from the broader Stakeholder Alliance. The Steering Committee shall develop a streamlined agenda for each Alliance meeting that addresses these issues.

Alliance meetings should be formatted in a manner that will facilitate information sharing, opportunities to provide input on relevant topics and networking among Alliance members. When feasible and appropriate, external partners should be engaged in facilitating and presenting at Alliance meetings.

Each Alliance meeting should include an open opportunity for Stakeholders to address ideas and concerns regarding Iowa’s early childhood system.

Responsibilities: The ECI Steering Committee shall work with the ECI office to develop and facilitate Stakeholder Alliance meetings.

Revision History