

Stakeholder Alliance Steering Committee Requiring Steering Committee members to serve on at least one component group, work group or committee	Document Number:	2.2.2.2
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	Revision Number:	
	Page Number:	1 of 2
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Policy:

- All standing members of the Stakeholder Alliance Steering Committee shall be required to also serve as a member of at least one component group or sub-group of a component group.

Purpose:

- Because most of the work performed by the ECI Stakeholder Alliance is done by the component groups (2.3), it is important and useful for Steering Committee members to have some direct involvement in the work to improve their understanding the ECI Stakeholder Alliance functioning and a specific area of early childhood system development work (i.e., quality services and programs, professional development, public engagement, governance, resources and funding, and results accountability).

Definitions:

- Component groups (2.3; and as defined in bylaws) and sub-group of a component group (2.4) are defined as per the cited policies.

Procedures:

1. When the new Steering Committee is seated for its first meeting after the annual meeting, and the elections that transpire during that meeting, a roster of its membership will be developed under the direction of the current co-chairs of the Steering Committee
2. Once new co-chairs are elected, each member shall declare the component group or sub-group of a component group s/he will participate in for the coming year.
3. The new co-chairs will assure that each member has a component group or sub-group of a component group of which s/he is a member.
4. Active participation in the component group by Steering Committee members will be monitored by the co-chairs of that component group.
5. In the event that participation is not at a desired level, to be determined by the co-chairs of the component group in which the Steering Committee member is involved, the co-chair may request the Steering Committee co-chairs to address the issue with the Steering Committee member in question.
6. Failure to be an active member of a component group may be grounds for removal from the Steering Committee.

These policies and procedures relate to all steering committee members regardless if they are co-chairs of a component group (which occurs automatically because the co-chair is already active in a component group), at-large members or members by designated to meet SAC requirements.

Responsibilities:

Steering Committee members are responsible for selecting at least one component group or work group or committee they will be active in.

Steering Committee Co-chairs will be responsible for ensuring that each Steering Committee member has a designated component group or work group or committee they will be active in at the first meeting of the Steering Committee after the annual meeting or as soon thereafter as possible.

Co-chairs of each component group will be responsible for monitoring the participation level of the Steering Committee members and keeping the Steering Committee co-chairs apprised of situations where active participation is not occurring.

Revision History