

<b>ECI Purpose and Guiding Documents</b>  <b>Steering Committee Meeting Frequency</b>	<b>Document Number: 2.2.6</b>
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**Policy**

The ECI SC shall meet no fewer than six times annually. (Calendar Year)

**Purpose:**

In order to conduct the business of the ECI Steering Committee, regularly scheduled meetings are established.

**Definitions:**

**Procedures:**

A twelve month meeting schedule is set by the Steering Committee at the first meeting following the annual meeting of the ECI Stakeholder Alliance.

**Responsibilities:**

Department of Management, Early Childhood Office shall maintain the meeting schedule.

**Revision History**

Adopted by the ECI Stakeholder Alliance as amended to include the definition of annually to mean "Calendar Year" – May 8, 2012