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DEPARTMENT OF HUMAN SERVICES
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September 26, 2000

CIRCULAR LETTER NO. 27Z-232-EA/MS

ISSUED BY: Bureau of Food Stamps, Division of Economic Assistance

SUBJECT: Application for Free Hunting and Fishing Licenses

Summary

The Department of Natural Resources (DNR) issues free hunting and fishing licenses to low-income persons 65 years of age and older and to low-income persons who are permanently disabled.

All persons receiving food stamps, SSI or FIP are considered to be low-income. The Iowa Administrative Code requires that the DNR application include an authorization for the Department of Human Services to verify the receipt of assistance.

If a DNR worker calls a Department office, ask if the client has signed the authorization form. If the DNR worker orally verifies that the form has been signed, release over the phone the information that the client is on food stamps, SSI, or FIP. Give no other information.

An updated DNR application packet is attached for reference.

Effective Date

Upon receipt

Material Superseded

Remove Human Services Circular Letter No. 27Z-203-EA/MS, dated April 14, 1992, and the March 18, 1992, DNR application packet from the manual and destroy them.

Additional Information

Refer any questions to your benefit payment administrator if you need additional information.

IOWA DEPARTMENT OF NATURAL RESOURCES LICENSE BUREAU

FREE ANNUAL IOWA RESIDENT HUNTING/FISHING LICENSE

The free hunting and fishing license is available to LOW INCOME persons 65 years of age or older, or LOW INCOME persons who are permanently disabled. The license is available **ONLY** to persons who are recipients of a state assistance program, or, if not receiving state aid, whose income is below the federal poverty level guideline.

A person whose income falls below the federal poverty guideline, but is not a recipient of a state assistance program, may apply for this license as follows:

1. To determine your income, count cash from all sources (i.e., social security, retirement income, wages, dividends and interest, cash gift, rent and royalties, and other cash income).

2. To determine if you are below the federal poverty level guidelines see the chart below.

3. Include a copy of any document that verifies income; i.e., income tax return, bank statement, social security statement, or other document you feel is supportive of your income eligibility.

Below is a chart which shows the income that meets the federal poverty level, based on family size. Income is cash from all sources. Family includes all related persons who live together.

SIZE OF FAMILY UNIT

1 PERSON
2 PERSONS

INCOME LIMIT

\$ 8,240
11,060

ADD \$2,820 FOR EACH ADDITIONAL PERSON IN THE FAMILY

If you feel you are eligible for this license please return your application, along with any documentation that will help us prove your eligibility and process your application.

APPLICATION FOR A FREE ANNUAL IOWA RESIDENT HUNTING AND FISHING LICENSE

To: Department of Natural Resources
Wallace State Office Building
Des Moines, IA 50319-0034

Pursuant to provisions of Section 483A.24 of the Code of Iowa, I apply for an Iowa free resident hunting and fishing license for low income persons 65 and older, or low income persons who are permanently disabled.

Name _____

Street or R.F.D. _____

City _____ State _____ Zip Code _____

Daytime Phone

Date of Birth

Height _____ Weight _____ Eyes _____ Hair _____ Sex _____

Persons hunting with this license will need to purchase a \$5.50 Iowa Waterfowl Fee and a Federal Migratory Waterfowl Stamp (available at U.S. Post Offices) if hunting waterfowl. Persons fishing with this license will need to purchase a \$10.50 Trout Fee if possessing trout.

HUNTER SAFETY REQUIREMENT

All persons born after January 1, 1967 *must* have completed a Hunter Safety Course to hunt with this license. If you were born after January 1, 1967 and want to hunt with this license, you must enclose a copy of your Hunter Safety Certificate; otherwise, your license will be restricted to fishing only.

Mail this application to Department of Natural Resources, Wallace State Office Building, Des Moines, IA 50319-0034.

ALLOW 3 WEEKS FOR DELIVERY

(OVER)

APPLICATION FOR IOWA RESIDENT FREE HUNTING AND FISHING LICENSE

The information you provide on the application is a public record and is available to anyone upon request.

I am applying for a free, annual combination hunting and fishing license for low income persons 65 years and older, or low income persons who are permanently disabled.

CHECK ONE BOX IN THIS SECTION

I am 65 years old and a recipient of one of the programs checked below. Include a photocopy of your birth certificate and some other official document that shows your age.
YOU MUST SEND PROOF OF AGE AND INCOME EACH YEAR WITH APPLICATION.

I am permanently disabled and a recipient of one of the programs checked below. Include a photocopy of your Social Security award letter or similar document if receiving a private pension each year with application. For the purpose of obtaining a license, a person is permanently disabled if any of the following apply.

The person has been found under the provisions of the Federal Social Security Act, Title II, or any public or private pension system to have a permanent physical or mental condition which prevents that person from engaging in the person's occupation or qualifies that person for retirement.

BOTH PARTS MUST BE COMPLETED

I qualify for the free, low income hunting and fishing license for this calendar year because I am a recipient of one of the following aid programs:

CHECK AT LEAST ONE BOX IN THIS SECTION

- Food Stamps
- Medicaid because I receive Supplemental Security Income (SSI)
- Family Investment Program (FIP)
- Rent supplement/Housing assistance

I give the Department of Human Services permission to share with the Department of Natural Resources confidential information about me or my household. The information that can be shared is verification that I am a recipient of a state administered program checked above.

I am not receiving state aid, however my family's income from all sources falls below the federal poverty level guidelines. I am enclosing proof of income (tax returns, bank statements, social security statements, or any other documents you consider supportive of income level).

Number in family _____ (all related people who live together). I certify that the above information is correct.

Signature _____ Date _____/_____/19_____
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