



STATE OF IOWA

CHESTER J. CULVER, GOVERNOR
PATTY JUDGE, LT. GOVERNOR

DEPARTMENT OF HUMAN SERVICES
KEVIN W. CONCANNON, DIRECTOR

PROMISE JOBS POLICY MEMO

TO: Lori Adams, DeAnn Barnhill, Paula Freeman, Jane Schockemoehl, Heidi Wicks, Iowa Workforce Development
John Wilken and John Wiedemeier, Bureau of Refugee Services
Bill Brand, Lorie Easter, Tim Fitzpatrick, Department of Human Rights
DHS Income Maintenance Supervisors and Administrators

FROM: Ann Wiebers, Administrator, Division of Financial, Health and Work Supports

SUBJECT: **PROMISE JOBS MEMO #166**

DATE: November 19, 2009

Summary:

This PROMISE JOBS memo revises PROMISE JOBS policy. Use the instructions in this memo in lieu of any contrary instructions in the PROMISE JOBS Provider Manual.

This memo obsoletes the policy regarding the mileage rate increase discussed in *PROMISE JOBS Memo #163*, dated September 9, 2008. The policy regarding the Family Investment Agreement (FIA) Progress Review remains in effect and unchanged.

Effective Date:

December 1, 2009

New Policy:

Legal Reference: 441 IAC 93.110(6)"B"

The PROMISE JOBS mileage reimbursement rate for private transportation is decreased from \$.34 per mile to \$.30 per mile.

PROMISE JOBS staff need to use the new rate of **\$.30 per mile** to calculate transportation payments for participation that will occur **on or after December 1, 2009**.

The PROMISE JOBS Provider Manual will be updated as soon as possible.

Please make this information available to PROMISE JOBS staff in each Service Delivery Region as quickly as possible. If you have questions, please contact your PROMISE JOBS Coordinators at Iowa Workforce Development.