

For Human Services use only:

General Letter No. 8-AP-491
Employees' Manual, Title 8
Medicaid Appendix

September 11, 2020

Home- and Community-Based Services (HCBS) MANUAL TRANSMITTAL NO. 20-1

ISSUED BY: Division of Medical Services

SUBJECT: ***Home- and Community-Based Services (HCBS)***, Chapter III, ***Provider-Specific Policies***, Contents Page 1-5, revised; pages 2, 3, 4-6, revised; 6a and 6b, removed; 7, 8-12, 13, 14, 15, 16, revised; 16a, removed; 17-21, 22, 23, 24, 25, 26, 27, 28, revised; 28a, removed; 29, 30, 31-34, 35-37, 38, 39, 40, 41-45, 46, 47, 48, 49-50, 51, 52, 53, 54-55, 56, 57, 58, 59, 60, 61, 62, 63, 64, revised; 64a-64e, removed; 65, 66, 67, 68, 69, 70, 71, 72, 73, 74-78, 79, 80, 81-90, revised; 90a-90f, removed; 91-92, 93-96, 97, 98, 99, 100, 101, 102, 103-108, 109, 110, 111, 112, 113-115, 116, revised; 116a, removed; 117-118, 119, 120, 121, 122-129, 130-131, 132, 133-139, 140-167, 168-170, 171, revised; 172-179, removed.

Summary

The HCBS manual is revised to:

- ◆ Revise language, changing "participant" to "member" throughout.
- ◆ Clarify responsibilities for Waiver slot assessments.
- ◆ Provide direction on forms needed for the Brain Injury Waiver waitlist.
- ◆ Updates on Accessing a Reserved Capacity Slot.
- ◆ Removal of "service worker", throughout.
- ◆ Clarification of BI case management services.
- ◆ Clarification of Elderly case management services.
- ◆ Updates to Home Delivered Meals guidelines.
- ◆ Updates to Supported Community Living Services.
- ◆ Updates to HCBS Transportation and Supported Community Living (SCL) Services.
- ◆ Revisions to Home- and Community-Based Services (HCBS) Provider Quality Management Self-Assessment.

- ◆ Revisions to Residential-Based Supported Community Living Service Providers Legal reference.
- ◆ Revisions to Types of Reimbursement.
- ◆ Updates to Submission of Financial and Statistical Reports.
- ◆ Revisions to Instructions for Financial and Statistical Reports.
- ◆ Updates to Procedure Codes and Nomenclature.
- ◆ Revisions to Billing Policies and Claim Form Instructions.
- ◆ Small changes to make formatting consistent throughout.

Date Effective

Upon receipt.

Material Superseded

This material replaces the following pages from the ***Home- and Community-Based Services (HCBS)***:

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172-179	July 1, 2017

Additional Information

The updated provider manual containing the revised pages can be found at: <http://dhs.iowa.gov/sites/default/files/HCBS.pdf>